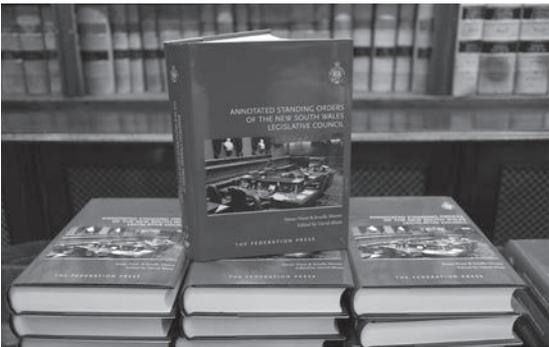




DEPARTMENT OF THE LEGISLATIVE COUNCIL

annual report 2018



LETTER OF TRANSMITTAL

The Honourable John Ajaka MLC
President of the Legislative Council
Parliament House
Macquarie Street
SYDNEY NSW 2000

Dear Mr President

It is with pleasure that I submit for your information and presentation to the House the annual report for the Department of the Legislative Council for the year ended 30 June 2018.

As you are aware, the Department of the Legislative Council is not legislatively required to table an annual report. However, as has been customary over previous years, the opportunity to provide information on the performance of the Department is embraced.

The content of the report incorporates the reporting requirements of the Annual Reports (Departments) Act 1985 and the Public Finance and Audit Act 1983, particularly in regard to the Department of the Legislative Council's aims, objectives, operations and financial performance.

I commend the report and hope you find it informative.

Your sincerely



David Blunt
Clerk of the Parliaments

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between 9.00am and 5.00pm weekdays, excluding public holidays

 @nswupperhouse

 @nsw_upperhouse

ACCESS TO THE CHAMBER

The Legislative Council Chamber and public areas of Parliament House are open to members of the public from 9.00 am to 5.00 pm, every weekday (excluding public holidays).

During sitting days, public access to the Chamber is restricted to the visitors' gallery, where visitors can watch the proceedings of the House. A calendar specifying sitting days is available from the Parliament's website.

THE YEAR AT A GLANCE

	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
Department staff*	37.8FTE*	37.8FTE*	37.8FTE	39FTE	39FTE
Secretary Research Assistants	48.8FTE	48.8FTE	46FTE	48FTE	47FTE
Sitting days	48	51	51	39	51
Sitting hours	378	375	405	305	393
Bills passed	77	65	89	64	97
Amendments to bills (circulated)	672	633	714	478	659
Amendments to bills (agreed to)	102	63	99	121	124
Orders for papers	6	5	4	19	26
Notices of motion given	893	634	683	592	617
Committee inquiries	47	37	40	42	30
Committee reports tabled	20	18	16	26	18
Submissions to committees	1,935	2,299	1,121**	1202	1882
Inquiry witnesses (hearings and forums)	677	988	705	471	627

* Of an allocation of 39 FTE. The Department also employs an Indigenous cadet, a position partly-funded by the Australian Government.

** Note: An additional 201 pro-forma responses were also received by the inquiry into Local Government in New South Wales. These responses were not processed or published and are not included in this total of 1,121.

FINANCIAL SUMMARY

	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
Net cost of services for the Legislative Council	26,534,631	25,835,074	24,980,811	25,562,020	23,366,183
Operational, Committees and other costs	6,048,509	5,949,958	5,945,411	5,758,091	5,479,059

PRESIDENT'S FOREWORD



The Hon John Ajaka MLC, President of the Legislative Council. The principal role of the President is to preside over the House. Together with the Speaker of the Legislative Assembly, the President is jointly responsible for the Parliamentary precincts.

I am pleased to present to the House the 2017-2018 Annual Report for the Department of the Legislative Council.

During 2017-2018 the 56th Parliament continued its legislative program with 77 Bills passed, 15 of which were amended in the Legislative Council. I am particularly proud of the passage of the Aboriginal Languages Bill, which recognises the languages of our first peoples.

The Legislative Council embarked on a tremendous amount of committee work this year with 47 inquiries being established and 20 reports being tabled. This has been a record year for Legislative Council committees with 24 committee inquiries being active at one time.

In 2017- 2018 we welcomed two new members, the Hon Wes Fang MLC and the Hon Natalie Ward MLC following the well-earned retirement of two esteemed colleagues, the Hon Duncan Gay and the Hon Greg Pearce, with 46 years of parliamentary service between them. I thank them for their valued service to the Legislative Council and the people of New South Wales.

I am immensely pleased that this report provides updates on a number of significant projects undertaken by the department including the launch of the *Annotated Standing Orders of the New South Wales Legislative Council* by Ms Susan Want and Ms Jenelle Moore. This publication provides a complete resource detailing the operation, history and rationale of each of the Council's 234 standing orders. I'm sure it will serve as an enduring guide for members and parliamentary officers alike for years to come.

The department proudly continued to support the parliament's engagement with the wider community with several events throughout the year, including our annual Australia Day, Family Fun Day and Sydney Open festivities, as well as our management of the Fountain Court art exhibition space and school talks conducted by our Chamber Support team.

On behalf of all members I express my gratitude to the Clerk and all staff of the department for their dedication to supporting the Legislative Council throughout the year.

A handwritten signature in black ink that reads "John Ajaka". The signature is written in a cursive, flowing style.

The Honourable John Ajaka MLC
President



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CLERK'S REVIEW



Mr David Blunt, Clerk of the Parliaments.

The Clerk provides expert advice on parliamentary law, practice and procedure to the President, ministers and members of the Legislative Council. The Clerk is also responsible to the President for the efficient and effective administration of the Department of the Legislative Council.

The 2017/18 reporting year became one of the more dramatic years in the recent history of the New South Wales Legislative Council.

During this reporting period, two long serving members of the Legislative Council, the Hon Duncan Gay and the Hon Greg Pearce, resigned and were replaced by the Hon Wes Fang and the Hon Natalie Ward respectively. Since the end of the reporting period, there has been one further change in the membership of the House, with Dr Mehreen Faruqi resigning from the Legislative Council to fill a casual vacancy created in the Australian Senate by the resignation of (former NSW MLC) Senator Lee Rhiannon. Dr Faruqi's place was taken by former MLC, Ms Cate Faehrmann.

As foreshadowed in last year's report, in 2017/18 the NSW Parliament was honoured to host two significant inter-parliamentary conferences: the 47th Presiding Officers and Clerks Conference and the Commonwealth Parliamentary Association (CPA) Australia and Pacific Joint Regional Conference. The Office of the Clerk of the Parliaments has continued to take primary responsibility for the administration of the CPA during this period and was centrally involved in arrangements for those very successful conferences.

Two important publications were officially launched in 2017/18, details of which are special features in this annual report: the third monograph in the Legislative Council's oral history series: *The Legislative Council and responsible government: Egan v Willis and Egan v Chadwick*; and *The Annotated Standing Orders of the New South Wales Legislative Council*. We are very proud of both publications, which add to the collection of scholarly works on parliamentary law and practice. The publication of the first of these publications, timed to coincide with the 20th anniversary of the Egan cases, proved to be particularly timely in view of developments in the first half of 2018.

For most of the 56th Parliament, since the 2015 election, the Government has had a fairly comfortable time in the Legislative Council. As with the 50th Parliament (1991-95) the Government has only required two additional votes to win divisions. Consequently, it was unusually rare during the 2015-2017 period for the Government to lose control of business, relatively few amendments were made to legislation and there was a 20 year low in the number of orders for the production of documents agreed to. With a member of the Government crossing the floor on a small number of occasions in the first half of 2018, however, the dynamic in the chamber shifted substantially and a number of very interesting procedural developments resulted.

Twenty years after the Egan cases, 2018 saw a majority in the House for the first time challenge the refusal of a government to produce documents on the grounds that they were, or contained, "cabinet information". The documents in question, a number of business cases for large capital projects and a consultant report on an area of public policy, were eventually produced - with redacted versions tabled and made public and unredacted versions dealt with as being the subject of claims of privilege. These achievements, followed up by a further

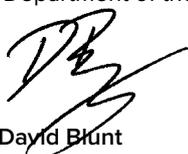
resolution of the House stating the view of the majority of members about the powers of the House to require the production of such documents, followed a great deal of discussion between interested members, precise procedural drafting, legal advice and strategy.

Concurrent with these developments, in early 2018 the House established five new committees. Two of these arose from the 2016 report of the Select Committee on the Legislative Council Committee System and were aimed at enhancing the scrutiny of legislation: the Selection of Bills Committee and the Regulation Committee. Two other committees were established with a view to enhancing scrutiny of executive government decision making and projects: the Public Accountability Committee and Public Works Committee. The final committee established, but yet to commence operation, was the Modern Slavery Committee, provided for in the *Modern Slavery Act*, one of two private members bills initiated in the Legislative Council to be enacted in 2018.

Each of these developments were those of the members of the Legislative Council. However, I would like to think that the professionalism and skill of the staff of the Department of the Legislative Council have ensured that members had the necessary support to enable them to not only initiate each of these reforms but also importantly effectively bring them to fruition. The staff of the department are indeed an extraordinary group of true servants of the public. This is reflected in the 2018 People Matter survey results in which the staff of the department returned an engagement score of 92, a full 30 points above the NSW public sector average. It is a privilege to lead such a fine group of staff. I pay particular tribute to the Deputy Clerk, Steven Reynolds, Kate Cadell in the Office of the Clerk, and all of the senior officers, including Clerk Assistant, Beverly Duffy, the other Clerk Assistant who has this year been working on a special research and writing project (which will be featured in next year's annual report), Stephen Frappell, and each of those who have served as acting Clerk Assistant or clerks-at-the-table this year.

Most of the attentions of the Department of the Legislative Council has necessarily been devoted to the chamber, committees and procedural challenges this year. The next reporting period, involving the end of the 56th Parliament, the general election, transition of outgoing and incoming members and their staff, induction program and the meeting of the new Parliament, will require a great deal of collaboration across the three parliamentary departments. In that regard, I thank the Executive Manager (now designated Chief Executive) of Parliamentary Services, Mark Webb, and the Clerk of the Legislative Assembly, Helen Minnican, for their co-operation and collaboration as well as that of their respective staff.

Finally, can I indicate what a pleasure it has been to work with and to support the President, the Hon John Ajaka, the Deputy President, the Hon Trevor Khan, and all Members of the Legislative Council during this interesting and historic reporting period. We serve and support the members because that is our job – it is always a privilege to do so, it is a particular pleasure to do so when they are so thoughtful, diligent, strategic and supportive of the staff of the Department of the Legislative Council also.



Mr David Blunt
Clerk of the Parliaments





AT A GLANCE

The Legislative Council has a traditional role as a House of Review, acting as a check and balance on the Executive Government through such procedures as careful consideration of legislation, and orders for the production of documents. The Council also has an active committee system.

THE LEGISLATIVE COUNCIL

The Legislative Council was established in 1823 and is the oldest legislative body in Australia.

The Legislative Council is also referred to as a House of Review. This title originates from the Legislative Council's traditional role of acting as a check and balance on the Executive Government through such procedures as questions to ministers, orders for the production of documents and a robust committee system which allows members to examine public affairs, including the administration of government, in more detail.

There are 42 members of the Legislative Council, elected according to a system of proportional representation with the entire State as a single electorate. Members serve an eight-year term, with one half of the Council elected every four years at a periodic election.

THE DEPARTMENT OF THE LEGISLATIVE COUNCIL

The role of the Department of the Legislative Council is to support the sittings of the House and the activities of its committees. This includes the provision of procedural, analytical and administrative support services to enable members of the Council to effectively perform their parliamentary duties.

The three principal program areas of the Department are the Procedure Office, the Committee Office and the Office of the Black Rod. The Department has an establishment of 39 full time equivalent (FTE) staff.

The Department is accountable to the President of the Legislative Council, who is elected by the members of the House. The Hon John Ajaka has been the President since 21 February 2017.

OUR PURPOSE

The Department provides services to ensure:

- the effective functioning of the House and its committees
- that members of the Legislative Council are supported to fulfil their parliamentary roles
- the community has access to the Legislative Council and information about the role and function of the Council and of the Parliament as a whole.

OUR VALUES

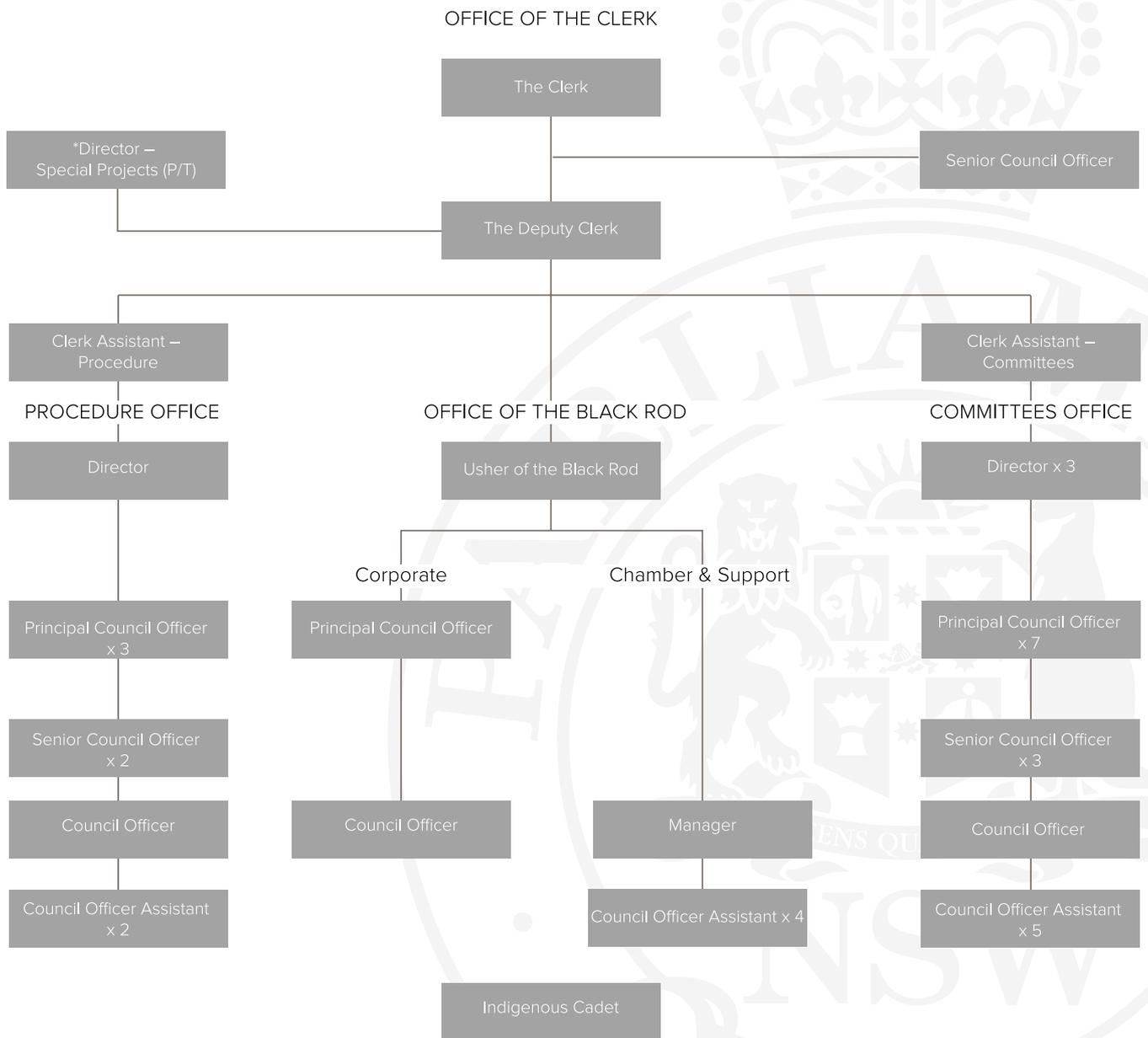
We take pride in serving the Parliament of New South Wales.

We believe in the importance of parliamentary institutions and the democratic process and we work to strengthen and foster respect for them.

We make great efforts to preserve the corporate memory and institutional continuity, while continuing to innovate.

We work together to provide professional, responsive and impartial support to the members of the Legislative Council and to other stakeholders.

DEPARTMENT OF THE LEGISLATIVE COUNCIL ORGANISATIONAL CHART
(AS AT 30 JUNE 2018)



* Temporary position created February 2018 until February 2019

EXECUTIVE TEAM



David Blunt, M Phil, LLB (Hons)

Clerk of the Parliaments and Clerk of the Legislative Council

The Clerk of the Parliaments is the administrative head of the Department of the Legislative Council. The Clerk is responsible to the President of the Legislative Council for the efficient and effective administration of the Department. The Clerk provides expert advice on the proceedings of the Council to the President, Deputy President, ministers and members of the Council and committees on parliamentary law, practice and procedure.



Steven Reynolds, BEc, LLB, MPS

Deputy Clerk

The Deputy Clerk manages the Office of the Clerk and assists the Clerk to manage the planning, development, direction and performance of the Department of the Legislative Council to ensure its effective operation, within budgetary constraints. The Deputy Clerk supports the Clerk in the provision of expert advice to the President, Deputy President, members and committees of the Legislative Council on parliamentary law, practice and procedure.



Beverly Duffy, BSW (Hons)

Clerk Assistant – Committees

The Clerk Assistant – Committees provides strategic direction to the Committee Office to facilitate best practice in project management of inquiries and the production of high quality reports that contribute to the development of good public policy and effective scrutiny of the executive.

February 2018 to February 2019, A/Clerk Assistant Procedure



Stephen Frappell BEc (Soc Sci) BA (Hons) LLM

Clerk Assistant – Procedure

The Clerk Assistant – Procedure supports the President, ministers and other members through the provision of authoritative advice on Legislative Council procedure to enable them to undertake the legislative process effectively. The Clerk Assistant – Procedure provides strategic direction and procedural advice to the Procedure Office across its table, procedural research and training functions.

February 2018 to February 2019, Temporary Director – Special Projects, Office of the Clerk

LEADERSHIP TEAM

Our Leadership Team is comprised of the members of the Executive Team, and the Directors who manage the Procedure Office, Committee Office and Office of the Black Rod.



Teresa McMichael
Director – Committees
A/ Clerk Assistant –
Committees

*February 2018 to August
2018*



Susan Want
Usher of the Black Rod



Madeleine Foley
Director – Procedure



Jenelle Moore
A/Director – Committees
From January 2018



Alexander Stedman
A/Director – Committees
From February 2018



Rebecca Main
Director – Committees
*On secondment from
February to August 2018*



Tina Higgins
Director – Committees
From June 2018



Sharon Ohnesorge
A/Director –]Committees
*December 2017 to July
2018*



Stewart Smith
Director – Committees

*On leave from October
2017 until October
2019*

Note: At different times during the year Tina Higgins (maternity leave), Rebecca Main (secondment) and Teresa McMichael (acting in a senior position) were absent from their director positions.

DEATH OF FORMER PRESIDENT OF THE LEGISLATIVE COUNCIL

On 9 August 2017 the President, the Honourable John Ajaka MLC, announced the death that day of the Honourable John Richard 'Johnno' Johnson KCSG, aged 87 years, a member of the Legislative Council from 1975 to 2001, and the Council's President from 1978 to 1991. Debate on a condolence motion moved by the Leader of the Government that the House express and place on record its deep sense of the loss sustained to the State and the House by the death of Mr Johnson was adjourned until Tuesday 12 September when members of Mr Johnson's family attended the debate as guests in the President's gallery. Members from all sides of the House spoke of Mr Johnson's tireless work ethic, respect for the Parliament and in particular the value he placed on the role of the Legislative Council as a House of Review. Many members spoke to Mr Johnson's love of the Catholic Church and the Australian Labor Party, his sense of humour and his genuine interest in people no matter from what walk of life or side of politics they came. A State Funeral was held for 'Johnno' on Friday 18 August 2017, at St Mary's Cathedral, Sydney attended by many current and former members, and political leaders.

CHANGES IN MEMBERSHIP OF THE LEGISLATIVE COUNCIL

During the 2017/18 financial year, the Legislative Council farewelled two long serving members: the Honourable Duncan Gay, a member for 29 years, and the Honourable Greg Pearce, a member for 17 years, who were succeeded by Mr Wesley Fang and Mrs Natalie Ward respectively.

On Tuesday 8 August 2017, the House was informed by His Excellency the Governor of the resignation of the Honourable Duncan Gay on 31 July 2017. A joint sitting of the two Houses was held on Wednesday 9 August 2017 and Mr Wesley Fang was elected to fill the seat vacated by Mr Gay.

On Tuesday 22 August 2017, Mr Fang was presented to His Excellency the Governor by the President and took the affirmation of allegiance. On the next sitting day, Tuesday 12 September 2017, the President informed the House that Mr Fang had taken the

affirmation of allegiance before the Governor and invited him to sign the roll of the House.

On Tuesday 16 November 2017, the President reported receipt of correspondence from the Official Secretary to His Excellency the Governor advising of the resignation of the Honourable Gregory Pearce and informed the House of a joint meeting to be convened later that day for the purpose of the election of a person to fill the seat vacated by Mr Pearce. At the nominated time, members of the two Houses met in the Council chamber and elected Mrs Natalie Ward to fill the seat vacated by Mr Pearce. On 21 November 2017, Mrs Ward presented herself at the table, took the pledge of loyalty before the President and signed the Roll of the House.



The Hon Wes Fang MLC signing the affirmation of allegiance before the Governor, His Excellency General the Hon David Hurley AC DSC (Ret'd).



The Hon Natalie Ward MLC signing the member's roll in the House.

Under section 12 of the Constitution Act 1902 elected members are required to take the Pledge of Loyalty or Oath of Allegiance before the Governor or other person authorised by the Governor for that purpose, before taking their seat in the House.

Usually members take the pledge of loyalty or oath of allegiance before the President, commissioned by the Governor for the purpose, when the House is sitting.

THE ANNOTATED STANDING ORDERS OF THE NEW SOUTH WALES LEGISLATIVE COUNCIL

The *Annotated Standing Orders of the New South Wales Legislative Council* was launched on 14 February 2018.

Written by Jenelle Moore A/Director Committees and Susan Want, Usher of the Black Rod, with the assistance of a number of Legislative Council staff, and edited by David Blunt, Clerk of the Parliaments, the *Annotated Standing Orders of the New South Wales Legislative Council* is a comprehensive commentary on the purpose, development and modern operation of the rules of procedure of the Legislative Council of New South Wales.

It canvasses over 150 years of proceedings of the House and its committees and provides anecdotes and important precedents both to common procedures as well as those less common or even obscure procedures. The volume includes a concise summary of the purpose and development of each current standing order, examples of the practical operation of regularly used rules as well as the creative use of seldom used procedures, and a chronology of the adoption, repeal and amendment of the rules and orders of the Legislative Council since 1824.

The Annotated Standing Orders was launched by the President of the Legislative Council, the Hon John Ajaka MLC. The President noted that, having been issued with an early draft of the book, he had already found it to be immensely valuable and was confident that members and clerks-at-the-table would find it both helpful and practical in the conduct of their work. In congratulating the authors and contributors to the book the President quoted John Evans, former Clerk of the Legislative Council:

“It was truly a monumental effort on the part of all the staff involved in the research and writing for this project. All of those staff are to be complimented on what will become an authoritative work on the interpretation of the rules and procedures of the House... The Annotated Standing Orders will be an invaluable contribution to the law and custom of Parliament.”

Dr Rosemary Laing, former Clerk of the Australian Senate was guest speaker at the launch. Dr Laing’s exceptional volume of *Annotated Standing Orders of the Australian Senate* was published in 2009 and was a significant source of influence and inspiration for the NSW authors. The authors also observed that the encouragement Dr Laing had shown to them during the writing process had meant a great deal.

The Clerk of the Parliaments, David Blunt, read a message from former Clerk Lynn Lovelock who was unable to attend the launch, which articulated the value of the book and the importance of knowledge and understanding of the rules of procedure for future clerks:

“Well-written standing orders are essential to the effective running of any legislative body. However, as with any institution, things change over time, and amendment to the rules and procedures becomes necessary...However, before tinkering with House procedures it was, and remains, necessary to have an understanding of the history of, and to appreciate the reasoning behind, both the original order and any subsequent changes made to that order; to know what was intended and what impact any change has had.



Dr Rosemary Laing, former Clerk of the Australian Senate, David Blunt, Clerk of the Parliaments, John Evans, former Clerk of the Parliaments, Susan Want, Usher of the Black Rod and Jenelle Moore, Director – Committees at the launch of the Legislative Council Annotated Standing Orders. Dr Laing’s Annotated Standing Orders of the Australian Senate was one of the inspirations for this project.

Previously this required long and extensive research through the records of the House. This new compilation of annotated standing orders is therefore both timely and necessary, in that it provides ready and easily accessible access to the operations of the standing orders, together with a history of any amendments made and commentary on the operation and impact of each order. It will be invaluable to both Members and Clerks in the daily operation of the House, but also in dealing with the rapid-fire changes which seem to be a feature of modern legislatures. It will ensure that future changes are made with full knowledge and understanding of the history, rationale and operation of the standing orders.”

The launch was attended by members and former members of the Legislative Council, former Clerk John Evans and his predecessor, Les Jeckeln, current and former parliamentary officers and esteemed members of the legal profession. Representatives from publishers Federation Press who provided invaluable editing and produced the 800 page volume were also in attendance.

Jenelle Moore, Director – Committees, Susan Want, Usher of the Black Rod and the Hon John Ajaka MLC, President of the Legislative Council at the launch of the Annotated Standing Orders.



STRATEGIC PLANNING

2015-2019 STRATEGIC OUTLOOK FOR THE NSW PARLIAMENTARY DEPARTMENTS

The Parliament of New South Wales consists of two Houses, the Legislative Council and the Legislative Assembly, the members of which are directly elected by and accountable to the people of New South Wales.

The Houses and their members are supported by three departments: the Departments of the Legislative Council, and Legislative Assembly, which provide procedural, analytical and administrative support to the respective Houses and their committees; and the Department of Parliamentary Services (which has stewardship of Parliament House and provides a broad range of corporate support services to members directly and to the House departments).

The 2015-2019 Strategic Outlook for the NSW Parliamentary Departments details the strategic objectives for the administration as being to:

- respond to the evolving role of members and the parliamentary institution
- increase involvement and awareness of NSW citizens about the Parliament and the parliamentary process
- better engagement with stakeholders
- promote strong stewardship and robust organisational resilience
- optimise the Parliament’s physical infrastructure

- development of inter-parliamentary relationships and education.

The Strategic Outlook for the NSW Parliamentary Departments informs the strategic planning processes undertaken individually by each Department.

DEPARTMENT OF THE LEGISLATIVE COUNCIL STRATEGIC PLAN 2015-2019

The *Department of the Legislative Council Strategic Plan 2015/2019* reinforces the Department’s commitment to the Parliament’s strategic objectives. In addition, the Strategic Plan elucidates the core business of the Department as providing advisory, research and support services to the House and its committees.

The Department also undertakes a range of longer term projects with the aim of continually improving our ability to undertake our core work. Each of the key projects which are set out in the Strategic Plan are framed within the Parliament’s strategic objectives. As part of planning processes, key projects are updated yearly to ensure they remain relevant to the needs of members, community, stakeholders, and the House and its committees.

During the reporting year, the Department undertook a variety of key projects, each with the aim of continually improving the Department’s ability to service the House, its committees and its members. A full list of key projects for 2017-2018 follows, along with a summary of accomplishments. Additional information on these activities is provided throughout the report under relevant sections.

KEY PROJECTS 2017-2018

Respond to the evolving role of members and the parliamentary institution: by undertaking consultation and analysis of members' support requirements; providing effective infrastructure, systems and services to respond to the needs of members and the institution; improving timely information delivery to members through technology; and promoting professional development opportunities for members.

Publish and launch "The Annotated Standing Orders of the Legislative Council".

The *Annotated Standing Orders of the New South Wales Legislative Council* is intended as a practical resource for a range of users, rendering each standing order comprehensible and accessible and highlighting the logic and interconnection between the standing orders. Numerous precedents and examples are used to explain developments and changes in practice and the current interpretation of the rules. The research of primary sources and procedural resources is now complete and documented in a 800 page book, which was published and launched on Wednesday 14 February 2018.

Continue to edit and review the second edition of "New South Wales Legislative Council Practice"

Work continues on editing and reviewing chapters for the second edition. Chapters on Motions/Resolutions; Rules of Debate, Questions, Conduct of Business and Financial Legislation were completed in draft form during the period.

Implement the recommendations of the Committee on Committees that are adopted by the House

The Select Committee on the Legislative Council Committee System was established in 2015 to inquire into and report on the Legislative Council committee system. The Committee made 12 recommendations. Recommendations implemented during the 2017/18 financial year are:

- the trial of a selection of bills committee and a regulation committee: these committees were established on 23 November 2017. The trial will conclude on the last sitting day in November 2018
- the referral of an inquiry to the Privileges Committee into procedural protections for inquiry participants: the inquiry was referred on 8 August 2017 with the final report tabled in the House on 28 June 2018
- renaming of GPSCs to Portfolio Committees, and
- social media training for LC staff: 11 Legislative Council staff attended a two-day social media training in December 2017. Following the training,

Council staff developed a social media strategy for the department, and launched a Facebook page on 30 April 2018 and a House in Review blog on 14 May 2018

Review the use of on-line procedural training modules made available to members and their staff

This project has not progressed during the reporting period. PIMS and other House related projects have taken priority. Work will commence this winter recess on updating the modules to ensure current practices and current office holders are reflected in the text and videos in time for the commencement of the 57th Parliament.

Publish and Launch Volume 3 of the Oral History project: the monograph on the Egan Cases

The Oral History project is an on-going project to record and share aspects of the Council's history as told by the people who have shaped its evolution. The Project is being undertaken in stages themed around the events that led to changes in the Council and its practices and procedures. The project is now in its fourth stage, examining the role of the cross bench. During the 2017/18 financial year, a monograph focusing on the story of the Egan v Willis and Egan v Chadwick cases in the late 1990s was published and launched on 19 September 2017.

Work with other parliamentary departments in the implementation of a Parliamentary Information Management System (PIMS), particularly the user interfaces (UI) for key House procedures and documents, ministerial portal and advanced search functions

The Bills User Interface (UI) was successfully launched in late 2017, following a significant amount of data-checking and validation.

The Committees UI and Members UIs were launched in May. A number of minor necessary improvements have been identified by staff and are being progressively addressed by the PIMS team.

Work with the Department of Parliamentary Services to enhance the metadata relating to the digitised parliamentary records

A sub-committee of the Records Management Steering Committee is working to progress the publication of digitised documents from 1856-1900. The main task is to check committee evidence amongst the documents to identify any documents that should not be made public. A project to 'bookmark' Legislative Assembly Votes and Proceedings is also yet to be finalised.

The sub-committee met a number of times during the 2017-2018 financial year. The Parliamentary Library has made some progress on the categorisation and identification of documents and has separated over 14,000 scanned records which can be published. However, due to competing and changing priorities, such as work on PIMS, these are yet to be published. Earlier in 2018, Hansard offered to provide the resources to check the committee reports and documents for confidential material, however this task has not progressed either for similar reasons.

Complete the preservation work on bound Reports of Committee of the Whole

Committee of the Whole Journals 1-59 were preserved by Preservation Australia before being stored in archive boxes in the Legislative Council. The remaining volumes have been sorted and stored in order. In the future some further preservation work could be undertaken to support the spines of some of these remaining books. As the series has been discontinued, there are no further volumes to be bound.

Review of the content and production of the Journals, with a view to progressing the preparation of the Journals of the 55th and 56th Parliament

In early 2018, the Clerk approved the online publication of a series of sessional returns that provide statistical and procedural data. The online publication of the full sessional returns for the 53rd and 54th Parliament and the returns for both sessions of the 55th Parliament are intended to be published soon. Access to the online journals will be via both the Legislative Council Procedural Publications page and the Hansard and House Papers index pages.

It is also proposed that certain interim returns for the current (56th) parliament will also be published online.

Increase involvement and awareness of NSW citizens about the Parliament and the parliamentary process: by enhancing our community engagement strategy including use of social media and emerging technologies to communicate information; continuing to enhance the experience of visitors to Parliament House; enhancing outreach and education services; enhancing electronic access to parliamentary information; and fostering scholarship on the Parliament and parliamentary process.

Develop a Social Media strategy for the Department, responding to the recommendation of the Committee on Committees

As a first step in developing this strategy, a two-day social media workshop was held for key department staff in December 2017. A strategy was developed by

Council staff and implemented in April 2018. Through the strategy a Legislative Council Facebook page has been created, the House in Review has been transformed into an online blog, and a department-wide social media team was formed to increase coordination and collaboration.

Better engagement with stakeholders: by developing targeted education programs for public sector agencies and other major stakeholders; and continuing to enhance Executive Government awareness and understanding of parliamentary proceedings.

Review the current Broadcasting of Proceedings Resolution in light of developments in other jurisdictions, particularly in relation to committee hearings

This project has not progressed beyond initial scoping work due to the heavy workload of the Procedure and Committee Offices in the pre-election year. A working group is scheduled to complete this project during the prorogation period in 2019.

Promote strong stewardship and robust organisational resilience: by continuing to advocate for appropriate funding as an independent entity consistent with the separation of powers; implementing strong fiscal discipline following reductions in operational funding; continuing to examine innovative and cost effective ways to deliver services to members; and enhancing our corporate risk management and resilience in a changing environment.

Continue to support the implementation of the recommended reforms to the Parliament's ethics regime recommended by the Privileges Committees of the Legislative Council and Assembly, including work on the establishment of a Commissioner for Standards and privileges legislation and work on reform of the Parliamentary Evidence Act and a Parliamentary Service Act.

The Presiding Officers have written to the Premier in relation to this matter summarising the key issues. The Privileges Committee is currently undertaking a review of the Member's Code of Conduct.

Pursue opportunities for staff development including establishing a structured secondments program, a system of performance feedback and coaching/mentoring

Work has progressed on establishing an annual three month secondment program with Transport for NSW for a Clerk Grade 7/8 or less experienced Grade 9/10. The first secondment will be offered in 2019.

Consideration of a structured secondments program may also become a group project to be undertaken during the Great Managers program.

In addition, a regular exchange program between the NSW Legislative Council and the Victorian Legislative Council has been established where staff from each House undertake a two to three day attachment to the other House to learn and compare practices and establish networks. The program commenced in September 2017 with committee staff and is being held in 2018 with procedure staff. The arrangement is expected to continue, alternating each year between committee and procedure staff.

Consideration of performance feedback and coaching/mentoring is nearly complete. A working group was established to consider the subject and a memo with recommendations has been provided to the Clerk. Since the end of the reporting period the Department of the Legislative Council has joined the other parliamentary departments in participating in the Great Managers' Program, a nine to twelve month program designed to build leadership skills in managers.

Begin revision of all job descriptions.

Work commenced on this project in January 2018, following a meeting between the Clerk Assistant-Committees and the Senior Manager, Human Services but has not progressed further due to the committee workload.

Prepare and implement a records management plan to enhance records management within the Department.

A plan of action is being prepared by the Office of the Black Rod in consultation with the Manager Records and Archives. The plan will be further refined in consideration of Departmental priorities and resources.

The plan incorporates the recommendations of a review of the department's records management by Adam Ledwos conducted in the first half of 2017.

Optimise the Parliament's physical infrastructure: by continually assessing security risks and improving systems, infrastructure and culture to ensure a secure environment while maintaining public accessibility; effectively managing a capital works program for Parliament House and other offices to function effectively as contemporary, safe and accessible workplaces; preserving; restoring; and enhancing the heritage of Parliament House; and continuing to innovate and adopt environmentally sustainable practices.

Work with the Departments of Parliamentary Services and the Legislative Assembly in contributing to the development of a long term planning document for the Parliament

The Legislative Council through its senior management has contributed to the development of the Master Plan for the Parliament, as well as providing office accommodation for its principal author. The Master Plan has been approved by the Presiding Officers and will shortly be formally presented to NSW Treasury.

Work with the Department of Parliamentary Services to enhance the broadcasting system used in committee rooms and the chamber to address current issues

A significant project to upgrade the core components of the broadcasting system in the Legislative Council, Legislative Assembly and Macquarie and Jubilee Rooms was undertaken during the 2017-2018 financial year. LC staff, including Susan Want, Rebecca Main and Jenelle Moore represented the LC on the project team and project board. Due to technical difficulties, the project was not completed by the end of the financial year, but all parties continued to work toward completion by the sittings of the Houses in August 2018.

Development of inter-parliamentary relationships and education: by continuing our relationship, including capacity building with the National Parliament of Solomon Islands and the Bougainville House of Representatives, as well as sharing our experience to advance parliamentary institutions generally; and supporting sister-state relationships and NSW trade opportunities through parliamentary diplomacy.

Host the Regional CPA Conference in November 2017

The NSW Parliament hosted the Commonwealth Parliamentary Association (CPA) Joint Australian and Pacific Region Conference in 2017. The Conference provided an opportunity to celebrate the 10th anniversary of NSW Parliament's partnership with the National Parliament of Solomon Islands and the Bougainville House of Representatives. The anniversary was commemorated with the launch of an exhibition in the Fountain Court, and a commemorative booklet and video.

Organise arrangements for President led delegations to Bougainville and Solomon Islands

In April and June 2018, the President led delegations of members to Solomon Islands and Bougainville to reaffirm the commitment of the NSW Parliament to twinning, to launch the Twinning bilong yumi

professional development scholarship and to clarify the goals of the twinning program over the next several months.

Pursue funding opportunities for specific projects including an attachment of Solomon Islands staff to the NSW Parliament

- October 2017 – A procedure officer from the National Parliament of Solomon Islands was seconded to the NSW Parliament, funded jointly by the UNDP and the NSW Parliament.
- March 2018 – Two officers from the NSW Parliament Library Research Service were seconded to the National Parliament of Solomon Islands, funded by the UNDP.
- May 2018 – Ms Ivory Iruha'a, Committee Office, National Parliament of Solomon Islands was attached to NSW Parliament to participate in a training and development program on committee practices and procedures. The program was conducted at the request of, and funded by, the UNDP Pacific Office.

- May 2018 – NSW Parliament's Director of Information Services was attached to the National Parliament of Solomon Islands to assist with developing an ICT strategic plan, at the request of and funded by the UNDP Pacific Office.

Other attachments:

- November 2017 – Attachment of Mr Peter Topura, First Clerk Assistant, Bougainville House of Representatives to the NSW Parliamentary Library following a similar attachment to the Australian Parliament's Library Research Service. As the recipient of a Pacific Women's Parliamentary Partnerships (PWPP) Research Scholarship, Mr Topura spent his weeks in Canberra and Sydney working on a project to identify ways in which parliamentary rules and procedures can be used to promote female representation in parliament.

Work with the Twinning Committee to produce a commemorative booklet and video to mark the 10th anniversary of Twinning

Both projects were completed and launched at the CPA Regional conference in October 2017.



PLANNING AHEAD FOR THE DEPARTMENT OF THE LEGISLATIVE COUNCIL

The Department recently updated its Strategic Plan to detail key priorities for the period 2018-2019. The core business of the Department of providing advisory, research and support services remains the same. Several projects from the 2017-2018 year will be continued and further developed. Key projects to be initiated are:

- Induction of new members and staff; managing outgoing members; review of online training modules; organising opening of parliament
- Review of procedural support materials for members, ie Chairs/Presidents Rulings, Precis of Business
- Reports on the trial committees – Selection of Bills, Regulation Committee, Public Works Committee and Public Accountability Committee.
- Four-yearly review of resolutions establishing committees; sessional orders; review of the resolutions of continuing effect, particularly broadcasting resolution
- Complete the second edition of *New South Wales Legislative Council Practice* ready for publication in 2019.
- PIMS – Work with other parliamentary departments in the implementation of PIMS including to upgrade existing user interfaces to provide functionality for prorogation; further development of outstanding modules; including Tabled papers, House Papers, Q & A; minutes and votes; and ministerial portal.
- Publication online of the *Annotated Standing Orders*
- Preparation of a records management plan incorporating a project to enhance the metadata for digitised and historic records of the Parliament
- Publish and launch volume 4 of the Oral History project: the Cross Bench
- Implementation and review of the social media strategy
- Contribute with other Departments to the 2018 ANZAC exhibition
- In co-operation with DPS develop a Diversity and Inclusion Plan, incorporating improved accessibility to committee inquiries by those with a disability.
- Investigate opportunities to further build our partnership with NCOSS, including reaching regional communities and a workshop for Indigenous peoples
- Implementation of secondments program
- Investigation of delivery of seminars on parliamentary privilege.
- Review of Department structure including updating all job descriptions
- Support the implementation of the Parliament's ethics regime changes arising from the current review of the Members' Code of Conduct.
- Working with the other two Departments to identify emerging needs for inclusion in the annual review of the Masterplan.
- Continue to pursue Twinning funding opportunities and further our relationships with the Bougainville House of Representatives and the National Parliament of Solomon Islands.
- Develop a detailed strategic plan for Twinning in conjunction with the two twinned Parliaments.

The Legislative Council's Strategic Plan and the Parliament's Strategic Outlook are both available on the Parliament's website.

LEGISLATION

CONSTITUTION ACT 1902

The principal Act governing the Legislative Council is the *Constitution Act 1902*. The key sections of the Act are:

- section 3 -- Definitions
- section 5 — General legislative powers of the Legislature
- section 7A — Referendum for Bills with respect to Legislative Council and certain other matters
- section 10A — Prorogation of Parliament
- section 14A — Disclosure of pecuniary interests and other matters by Members
- section 15 — Standing Rules and Orders to be laid before the Governor
- part 3, Division 2 — Special provisions relating to the Legislative Council.

OTHER LEGISLATION IMPACTING ON THE LEGISLATIVE COUNCIL INCLUDES:

Parliamentary Evidence Act 1901

Electoral Act 2017

Imperial Acts Application Act 1969

Parliamentary Papers (Supplementary Provisions Act) 1975

Electoral Funding Act 2018

Public Finance and Audit Act 1983

Interpretation Act 1987

Independent Commission Against Corruption Act 1988

Parliamentary Remuneration Act 1989

Subordinate Legislation Act 1989

Public Interest Disclosures Act 1994

Parliamentary Precincts Act 1997

Defamation Act 2005

Local Government Act 1993

Members of Parliament Staff Act 2013

Parliamentary Budget Officer Act 2010

The above legislation and all New South Wales acts, regulations, planning instruments and other statutory instruments are published online at www.legislation.nsw.gov.au. This site is maintained by the Parliamentary Counsel's Office.

INTRODUCTION OF THE ABORIGINAL LANGUAGES BILL IN THE PARLIAMENT OF NEW SOUTH WALES

On 11 October 2017, the Minister for Aboriginal Affairs, the Honourable Sara Mitchell MLC, introduced the Aboriginal Languages Bill 2017 in the Legislative Council. The bill recognised Aboriginal languages as part of the culture and identity of Aboriginal people, and established an Aboriginal Languages Trust governed by Aboriginal people to facilitate and support the reawakening, nurture and growth of Aboriginal languages. The bill passed both Houses and was assented to on 24 October 2017.

To recognise the historic significance of the bill and its importance to Aboriginal people, the House suspended standing orders to allow a number of unprecedented ceremonies and procedures to be followed. The ceremony included a welcome to country and a smoking ceremony in the parliamentary forecourt and a message stick ceremony in the chamber with a number of elders and Aboriginal language stakeholders speaking about the significance of Aboriginal languages and the legislation. The final participant handed the message stick to the Minister for Aboriginal Affairs, and the message stick ceremony participants took seats in the President's Gallery. Elders Uncle Gary Williams and Aunty Irene Harrington, were invited to take seats on the dais on either side of the President.

After the Minister had moved the second reading of the bill, Dr Ray Kelly, academic researcher at the Purai Global Indigenous and Diaspora Research Studies Centre, University of Newcastle, was invited to speak from the floor, in both English and in an Aboriginal language (Dunghutti), the first time a non-member has spoken in debate in the House and in a language other than English.

After the bill passed the House, the message stick was forwarded to the Legislative Assembly together with the bill, and was later returned to the Legislative Council with a message from the Legislative Assembly agreeing to the bill.

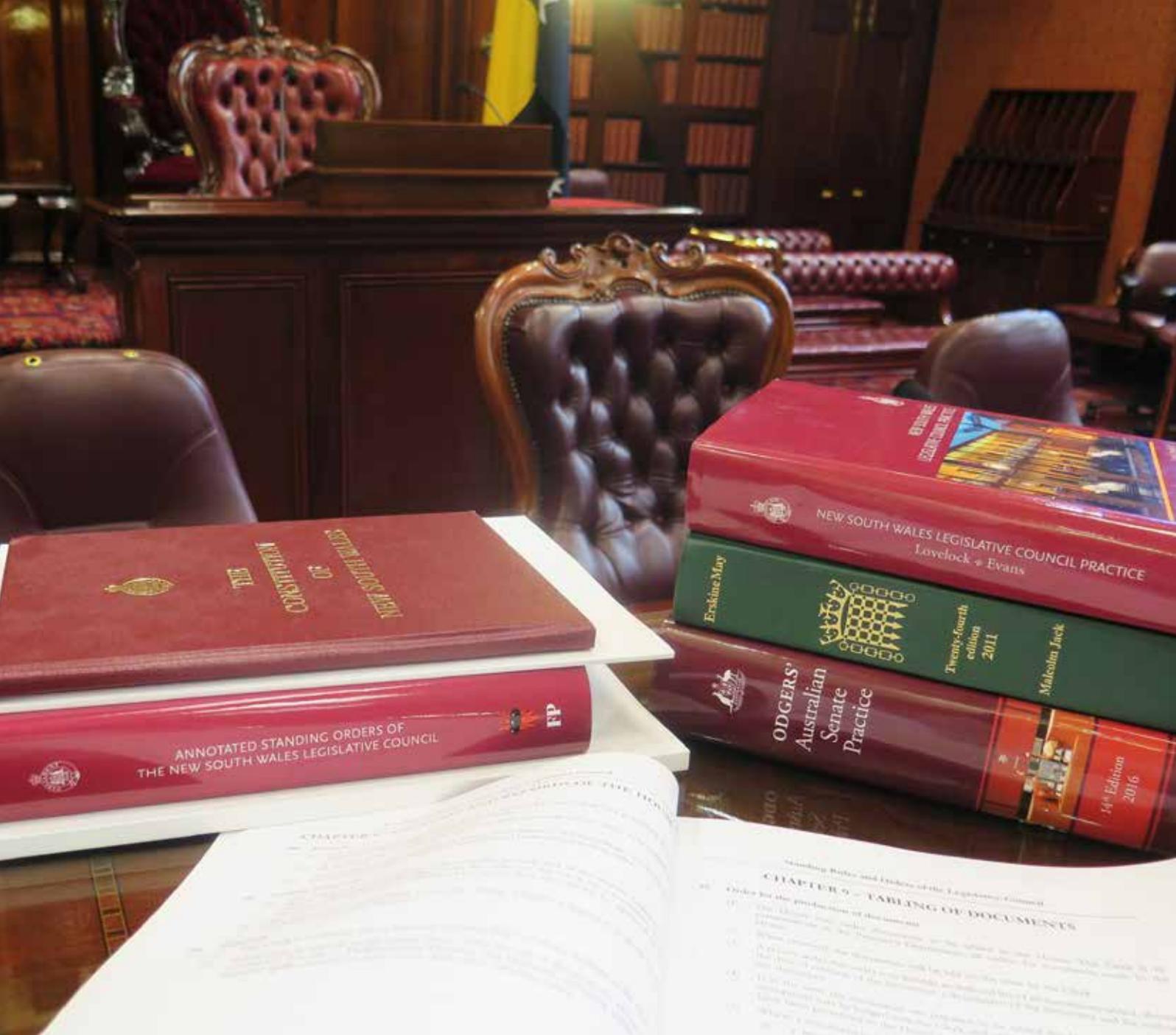
During the second reading debate, members acknowledged the significance of the bill and requested that the message stick be placed on permanent display in the Chamber. In responding to these requests, the President of the Legislative Council, the Hon John Ajaka MLC, conducted consultations with a number of Aboriginal language stakeholders, including the Aboriginal Languages Establishment Advisory Group and the NSW Coalition of Aboriginal Regional Alliances on the appropriate means by which to have the message stick displayed in the Parliament. The President also commissioned LSJ Heritage Planning & Architecture to design a cabinet to display the message stick and a description of its significance.

On 21 June 2018, the House passed a resolution to permanently display the message stick in the display cabinet located on the northern wall of the Chamber near the President's Gallery. The House also agreed that the message stick be displayed on the Table during proceedings such as the opening of the Parliament, or during other special occasions, at the discretion of the President. On those occasions, an Aboriginal Language group, selected on a rotational basis from a list of Aboriginal Language groups and, once established, the Aboriginal Languages Trust, will nominate an elder to assist with the removal of the message stick from its display cabinet for the ceremony and return of the message stick to the display cabinet. The Aboriginal elder nominated may also be invited to address members from the Bar of the House in their language.



The introduction of the Aboriginal Languages Bill 2017 was the first time a non-member had spoken in debate and in a language other than English.





IN THE HOUSE

Providing support to enable the Legislative Council to fulfil its role as a representative and legislative body.

Providing services to ensure members of the Legislative Council are supported to fulfil their parliamentary duties.

Enhancing knowledge of the standing orders and procedures of the House.

OVERVIEW

The core business of the Department is to provide advisory, research and support services to the House and its committees. When the House is sitting staff from across the Department – the Office of the Clerk, the Procedure Office, the Committee Office and the Office of the Black Rod – are focused on supporting members and the House.

Clerks-at-the-Table provide expert advice on Council procedures to the President and members and record the proceedings of the House. Chamber and Support staff convey messages between Ministers and their advisers and convey messages and papers to members.

Outside of the Chamber, Procedure Office staff provide procedural advice and support services to the House and its members.

THE PROCEDURE OFFICE

The Procedure Office has 10 established positions and is led by the Clerk Assistant – Procedure.

The role of the Legislative Council Procedure Office is to support the sittings of the House, provide procedural advice and support to the President, members and Clerks and to manage a number of training initiatives.

During sitting weeks some of the services provided by the Procedure Office include:

- preparing for sittings of the House through the preparation of notices of motions and other procedural scripts
- managing all bills and amendments in the House
- managing all papers tabled in the House
- managing questions, both written and taken on notice during Question Time
- preparing the official records of the House, including the Minutes of Proceedings and the Notice Paper, but excluding Hansard
- preparing other records of the House, including the live *Running Record* and weekly *House in Review*
- preparing and publishing statistics about the Council.

The Procedure Office also provides a range of other support services during both sitting and non-sitting weeks, including:

- providing administrative, research and procedural support to the Privileges and Procedure Committees

- maintaining the records of the House including tabled papers and the journal
- providing high level procedural advice on complex constitutional, procedural and privilege matters arising in relation to the House and committees
- coordinating the delivery of training for members and their staff, and other broader audiences
- enhancing community awareness of the role of the Legislative Council through various community access and engagement initiatives such as school outreach visits.

Underpinning the Procedure Office's work is a commitment to providing the best possible environment for members to effectively discharge their parliamentary duties and to increase public recognition and awareness of the role of members and the Council.

SITTINGS OF THE HOUSE

The House sat for 48 days during 2017-2018.

Each sitting day the Procedure Office prepares for sittings of the House by assisting members with notices of motions, procedural scripts for complex procedures, amendments to motions and interpretation and clarification of the standing orders.

NOTICES OF MOTIONS

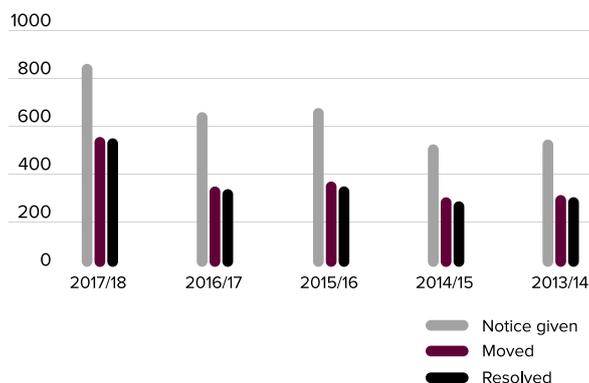
The overall number of notices of motions given by government, opposition and cross bench members this year was an increase on previous years, with over 200 more notices given in 2017-2018 than the 634 given in 2016-2017.

The volume of private members' business brought before the House contributes to the heavy workload for the Procedure Office, both in the preparation of notices and in recording their consideration by the House in the Notice Paper, the Minutes of Proceedings and on the Running Record.

Of the total of 893 notices given during 2017-2018, 839 were from private members, representing 94 per cent of all notices given. Of these 551 were considered by the House and 532 were finalised, with 511 considered as formal business, where the question is put without amendment or debate.

	2017/18	2016/17	2015/16	2014/15	2013/14
Notice given	839	634	637	511	533
Moved	551	341	351	293	316
Resolved	532	337	342	285	304

Notices of Motions



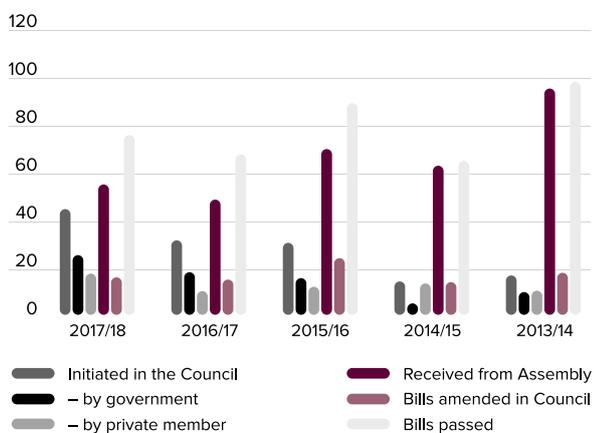
BILLS

The Procedure Office assists members and their staff with the procedures for the introduction, passage and amendment of bills in the House. The Office also manages the assent and registration of bills introduced in the Council and agreed to by both Houses. The Office, jointly with the Legislative Assembly, also maintains a bills database on the Parliament's website, which provides up to date information on each bill as it passes through each stage in both Houses.

During 2017-2018, 54 bills were received from the Legislative Assembly (all government bills) and 42 were introduced in the Council. Of the 42 bills introduced in the Council, 23 were introduced by the government and 19 by private members. The Council passed 77 bills during the reporting period, including two private members' bills.

Bills	2017/18	2016/17	2015/16	2014/15	2013/14
Initiated in the Council (total)	42	28	29	13	17
Initiated in the Council by government	23	19	17	1	8
Initiated in the Council by private member	19	9	12	12	9
Received from Assembly	54	46	71	62	95
Bills amended in Council	15	17	22	13	18
Bills passed	77	65	88	64	97

Bills considered in the Legislative Council



AMENDMENTS TO BILLS

The Procedure Office processes all amendments to bills received from members. Procedure Office staff examine the amendments to ensure their admissibility and to support the Clerk and the Chair of Committees in the management of the committee of the whole process. Amendments are loaded on the Parliament's bills database and circulated to members. Not all amendments circulated are subsequently debated but all are processed prior to the bill being considered in committee of the whole. For more complex bills, the Procedure Office also produces running sheets of amendments to assist the Chair of Committees and members with the order of moving and debating amendments.

During 2017-2018, 47 bills were considered in committee of the whole and 672 amendments were circulated. 510 amendments were moved and 102 agreed to.

Of the 15 bills amended by the Legislative Council, seven originated in the Council. These were:

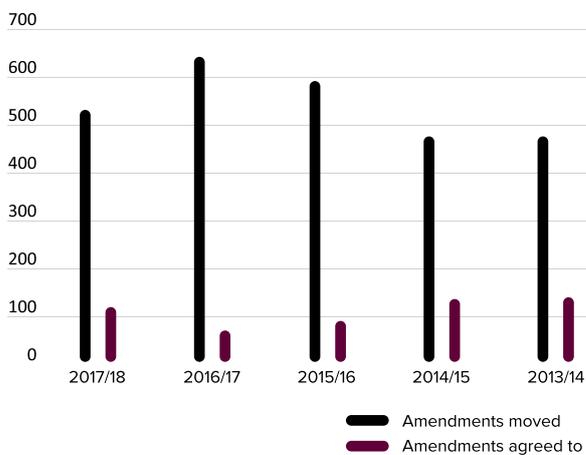
- Aboriginal Languages Bill 2017
- Education Amendment (School Safety) Bill 2017
- Local Government Amendment (Regional Joint Organisations) Bill 2017
- Modern Slavery Bill 2018
- Natural Resources Access Regulator Bill 2017
- Statute Law (Miscellaneous Provisions) Bill (No 2) 2017
- Water Management Amendment Bill 2018.

Eight of the bills amended in the Council had originated in the Legislative Assembly:

- Building Products (Safety) Bill 2017
- Electoral Funding Bill 2018
- Environmental Planning and Assessment and Electoral Legislation Amendment (Planning Panels and Enforcement) Bill 2017
- Forestry Legislation Amendment Bill 2018
- Government Sector Finance Legislation (Repeal and Amendment) Bill 2018
- Liquor and Gaming Legislation Amendment Bill 2018
- Public Health Amendment (Review) Bill 2017
- State Debt Recovery Bill 2017.

	2017/18	2016/17	2015/16	2014/15	2013/14
Amendments moved	510	633	599	478	484
Amendments agreed to	102	63	99	121	124

Amendments moved and agreed to by the Legislative Council



TWO PRIVATE MEMBERS' BILLS RECEIVE ASSENT

In 2017-2018 two private members' bills passed both Houses and were assented to within weeks of each other: the Public Health Amendment (Safe Access to Reproductive Health Clinics) Bill 2018 and the Modern Slavery Bill 2018. To date, these are the only private member's bills that have been passed by both Houses and assented to during the 56th parliament.

Public Health Amendment (Safe Access to Reproductive Health Clinics) Bill 2018

The Public Health Amendment (Safe Access to Reproductive Health Clinics) Bill 2018 established safe access zones around clinics that provide abortions,

to protect the safety and privacy of people accessing care as well as clinic staff. The bill was co-sponsored by the Hon Penny Sharpe of the Australian Labor Party and the Hon Trevor Khan of The Nationals, each having given the same notice of motion for introduction. Ms Sharpe introduced the bill in the Council on 17 May 2018, and it subsequently passed the House the following week on 24 May 2018.

Mrs Leslie Williams MP, a member of The Nationals, took carriage of the bill in the Legislative Assembly. Debate on the bill extended into the early hours of 8 June 2018, while amendments were proposed the bill passed the Assembly in its original form and was assented by the Governor on 15 June 2018.



Hon Trevor Khan MLC and Hon Penny Sharpe MLC holding copies of their Private Members Bill, Public Health Amendment (Safe Access to Reproductive Health Clinics) Bill 2018 with the Assent signed by His Excellency General The Honourable David Hurley AC DSC (Ret'd) the Governor.

Modern Slavery Bill 2018

The Modern Slavery Bill 2018 is the first legislation of its kind to pass in Australia. The bill establishes an Anti-Slavery Commissioner, aims to reduce the risk of slavery in supply chains and introduces penalties in relation to forced child marriage and cyber-sex trafficking.

The bill was the end result of a process that commenced with the appointment of the Select Committee on Human Trafficking in New South Wales. The committee inquiry, which is discussed further at page 42 and resulting report and recommendations provided the basis for the legislation, which was developed by a cross-party working group.

The bill was introduced by the Hon Paul Green of the Christian Democratic Party in March 2018. In committee of the whole the bill was amended to include government agencies in the provisions for reporting on the risks of modern slavery in supply chains and the procurement of goods or services; to establish a statutory joint parliamentary committee to monitor and review the functions of the Anti-

Slavery Commissioner; to include stronger provisions regarding the use of children in the production of child abuse material and to include organ trafficking as a modern slavery offence.

The Premier took carriage of the bill in the Assembly where the bill was further amended in relation to the appointment of the Anti-Slavery Commissioner; the remit of the parliamentary committee and the requirement for a modern slavery course in the school curriculum.

On 21 June, the Council agreed to the Assembly's amendments and on 27 June 2018 the bill received the Governor's assent.



The Hon Paul Green MLC holding the Modern Slavery Bill 2018 at the front of Parliament House.

TABLED DOCUMENTS

The Procedure Office assists ministers, members and the Clerk with the tabling of papers in the House. The Procedure Office also ensures that the details of each document are entered in the Minutes of Proceedings and in the tabled papers database. The database forms part of a tabled papers series which contains all documents presented to the House since 1856.

During 2017-2018, 1055 documents were tabled in the Legislative Council, the majority of which were annual reports of government departments and agencies (181), and statutory instruments (295). Other types of papers tabled in the House include returns to orders for the production of State papers, petitions, reports from parliamentary committees and messages from the Governor of New South Wales and the Legislative Assembly.

ORDERS FOR PAPERS

The power of the House, confirmed at common law, to compel the production of State Papers is integral to the ability of the Council to fulfil its constitutional role as a House of Review and to be able to scrutinise the actions of the Executive and hold it to account on behalf of the electorate.

Of the six orders agreed to in the 2017-2018 year, one was initiated by The Greens and five by the Opposition. Two of the orders were agreed to as formal business and four were agreed to after debate.

The orders related to the following issues:

- 2017-2018 Budget
- 2017-2018 Budget Finances
- Sydney Stadiums
- Powerhouse Museum relocation business case
- Tune Report on the out-of-home care system
- Sydney Stadiums and Powerhouse Museum business cases and Tune Report

The orders resulted in the return of 42 boxes of papers, 15 of which contained documents over which privilege was claimed and which were only available to be viewed by members of the Legislative Council. Standing order 52 makes provision for members to dispute the validity of a claim of privilege made over documents received. One dispute was received by the Clerk during the 2017-2018 reporting period, and three boxes of privileged documents relating to Sydney Stadiums were made public through the process.

Orders for Papers

	2017/18	2016/17	2015/16	2014/15	2013/14
Number of orders	6	5	5	18	26
Further orders	0	1	0	1	3
Orders including privileged documents	3	4	2	15	21
Claim of privilege disputed	1	1	3	1	1

Orders for papers in the Legislative Council



ORDERS FOR PAPERS INCLUDING “CABINET INFORMATION”

During the reporting period, a series of orders for papers brought to the fore the issue of the Legislative Council’s power to require the production of a class of documents which have been classified by the executive government as “cabinet information”.

In March 2018, the House ordered that the Government produce documents relating to its Sydney stadiums redevelopment strategy. The documents returned did not include the business cases for the redevelopment of the stadiums, even though Infrastructure NSW had published summaries of the business cases on its website. In response to queries from members, the Government advised that the relevant agencies or ministers did not “hold any additional documents that are lawfully required to be provided in accordance with the terms of the resolution”.

Two orders for papers followed in April and May, relating to the relocation of the Powerhouse Museum and an independent report on the out-of-home-care system (the Tune report) respectively. Both orders were very narrow in scope, requesting only the draft and final business case for the relocation and the draft and final Tune report. The fact that these documents existed was public knowledge, but they had not previously been released publicly by the Government. In both cases, no documents were provided in the returns and the accompanying responses again stated that the agencies held no documents lawfully required to be provided.

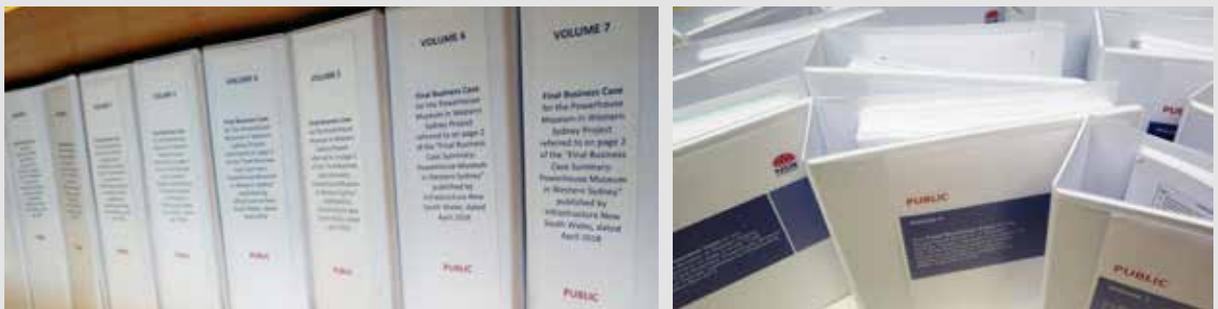
In subsequent proceedings in the House the Leader of the Government in the Legislative Council stated that it was the Government’s position that “the power of the House to compel the production of documents does not extend to Cabinet information” and that “Cabinet documents are neither identified nor produced in response to an order”.

On 5 June 2018, the House agreed to a resolution noting the failure of the Government to comply with the previous three orders of the House, again ordering the production of the Tune report and the Powerhouse Museum and Sydney stadiums business cases by 9.30 am the next day, censuring the Leader of the Government in the Legislative Council and ordering that if the documents were not provided the Leader of the Government attend in his place at the Table to provide an explanation.

Notwithstanding the resolution the documents were not produced by 9.30 am the next day. When the Leader of the Government was called on to provide an explanation, he stated that the documents would be provided by the Department of Premier and Cabinet by 5.00 pm on Friday 8 June 2018.

The documents were received later in the week along with correspondence noting that all of the documents referred to in the resolution of the House were Cabinet documents, that the Legislative Council has no power to require such documents to be produced, and that the Government had decided to provide the documents on a voluntary basis, even though the Council has no power to require such production.

On 21 June, the House agreed to a resolution rejecting the claim that the documents had been provided voluntarily and noting that the Government’s apparent reliance on the broad definition of Cabinet information in the *Government Information (Public Access) Act 2009* had likely led to a much broader class of documents being withheld from production to the House, the production of which was articulated by the majority of the NSW Court of Appeal to be necessary for the Legislative Council to fulfil its constitutional role. The resolution reasserted the Council’s power to require the production of Cabinet documents as that articulated by Spigelman CJ in *Egan v Chadwick*.



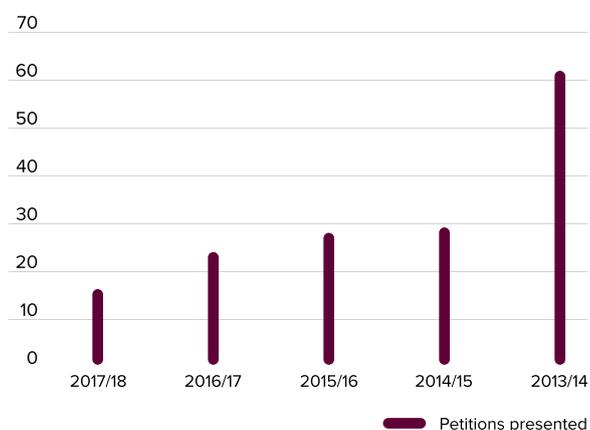
The final business cases for the Powerhouse Museum relocation and the development of Sydney Stadium – produced on 8 June 2018.

PETITIONS

The Procedure Office reviews all petitions before presentation in the House to ensure each complies with the standing orders. During 2017-2018, 15 petitions were presented to the House, with two being presented on more than one occasion. The overall number of petitions received continued the declining trend of recent years.

	2017/18	2016/17	2015/16	2014/15	2013/14
Petitions presented	15	23	27	29	61

Petitions presented



As in previous years the petitions received by the House varied substantially in subject matter, frequency and the number of signatories. Of the 15 petitions seven were supported by over 500 signatures, thereby requiring a response by the Minister responsible for the subject matter of the petition. Six ministerial responses were received during 2017-2018. The largest number of signatures to a single petition received during the year was 35,003 which were affixed to a petition opposing the Voluntary Assisted Dying Bill 2017.

A full list of petitions presented in the 56th Parliament, information regarding the preparation and presentation of petitions, and which petitions require a Ministerial response, including due dates and links to previously published responses, is available on the Parliament's website.

QUESTIONS AND ANSWERS

In 2017-2018 a total of 1470 questions with and without notice were put to Ministers by Legislative Council members, a slight decline in the total number of 1565 questions asked in the previous year.

Procedure staff ensure all questions submitted on

notice and published in the Questions and Answers paper comply with the standing orders. 663 questions on notice were lodged during 2017-2018, which is consistent with the number of questions on notice lodged in the previous reporting period (650).

PROCEDURAL TRAINING

During the reporting period, the Procedure Office was involved in the preparation and delivery of induction and on-going procedural training for members and staff. This included induction programs for two newly elected members of the Legislative Council on chamber operation and general parliamentary practice and procedures.

SITTING WEEK PROCEDURAL DEBRIEFS

The Procedure Office coordinates the delivery of a 30 minute procedural debrief session each Friday morning of a sitting week. The sessions are open to members, their staff and staff of the Department of the Legislative Council and the other parliamentary departments, and focus on significant and interesting procedural matters that arose during the sitting week.

PROVIDING RESEARCH AND SUPPORT ON PROCEDURAL MATTERS

In 2017-2018, the Procedure Office continued to provide high level procedural research and advice. This included research in relation to the following issues:

- provisions relating to disorder for a submission to the House of Representatives Standing Committee on Procedure
- whether provision for a review board in a bill would contravene section 5 of the *Constitution Act 1902* relating to money bills
- the methods used by members to advise the House of their resignation or expulsion from their party
- instances where ministers have resigned for misleading parliament
- the exercise of a casting vote by a Presiding Officer or Chair of Committees.

PRIVILEGES COMMITTEE, PROCEDURE COMMITTEE AND SELECTION OF BILLS COMMITTEE

The Procedure Office provides administrative, research and procedural support to the Privileges Committee, the Procedure Committee and the Selection of Bills Committee

PRIVILEGES COMMITTEE

The Privileges Committee considers matters relating to parliamentary privilege referred to it by the House or the President. The Committee also considers requests by citizens for a right of reply to statements made in the House by members and undertakes functions relating to members' ethical standards under Part 7A of the *Independent Commission Against Corruption Act 1988*.

Members

The Hon Natasha Maclaren-Jones (Chair)

The Hon Peter Primrose (Deputy Chair)

The Hon Greg Donnelly

Dr Mehreen Faruqi

The Hon Trevor Khan

The Hon Shayne Mallard (from 16 April 2018)

The Hon Matthew Mason-Cox (to 16 April 2018, Chair to 16 April 2018)

Reverend the Hon Fred Nile

The Hon Dr Peter Phelps

Inquiries undertaken

On 8 August 2017 the committee commenced an inquiry into procedures to be observed by Legislative Council committees to provide procedural fairness for inquiry participants. The terms of reference were referred to the committee by the President. The genesis for the inquiry was a recommendation from the 2016 Select Committee on the Legislative Council Committee System.

The committee released a discussion paper highlighting key issues pertaining to the inquiry on 27 September 2017. The inquiry received ten submissions, including from five other Australian parliaments, the Canadian House of Commons and the parliaments of Scotland and New Zealand. The report of the inquiry was tabled on 28 June 2018, and included a recommendation that the Council adopt a resolution specifying the procedures to be followed by committees to provide procedural fairness to inquiry participants.

On 15 March 2018 the committee also commenced an inquiry to review the Members' Code of Conduct and any relevant aspects of the pecuniary interest

disclosure regime for members under the Constitution (Disclosures by Members) Regulation 1983. The committee is required to review the code of conduct at least once every four years. Four submissions were received to the inquiry, which was ongoing at the end of the reporting period.

Under paragraph 10 of the resolution appointing the Parliamentary Ethics Advisor, the Privileges Committee is required to meet with the Advisor (Mr John Evans) annually. The Committee met with Mr Evans on 15 March 2018.

Further information on the Privileges Committee is available on the website.

PROCEDURE COMMITTEE

The Procedure Committee is required to consider any amendments to the standing orders, propose changes in practice and procedures of the House and consider any matters relating to procedures referred to it by the House or the President.

Members

The Hon John Ajaka, President and Chair

The Hon Trevor Khan, Deputy President

Reverend the Hon Fred Nile, Assistant President

The Hon Don Harwin, Leader of the Government

The Hon Niall Blair, Deputy Leader of the Government

The Hon Adam Searle, Leader of the Opposition

The Hon Walt Secord, Deputy Leader of the Opposition

The Hon Natasha Maclaren-Jones, Government Whip

The Hon Shaoquett Moselmane, Opposition Whip

The Hon Robert Borsak

The Hon Wes Fang (from 6 March 2018)

Dr Mehreen Faruqi

The Hon Ben Franklin (to 6 March 2018)

Inquiries undertaken

The committee continued its inquiries into proposed variations to the rules applying to notices of motions and to the rules for questions, and into the merits of introducing e-petitions and the mechanisms by which they could be introduced in the Legislative Council. Terms of reference for these inquiries had been referred during 2016-17.

The committee reported on its inquiry into the rules for notices of motions and the rules for questions together in one report, tabled on 16 November 2017.

The committee agreed not to recommend any change to the rules for notices of motions. The report also noted that the committee had not reached a consensus regarding any changes to the rules for questions and therefore did not recommend any changes.

The committee's final report on e-petitions was tabled on 7 June 2018. The report noted that the committee had not reached a consensus view on whether the House should accept e-petitions, and did not include any recommendations.

SELECTION OF BILLS COMMITTEE

On 23 November 2017 the House resolved to appoint a Selection of Bills Committee on a trial basis, to commence on the first sitting day in 2018 and conclude on the last sitting day of 2018. The committee arose from a recommendation originally made by the Select Committee on the Legislative Council Committee System in its November 2016 final report.

The committee reports on whether any bill should be referred to either the Standing Committee on Law and Justice, Standing Committee on Social Issues or Standing Committee on State Development for inquiry and report, and in particular:

- (a) the committee to which the bill should be referred,
- (b) the stage in the consideration of the bill at which it should be referred to the committee, and
- (c) the reporting date.

The Selection of Bills Committee cannot consider bills which contain no provisions other than provisions appropriating revenue or moneys.

Members

The Hon Natasha Maclaren-Jones, (Chair)
The Hon Shaoquett Moselmane, (Deputy Chair)
The Hon Robert Brown
The Hon Trevor Khan
Reverend the Hon Fred Nile
The Hon Mark Pearson
The Hon Dr Peter Phelps
Mr David Shoebridge
The Hon Lynda Voltz

Committee activity

The Committee considered 51 bills between 13 February and 21 June, and on the recommendation of the Committee two bills were referred to a committee for inquiry and report:

- On 22 May the Committee recommended that the Forestry Legislation Amendment Bill 2018 be referred to the Standing Committee on State Development,
- On 19 June the Committee recommended that the provisions of the Fair Trading Amendment (Short-term Rental Accommodation) Bill 2018 be referred to the Standing Committee on State Development. When the Committee Chair, the Hon Natasha Maclaren-Jones, moved in the House that the bill be referred to the Standing Committee on State Development, the House agreed to an amendment to the motion to not refer the bill to a committee for inquiry and report.

A number of other bills have been recommended for referral since the end of the reporting period.

The committee will table a report evaluating the effectiveness of its activities by the last sitting day in November 2018.

LOOKING AHEAD

The Procedure Office will be working with other sections of the department towards achieving a number of priorities in 2018-2019, including those that have been identified as key projects in the Department's Strategic Plan.

- Completion of the second edition of *New South Wales Legislative Council Practice* with a view for publication in 2019.
- Preparation of induction materials and programs for new members and staff following the outcome of the 2019 general election.
- Review of all hard copy and on-line procedural guidance and support materials for use by members and office holders.
- Review of sessional orders, resolutions of continuing effect, including the broadcasting guidelines resolution, and sessional orders in preparation for commencement of the 57th Parliament.
- Working with other parliamentary departments in the implementation of PIMS (Parliamentary Information Management System) including upgrading of existing user interfaces to provide functionality for prorogation.





IN COMMITTEES

Supporting members' participation in committee work.

Increasing public awareness and debate on issues under consideration by the Parliament.

OVERVIEW

Upper House committees are one of the Council's key mechanisms to scrutinise executive activity and to examine issues in the public interest. This is achieved by undertaking inquiries.

Committee inquiries enable members to obtain expert opinions and advice on complex policy matters, and to examine an issue in more detail than if the matter was considered by the House as a whole. Importantly, inquiries allow members of the public and interested groups to participate in the parliamentary process.

Most members of the Council (excluding ministers) are members of one or more of its committees. Members may also be on joint committees administered by the Legislative Assembly.

Upper House committees operate under the authority of the House and share its privileges. In addition, committees are regulated by the provisions of several Acts, such as the *Parliamentary Evidence Act 1901*.

The Committee Office supported 16 committees in 2017-2018, comprised of three subject standing committees, six portfolio committees, four select committees, two new committees and one trial committee.

A further three committees, the Selection of Bills Committee, Privileges Committee and Procedure Committee, were supported by the Procedure Office. The activities of these committees are discussed on page xx of this report.

THE COMMITTEE OFFICE

The role of the Committee Office is to provide secretariat support to committees. Committee staff liaise with stakeholders, process submissions, organise hearings, draft reports for consideration by committees and provide procedural advice to members.

The Committee Office has 18 established positions and is led by the Clerk Assistant – Committees.

In order to fully support the committee workload three additional temporary positions were established in early 2018 to operate for a twelve month period.

During 2017-2018 committee staff processed 1,935 submissions, managed 84 hearings and public forums involving 677 witnesses, and prepared 20 committee reports.

ESTABLISHMENT OF NEW COMMITTEES

In 2017-2018 committee staff were responsible for supporting three new committees.

Trial committees

In November 2017 the House established two new committees to operate on a trial basis for the remainder of the 56th Parliament: the Regulation Committee and the Selection of Bills Committee. The trial commenced on the first sitting day in 2018 and will continue until the last sitting day in November 2018.

The trial was initiated in response to the work of the Select Committee on the Legislative Council Committee System, which tabled its report in November 2016 and made a number of important recommendations for the long term work of the Legislative Council.

The trial of the Regulation Committee is a first for the Council – while the Council has a long history of committees inquiring into bills and substantive legislation, regulations and other subsidiary legislation have usually been scrutinised via other mechanisms such as disallowance motions moved in the House, or in other jurisdictions subjected to technical (rather than policy) scrutiny by committees. The Regulation Committee is also the first in Australia to include in the functions of the committee the remit to inquire into and report on the policy or substantive content of a regulation.

The Selection of Bills Committee is supported by the Procedure Office and is discussed on page 31.

The resolutions establishing the trial committees require that each committee conduct a review of the trial by the last sitting day in November 2018.

'Super committees' – Public Accountability Committee and Public Works Committee

On 15 March 2018 the House established two new standing committees – the Public Accountability Committee and the Public Works Committee. These committees have been referred to in the media and by members in the House as 'super committees' due to the breadth of the matters they can inquire into.

The Public Accountability Committee is modelled on the statutory Public Accounts Committee in the Legislative Assembly. In addition to the functions of the Assembly committee, the committee may self-refer inquiries into the public accountability, financial management, regulatory impact and service delivery of Government departments, statutory bodies or corporations.

The role of the Public Works Committee is to inquire into and report on any public works to be executed (including works that are continuations, completions, repairs, reconstructions, extensions or new works) where the estimated cost of completing such works exceeds \$10 million.

The resolutions establishing the ‘super committees’ require each committee to inquire into future arrangements for ongoing scrutiny by the Legislative Council of the matters set out in their resolutions of appointment.

COMMITTEE ACTIVITY

Overview of committee activity (excluding activities undertaken by the Privileges, Procedure and Selection of Bills Committees)

Activity	2017/18	2016/17	2015/16	2014/15	2013/14
Meetings	165	153	165	139	135
Inquiries	47	37	40	42	30
Submissions	1,935	2,299	1,121*	1,202	1,882**
Hearings and public forums	84	94	75	56	71
Witnesses (hearings and public forums)	677	988	705	471	592
Duration of hearings (hours)	302	408	279	250	261
Reports tabled	20	18	16	26	18

* An additional 201 pro-forma responses were also received by the inquiry into Local Government in New South Wales. These responses were not processed or published and are not included in this total of 1,121.

** An additional 1,529 pro forma responses were also received by the inquiry into Greyhound racing in New South Wales. These responses were not processed or published and are not included in this total of 1,882.

Detailed information regarding committee reports, membership and travel is provided in Appendices 3 to 7.

SUBJECT STANDING COMMITTEES

The Legislative Council has three subject standing committees: the standing committees on Law and Justice, State Development and Social Issues. The membership of these committees is listed in Appendix 5.

Standing Committee on Law and Justice

Scope

The Standing Committee on Law and Justice conducts inquiries into legal and constitutional issues including law reform, parliamentary matters, criminal and administrative law, the criminal justice system, police, corrective services, juvenile justice, industrial relations, emergency services and fair trading. The committee also has responsibility under section 27 of the *State Insurance and Care Governance Act 2015* to supervise the operation of the insurance and compensation schemes established under New South Wales workers compensation and motor accidents legislation.

Inquiries undertaken

The committee conducted four oversight reviews of the state’s insurance and compensation schemes during the reporting period. The committee has played a role in oversighting these schemes for many years, however, due to significant legislative reforms to the operation and regulation of the schemes in 2015, each of the reviews conducted in this financial year have been titled the ‘first review’ of each scheme.

In 2017 the committee conducted its first review of the Lifetime Care and Support scheme since the 2015 reforms. The scheme provides support for people severely injured in a motor vehicle accident in New South Wales, regardless of who is at fault. The committee has been monitoring and reviewing the scheme since 2007. The committee received 11 submissions, held two hearings, and tabled its report in August 2017. The government response was received in February 2018.

The committee concurrently conducted its first review of the Dust Diseases scheme since the reforms. The scheme is a no-fault workers compensation scheme for people who have developed a compensable dust disease from occupational exposure to dust as a worker in New South Wales, and their dependants. The committee previously reviewed the scheme as part of its 2014 Review of the exercise of the functions of the Workers’ Compensation (Dust Diseases) Board. The committee received six submissions and held two hearings. It tabled its report in August 2017. The government response was received in February 2018.

After submissions closed in June 2018, the committee commenced reviews into both the workers compensation scheme and Compulsory Third Party insurance scheme. These inquiries were established in accordance with the committee's regular oversight responsibilities under the *State Insurance and Care Governance Act 2015*.

In terms of the review of the workers compensation scheme, the committee received 21 submissions and held two public hearings. For the review of the compulsory third party insurance scheme, 12 submissions were received and a public hearing was held. Both reviews are likely to continue until late 2018.

In September 2017 the committee commenced a statutory review of the *State Insurance and Care Governance Act 2015*. The Act provides for a Legislative Council committee to conduct a statutory review two years after its commencement. The purpose of the review, the first of its kind undertaken by a Legislative Council committee, was to examine whether the policy objectives of the Act remain valid, and whether the terms of the Act remain appropriate for securing those objectives.

The committee received 16 submissions, held one public hearing and reported in December 2017. The committee was of the view that the policy objectives of the Act remain very much valid, and made a total of five recommendations aimed at improving transparency and access to information.

In February 2018, the committee commenced an inquiry into the adequacy and scope of special care offences, which was referred to the committee by the Attorney General. The inquiry is examining recent amendments to the Crimes Act 1900 which has extended the scope of the special care offence within the school context, and is considering whether the offence should be broadened even further. The committee received 17 submissions and held one public hearing at Parliament House. It is anticipated that the committee will report before the end of 2018.

Standing Committee on State Development

Scope

The Standing Committee on State Development conducts inquiries into matters concerned with state, local and regional development, planning, infrastructure, finance, industry, the environment, primary industry, natural resources, science, local government, emergency services and public administration.

Inquiries undertaken

In April 2017 the committee commenced an inquiry into regional development and a global Sydney, which was referred to the committee by the Minister for Planning. The inquiry examined how Sydney's growing prominence as a global city enhances regional development in New South Wales. The committee received 38 submissions and conducted hearings in Sydney, Nowra, Orange, Tweed Heads, Armidale and Queanbeyan. The committee also conducted three site visits to West Wyalong, Tweed Heads and Armidale.

In November 2017 the committee released a discussion paper seeking further submissions on what specific actions could be taken to facilitate growth in key industries by connecting the regions to Sydney. The committee received 10 responses and held a public roundtable in March 2018. The committee tabled its report in June 2018. The report noted the need for consistency in defining regional boundaries by the NSW and Commonwealth Governments; improved alignment and collaboration for regional planning priorities and growing opportunities in regional New South Wales as well as finding opportunities to better connect the regions to a global Sydney.

In May 2017, the defence industry in New South Wales inquiry was referred to the committee by the Minister for Trade and Industry to examine opportunities to grow the defence industry in the state.

The committee received 36 submissions and conducted seven public hearings at locations across New South Wales. The committee also met with a number of defence industry organisations on site visits to the Shoalhaven and Illawarra, the Hunter and Adelaide. In November 2017 the committee released a discussion paper and received 16 responses. It also conducted a public roundtable with key industry stakeholders to discuss possible recommendations.



The Standing Committee on State Development listening to evidence regarding the defence industry in NSW.

The committee tabled its report in June 2018. The report made 15 recommendations targeted at enhancing the accessibility of defence markets for New South Wales-based industry, supporting research and innovation in the sector, and securing a future workforce for the industry. The government response is due in December 2018.

The State Development Committee also conducted an inquiry into the first bill to be referred from the Legislative Council's trial Selection of Bills Committee. The Forestry Legislation Amendment Bill 2018 was referred by the House in May 2018. During the two week inquiry the committee received 52 submissions and held one public hearing.

The committee tabled its report in June 2018 and made two recommendations. First, that the Legislative Council proceed to debate the Forestry Legislation Amendment Bill 2018, and second, that during second reading debate on the bill, the government address the concerns of the NSW Apiarists' Association and the committee comments and recommendations contained in the report. The committee resolved that the government not be required to provide a response to the report.

Standing Committee on Social Issues

Scope

The Standing Committee on Social Issues conducts inquiries into matters concerned with the social development of the people of New South Wales, including health, education, housing, ageing, disability, children's and community services provided by the government and non-government sector, citizenship, social relations, cultural diversity, recreation, gaming, racing and sporting matters.

Inquiries undertaken

The committee did not undertake any inquiries during the reporting period.

NEW AND TRIAL COMMITTEES

Three new committees were supported by the Committee Office in 2018: the Regulation Committee, the Public Accountability Committee and the Public Works Committee.

Regulation Committee

Scope

The Regulation Committee was established in November 2017 to operate on a trial basis in 2018. The committee conducts inquiries into and reports

on any regulation, including the policy or substantive content of a regulation, and trends or issues that relate to regulations.

Inquiries undertaken

The Environmental Planning and Assessment Amendment (Snowy 2.0 and Transmission Project) Order 2018 was the first regulation to be referred to the committee by the House in April 2018. The order declared the Snowy 2.0 and Transmission Project to be critical State significant infrastructure as it would likely result in substantial economic, environmental and social benefits for New South Wales.

The committee received five submissions and held one public hearing. The committee tabled its report in June 2018 and recommended that the Department of Planning and Environment ensure consultation with key stakeholders for each stage of the Snowy 2.0 and Transmission Project and ensure communication with affected local councils and relevant local members for future critical State significant infrastructure projects.

Public Accountability Committee

Scope

The Public Accountability Committee was established in March 2018 to conduct inquiries into matters of public accountability, financial management, regulatory impact and service delivery of New South Wales government departments, statutory bodies or corporations.

Inquiries undertaken

The scrutiny of public accountability in New South Wales inquiry was referred by the House in March 2018 as part of the resolution establishing the committee. The inquiry was established to investigate the most appropriate approach for the ongoing scrutiny by the Legislative Council of public accountability in the State. Work on this inquiry is expected to commence in late 2018.

The committee commenced an inquiry into the impact of the CBD and South East Light Rail Project in May 2018. The inquiry is examining the impact of the project's construction on residents and businesses in the vicinity of the light rail route.

The committee received almost 200 submissions during the reporting period and held one public hearing. Further public hearings are scheduled to take place in October and the committee is expected to report in December 2018.

The inquiry into the impact of the WestConnex project was established in June 2018. The inquiry

will consider a broad range of issues relating to the WestConnex project including the project cost, the adequacy of the business case for the project and the impacts of compulsory acquisition of property.

Public hearings have been scheduled for October 2018. The committee is expected to report in late 2018.

Public Works Committee

Scope

The Public Works Committee was established in March 2018 to conduct inquiries into and report on public works to be executed (including works that are continuations, completions, repairs, reconstructions, extensions, or new works) where the estimated cost of completing such works exceeds \$10 million.

Inquiries undertaken

In April 2018 the committee commenced an inquiry into the scrutiny of public works in New South Wales including future arrangements for the ongoing scrutiny of public works by the Legislative Council. The inquiry was referred as part of the resolution establishing the committee. The committee received four submissions during the reporting period.

In April 2018 the committee commenced an inquiry into the Sydney stadiums strategy. The committee is considering the process by which the NSW Government developed the strategy including cost benefit analyses, economic and social justifications for the redeveloped stadia network, as well as the total cost of the strategy and its impacts on the community. The committee received over 300 submissions and held three public hearings. The committee will report in September 2018.

PORTFOLIO COMMITTEES

The Legislative Council has six portfolio committees, with each committee allocated responsibility for overseeing the expenditure, performance or effectiveness of any government department, statutory body or corporation relevant to their portfolios.

The portfolio committees undertake the annual budget estimates inquiry. Further information about budget estimates is provided on page 44.

The membership of these committees as at 30 June 2018 is listed in Appendix 5.

Portfolio Committee No. 1 – Premier and Finance

Scope

Portfolio Committee No. 1 inquires into matters relating to the portfolios of Premier, Treasury, Industrial Relations, Finance, Services and Property, Innovation and Better Regulation and The Legislature.

Inquiries undertaken

In September 2017 the inquiry into the Alcohol Beverages Advertising Prohibition Bill 2015 was referred to the committee by the Legislative Council. The bill sought to ban alcohol advertising and other promotional activities assisting in the sale of alcohol, including sponsorship by alcohol manufacturers and distributors. The bill also proposed the declaration of local option areas within which the purchase, sale, delivery or consumption of alcohol would be an offence. The committee received 42 submissions and conducted three public hearings.

The committee tabled its report in March 2018, and made one finding and 10 recommendations, including that the bill not be passed.

The fresh food pricing inquiry was established in April 2018 to examine matters related to the price of fresh food in New South Wales, including trends in pricing, payment arrangements between growers, wholesalers and retailers, and the prevalence of food insecurity. The committee received 20 submissions and held one hearing during the reporting period. It is anticipated that the committee will report in October 2018.



Portfolio Committee No. 1 conducting its first hearing for the fresh food pricing inquiry in June 2018.

Portfolio Committee No. 2 – Health and Community Services

Scope

Portfolio Committee No. 2 inquires into matters relating to the portfolios of Health, Mental Health, Medical Research, Women, Prevention of Domestic

Violence and Sexual Assault, Family and Community Services, Social Housing, Disability Services, Ageing and Multiculturalism.

Inquiries undertaken

The road tolling inquiry was established in December 2016 to examine matters relating to road tolling arrangements in New South Wales. During the previous period the committee received 115 submissions and heard from over 30 witnesses at public hearings in Parliament House and Penrith.

The committee tabled its report in October 2017. The report made 10 recommendations, the majority of which were directed towards enhancing the transparency of tolling arrangements, and increasing the body of information currently in the public domain on existing and future toll roads. The government response was received in March 2018.

The inquiry into the provision of drug rehabilitation services in regional, rural and remote New South Wales was self-referred by the committee in September 2017 and examined the current provision of drug rehabilitation services in regional, rural and remote New South Wales, including whether there are enough residential rehabilitation and detoxification services and beds, particularly for groups such as women with children, young people and Aboriginal people. The committee received 43 submissions and held eight public hearings, including hearings in Nowra, Batemans Bay, Dubbo, Broken Hill, Grafton and Lismore.

The committee report, which was tabled in August 2018, will be covered in the next annual report.



Portfolio Committee No. 2 conducting a site visit to Community Life Batemans Bay in April 2018 as part of the inquiry into the provision of drug rehabilitation services in regional, rural and remote New South Wales.

In June 2018 the committee commenced an inquiry into the implementation of the National Disability Insurance Scheme (NDIS) and the provision of

disability services in New South Wales. The committee is examining the effectiveness and impact of privatising government-run disability services, the experience of people with complex care and support needs with their NDIS plans, the accessibility of early intervention supports for children, and the provision of support services for people with disability regardless of their eligibility for the NDIS. The committee will also consider a range of issues relevant to disability service providers, and will investigate the impact of disability supports on other community services, such as justice and health services. The committee intends to report by the end of 2018.

Portfolio Committee No. 3 – Education

Scope

Portfolio Committee No. 3 inquires into matters relating to the portfolios of Education, Early Childhood Education, Aboriginal Affairs, Skills, Regional NSW, Small Business and Tourism and Major Events.

Inquiries undertaken

The committee continued its inquiry into students with a disability or special needs in New South Wales, which received over 400 submissions and held six public hearings in the previous reporting period. By the time the inquiry concluded in this reporting period, the committee had received 427 submissions and held seven public hearings.

The committee tabled its report in September 2017. The committee made two findings and 39 recommendations aimed at actively promoting the presumption of inclusive education, greater accountability within the education system, increased funding, better support for educators, and a strengthening of the position of parents, including in pursuing complaints. The government response was received in March 2018.

Portfolio Committee No. 4 – Legal Affairs

Scope

Portfolio Committee No. 4 inquires into matters relating to the portfolios of Attorney General, Police, Corrections, Emergency Services, Veterans Affairs and Counter Terrorism.

Inquiries undertaken

In June 2016, the committee commenced a self-referred inquiry into museums and galleries in New South Wales. The committee is considering government policy, funding and support for museums and galleries, the proposed sale of the Powerhouse Museum site in Ultimo and relocation to Parramatta,

and access to museum collections. The committee held three public hearings and released an interim report in December 2017.

The inquiry into emergency services agencies was self-referred in May 2017 to inquire into the prevalence of bullying, harassment and discrimination within the NSW Rural Fire Service, Fire and Rescue NSW, the NSW Police Force, the Ambulance Service of NSW and the NSW State Emergency Service. The committee received 194 submissions and 60 supplementary submissions and held six public hearings.

The committee reported in July 2018 and made 27 recommendations. A key recommendation was the establishment of an independent, external complaints management oversight body for workplace bullying, harassment and discrimination across the five emergency services agencies. The committee also made a number of agency-specific recommendations to address the key concerns raised by stakeholders in relation to each of the five agencies. The government is due to respond by January 2019.

The inquiry into the funding of the fire and emergency services levy commenced in June 2017. The inquiry is examining the policy process and financial modelling underlying the provisions of the Fire and Emergency Services Levy Act 2017, the policy and financial implications of repealing that Act, and alternative models for funding fire and emergency services. The committee received 24 submissions and held two public hearings.

The inquiry into Parklea Correctional Centre and other operational issues was self-referred by the committee in November 2017 to examine the current operation of Parklea Correctional Centre, which is a privately operated prison in Sydney. In December and February the committee extended its terms of reference to also consider the efficacy of rapid-build dormitory prisons which have been constructed in Cessnock and Wellington and to examine the benchmarking of public prisons in New South Wales. The committee received 38 submissions, held one public hearing and conducted a site visit to Parklea Correctional Centre during the reporting period. Inquiry activity will continue through 2018.

Portfolio Committee No. 5 – Industry and transport

Scope

Portfolio Committee No. 5 inquires into matters relating to the portfolios of Primary Industries, Regional Water, Trade and Industry, Lands and Forestry, Racing, Transport and Infrastructure, Roads, Maritime and Freight, Western Sydney, WestConnex and Sport.

Inquiries undertaken

In 2017 the committee held a further two public hearings before finalising its inquiry into the augmentation of water supply for rural and regional New South Wales in May 2018. The inquiry ran for over two years and examined the long-term strategic planning for water supply, the suitability of existing water storages and technologies to mitigate flood damage. The committee made 51 recommendations including for the development of a comprehensive water equation for supply and demand for the next 50 years and to renegotiate the Murray Darling Basin Plan to develop a more equitable agreement for New South Wales that better balances economic, social and environmental outcomes.

In June 2017 the committee established an inquiry to review the implementation of the recommendations made in the February 2017 report on the commercial fishing industry in New South Wales, relating to the implementation of significant reforms underway in the sector. The committee received an update on the progress of the reforms by the Minister for Primary Industries, the Small Business Commissioner and departmental representatives. The committee tabled its report in September 2018.

The Windsor Bridge replacement project inquiry was self-referred by the committee in November 2017 to inquire into the expenditure, performance and effectiveness of the government's Windsor Bridge replacement project. The inquiry generated significant interest from the local community and heritage groups with over 340 submissions being received. The committee also conducted two public hearings in Parliament House, and visited Windsor to inspect the site and archaeological investigations underway. The committee tabled its report in August 2018, which will be covered in the next annual report. Significantly, this inquiry saw the committee assert the powers of Legislative Council committees to require the production of documents which has had important consequences that will be discussed in next year's annual report.

Portfolio Committee No. 6 – Planning and Environment

Scope

Portfolio Committee No. 6 inquires into matters relating to the portfolios of Planning, Resources, Energy and Utilities, Environment, Heritage, Arts, Local Government and Housing.

Inquiries undertaken

In April 2017, the committee commenced an inquiry

into 'energy from waste' technology. The terms of reference considered a range of issues in the New South Wales waste industry, including the impact of waste levies, the capacity of the industry to meet future demand, the role of 'energy from waste' technology in addressing the State's waste disposal needs, and opportunities to encourage a circular economy within the industry. The terms of reference for the inquiry were extended in August 2017 and the committee invited further submissions to the inquiry. In total, the committee received 395 submissions, held five public hearings and conducted two site visits.

The committee tabled its report in March 2018. The report made 36 recommendations including recommendations supporting the development of waste management infrastructure, enhancing the NSW EPA's regulation of the waste industry, and strengthening the regulatory framework for energy from waste facilities. The government response was due in September 2018.

In November 2017 the committee commenced an inquiry into the music and arts economy in New South Wales. The terms of reference require the committee to consider the NSW Government's progress in implementing its response to the Night-Time Economy Roundtable Action Plan, policies to support music and arts culture, including permanent and temporary venue spaces, and policy and legislation options in other jurisdictions. In addition, the committee is examining whether local councils are setting realistic noise abatement and environmental impact targets in their consideration of development applications from cafes, restaurants and live music venues. The committee received 422 submissions and conducted two hearings and two site visits in Sydney during the reporting period. It is anticipated that the committee will report in late 2018.

The inquiry into the circumstances of the appearance of Mr Peterson during the Crown Land inquiry was referred to the committee by the House in May 2018. The inquiry is examining the circumstances of Mr Nicholas Peterson's appearance at a hearing for the Crown Land inquiry on 15 August 2016, including whether he appeared under a false name. The committee has sought submissions.

SELECT COMMITTEES

Select committees are appointed by the House to examine specific matters. Once a select committee has presented its final report to the House it ceases to exist. The membership of these committees is listed in Appendix 5.

Select Committee on the State Senate Bill 2015

A select committee was established in November 2017 to inquire into and report on the provisions of the State Senate Bill 2015, introduced into the Legislative Council by Reverend the Honourable Fred Nile MLC, in August 2015. The objective of the bill is to authorise the use of the terms State Senate as a reference to the Legislative Council and State Senator as a reference to a member of the Legislative Council.

The committee received 15 submissions and held no hearings. In its final report, released in July 2018, the committee recommended that the Legislative Council not proceed with consideration of the bill.

Select Committee on Electricity Supply, Demand and Prices in New South Wales

A select committee was established in August 2017 to examine matters related to electricity supply, demand and prices in New South Wales. This includes the reasons for recent large increases in the price of electricity, the adequacy of planning to meet future electricity demand, and the effectiveness of government programs to assist low income earners afford electricity. The reporting date was extended to the last sitting day in November 2018.



The select committee on a site visit to Tumut 3 Power Station, Snowy Hydro in May 2018.

The select committee received 244 submissions and held six public hearings. The committee has conducted site visits across New South Wales to inspect some of the major electricity generating technologies used in the State. The committee also travelled to South Australia in June 2018 to conduct a site visit to the Hornsdale Power Reserve (the Tesla battery). It is anticipated that the committee will conduct a further site visit and hearing before reporting in late 2018.

Select Committee on Landowner Protection from Unauthorised Filming or Surveillance

A select committee was established in March 2018

to examine the extent of protection for landowners from unauthorised filming or surveillance. Submissions closed on 8 July 2018. It is anticipated that the committee will conduct site visits and public hearings after submissions have closed and report in late 2018.

Select Committee on Human Trafficking in New South Wales

A select committee was established in November 2016 to examine the role and effectiveness of New South Wales law enforcement agencies in responding to human trafficking. The committee received 28 submissions, held four hearings and reported in October 2017.

The chair, the Hon Paul Green MLC, introduced the Modern Slavery Bill to implement the committee's 34 recommendations. The bill passed both Houses of the Parliament and was assented to in June 2018.

Select Committee on the Off-protocol Prescribing of Chemotherapy

A select committee was established in August 2016. The committee received over 115 submissions and held five hearings at Parliament House and one hearing in Orange. The committee tabled its report in May 2017 and made 11 recommendations that seek to build transparency and trust in the New South Wales cancer care system. The government response to the select committee's report was received in November 2017.

SELECT COMMITTEE ON HUMAN TRAFFICKING IN NEW SOUTH WALES

The select committee was established in November 2016 to examine the role and effectiveness of New South Wales law enforcement agencies in responding to human trafficking. The committee received 28 submissions and held four hearings before reporting in October 2017.

The committee considered a number of issues during this inquiry including slavery and slavery-like practices such as servitude, forced labour, debt bondage, organ trafficking and deceptive recruiting as well as cybersex trafficking, forced marriage and underage forced marriage.

The committee received evidence from a range of high profile individuals such as the former Police Commissioner, Andrew Scipione, the Archbishop of Sydney, The Most Reverend Anthony Fisher, and businessman Andrew 'Twiggy' Forrest, who is an advocate for companies adopting ethical practices in their supply chains.

The committee made 34 recommendations including the introduction of a Modern Slavery Bill, the appointment of both Australian and New South Wales independent anti-slavery commissioners, a legislative framework for businesses to report on the ethical nature of their supply chains, the introduction of a specific criminal offence for underage forced marriage, tougher legislation relating to child cybersex trafficking, greater education and awareness of modern slavery among front-line workers, and a more coordinated approach to supporting victims, including through the establishment of a national hotline.

In 2018 the committee chair, Hon Paul Green MLC, introduced a Modern Slavery Bill into the Legislative Council. The bill sought to implement many of recommendations made by the committee, in particular to establish an anti-slavery commissioner for New South Wales, introduce ethical supply chain reporting and establish a specific offence for child forced marriage. The bill passed both Houses of Parliament and was assented to in late June 2018. The bill was the result of collaboration across the Parliament: it was workshopped by a cross-party working group prior to being introduced, and the Premier, the Hon Gladys Berejiklian MP, took carriage of the bill in the Legislative Assembly. The bill as passed included provision for the establishment of a joint committee on Modern Slavery, with equal membership from each House, a requirement that the Chair not be a Government member, and the committee to be administered by the Legislative Council. The committee is expected to be established in the new parliament.

JOINT COMMITTEES

Members of the Legislative Council also serve on joint standing, statutory and select committees administered by the Legislative Assembly. These joint committees are the:

- Committee on Children and Young People (Joint Statutory)
- Committee on Electoral Matters (Joint Standing)
- Committee on Health Care Complaints Commission (Joint Statutory)
- Committee on the Independent Commission Against Corruption (Joint Statutory)

- Legislation Review Committee (Joint Statutory)
- Committee on the Ombudsman, the Law Enforcement Conduct Commission and the Crime Commission (Joint Statutory)
- Staysafe Committee, also known as the Road Safety Committee (Joint Standing)
- Committee on the Office of the Valuer-General (Joint Standing).

Appendix 6 contains a table of the membership of joint committees by Legislative Council members. Information on the inquiries undertaken by the joint committees can be found in the annual report of the Legislative Assembly and on the New South Wales Parliament's website.

EXCHANGE BETWEEN THE NEW SOUTH WALES AND VICTORIAN PARLIAMENTS

One of the Council's key projects for 2017-2018 was the establishment of a structured secondments program to provide staff development opportunities. In the pursuit of this goal, a regular exchange program between the NSW Legislative Council and the Victorian Legislative Council has been established where staff from each House undertake a two to three day attachment to the other House to learn and compare practices and establish networks.

In October 2017, four staff from the NSW Legislative Council and Legislative Assembly committee offices visited the Victorian Parliament in the second instalment of a staff exchange between the two parliaments.

The group met with various members of the Victorian parliament regarding their roles on standing and statutory committees. Discussions canvassed comparisons between the procedures of both parliaments, administrative processes, social media and community engagement, and strategies to enhance stakeholder participation in inquiry processes. In September 2017 Victorian committee staff Rachel Macreadie and Marianna Stylianou visited New South Wales.

Staff of both the NSW and Victorian Parliaments have appreciated the opportunity to learn from one another through the now established regular exchange program.

Caroline Hopley (NSW), Rachel McCreddie (Vic), Sharon Ohnesorge (NSW), Ben Foxe (NSW), Mark Roberts (Vic), Jenelle Moore (NSW).



BUDGET ESTIMATES 2017-2018

The Budget Estimates hearings occur following the passage of the Appropriation bills and are conducted by the Portfolio Committees according to their portfolio responsibilities. The initial round of hearings is attended by the relevant ministers and accompanying departmental officials.

The Legislative Council referred the 2017-2018 Budget Estimates inquiry to the Portfolio Committees on 21 June 2017.

The initial hearings were held in the week commencing 28 August 2017. Four days were allocated in October 2017 for supplementary hearings.

Twenty-four hearings were held during the initial hearings, involving 176 witnesses. Four supplementary hearings were held in October and November 2017.

In 2017-2018 there were 6,640 questions on notice compared with 4,769 questions in 2016-2017.

The Budget Estimates inquiry for 2018-2019 was referred to the Portfolio Committees on 20 June 2018. Initial hearings will be held from 30 August to 7 September 2018, with supplementary hearings scheduled for October 2018.

WORKING IN THE LEGISLATIVE COUNCIL PROGRAM

The Working in the Legislative Council program is a 12-week, professional development initiative offered to departmental officers who want to gain first-hand experience of the operations of Parliament, including Legislative Council committees and the annual budget estimates process. The program runs from August to November each year.

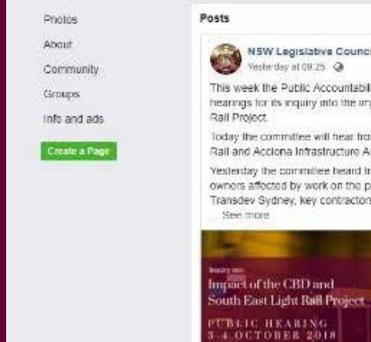
Ms Alyce Umback from the Public Service Commission and Ms Esther Song from the Department of Premier and Cabinet took part in the 2017 program. Both participants provided very positive feedback about their experiences.

LOOKING AHEAD

The Committee Office will contribute to the following key projects identified in the Department's 2018-2019 Strategic Plan:

- reports on the trial committees established in 2018
- four-yearly review of the resolutions establishing committees and review of the resolutions of continuing effect, in particular the broadcasting resolution
- implement and review the social media strategy
- induction of new members and staff
- investigate opportunities to further build our partnership with NCOSS, including reaching regional communities and a workshop for Indigenous people

Work will also continue on twinning activities, with staff to continue supporting training and development project activities with the National Parliament of Solomon Islands and the Bougainville House of Representatives.



ENGAGING WITH THE COMMUNITY

Strengthening our links with the community and our stakeholders and ensuring access to the Legislative Council.

Providing education and outreach programs that are informative, creating awareness of the role and functions of the Legislative Council and encouraging participation in the parliamentary process.

OVERVIEW

The Department of the Legislative Council is committed to strengthening our engagement with members of the community and other stakeholders. The Department aims to provide education and outreach programs that are informative and encourage participation in the parliamentary process.

The Department continues to enhance the access of the community and stakeholders to its services, facilities and resources through staff participation in Parliament-wide events and activities, as well as our own initiatives.

OFFICE OF THE BLACK ROD

The Office of the Black Rod is responsible for the delivery of a range of protocol, community, ceremonial and corporate activities, and the provision of chamber support services. The office is managed by the Usher of the Black Rod and consists of a Principal Council Officer and a Council Officer. Chamber and Support consists of a Council Officer and four Council Officer Assistants.

The Usher of the Black Rod is the senior protocol officer in the Legislative Council. The Usher has ceremonial responsibility in relation to visits by the Governor and other dignitaries. The Usher of the Black Rod is a member of the Parliament's Security Committee and with the Serjeant-at-Arms and the Department of Parliamentary Services manages the use of the public areas at Parliament House. The Usher also manages a range of corporate projects and contributes to strategic planning and corporate governance.

When the House is in session, the Usher's main responsibility in the Chamber is assisting the President to maintain order in the House. The Usher's other duties include recording proceedings and providing procedural advice and support to members. The Usher also manages Chamber and Support Services.

During the year the Office of the Black Rod's projects included: progress reporting against the Department's Strategic Plan; coordinating the performance development program; managing Fountain Court exhibitions, drafting the annual report; and administering the oral history project. The Office was also responsible for representing the Department on the Policy Review Steering Committee, and participating in the Community Access and Engagement Projects Committee, Records Management, and Work Health and Safety committees and participated in Parliament-wide working groups.

CHAMBER AND SUPPORT SERVICES

Legislative Council Chamber and Support staff provide a wide variety of support services to members, members' staff and the Clerk of the Parliaments. Chamber and Support prepare the chamber for the sittings, provide

administrative assistance in the Chamber and manage the public gallery. The Chamber Support team also assists in protocol and ceremonial occasions, receive official guests and dignitaries, manage committee rooms, and provide support services during Budget Estimates and other committee hearings.

Chamber and Support staff deliver talks on the functions and history of the Legislative Council to primary and secondary schools and conduct role plays with special interest groups and visiting dignitaries. During the reporting year, approximately 598 schools and other groups visited the Parliament and 18,961 participants undertook tours delivered by Chamber and Support staff. Chamber and Support staff also manage meeting rooms and provide administrative support to the Department.

LOOKING AHEAD

The Office of the Black Rod will be working towards a number of key projects identified in the Department's *2015-2019 Strategic Plan*, including:

- Continue to contribute to the drafting of the second edition of "New South Wales Legislative Council Practice"
- Work with other parliamentary departments in the implementation of PIMS
- Work with the Department of Parliamentary Services to enhance the metadata relating to the digitised parliamentary records, and prepare and implement a records management plan to enhance records management within the Department
- Continue to develop and contribute to the Council's Social Media presence
- Publication online of the *Annotated Standing Orders of the New South Wales Legislative Council*
- Contribute with other Departments to an exhibition to mark the centenary of the end of the First World War
- Manage the induction of new members and staff, the departure of outgoing members; and organise the opening of the new parliament
- Contribute to the review of procedural support materials for members, including Chairs/Presidents Rulings, Precs of Business; review of online training modules;
- Contribute to the four-yearly review of resolutions establishing committees; sessional orders; review of the resolutions of continuing effect, particularly broadcasting resolution

SOCIAL MEDIA

Social media presents an exciting opportunity for the Legislative Council to actively engage with and inform a wide range of stakeholders. The Legislative Council has had a social media presence since mid-2013, when the Department's Twitter account was launched.

A 2016 recommendation by the Select Committee on the Legislative Council Committee System called for Legislative Council staff to undertake training in community engagement methods, particularly social media, to enhance their ability to engage with stakeholders and the broader community.

In December 2017, 11 staff from the Legislative Council and one staff member from the Department of Parliamentary Services undertook intensive social media training during a two day workshop held by social media expert, Laurel Papworth.

Following this training, staff in the Council developed a social media strategy for the Department, which included maintaining a presence on Twitter, developing a Facebook page and transforming the sitting week publication House in Review into a dynamic online blog using WordPress. The Department has also subscribed to the image development website Canva in order to ensure that posts on Facebook and Twitter are visually engaging.

In addition, a Department-wide social media project team has been formed to increase coordination and collaboration across the Department. The team meets briefly at the start of each week to plan social media posting for the rest of the week. The Legislative Council also works collaboratively with the Department of Parliamentary Services. Their social media officer attends all weekly social media project team meetings and the department contributes to the NSW Parliament Facebook page and shares their posts on our account.

In order for all Council staff to understand and engage with these social media developments, the project team compiled social media user guidelines and conducted an information session for all staff in the Council. The social media strategy will be reviewed during the 2019 election period.

Twitter

During the second half of the reporting period significant changes were made to the use of Twitter. To improve the reach and engagement rates of posts made on @nsw_upperhouse, the style and format of tweets relating to business conducted by the House were refined to make greater use of Twitter features and algorithms. As a result there was an increase in the analytic figures for tweets. Additionally, following a Twitter poll, the Procedure Office increased content concerning parliamentary trivia – with #parltrivia tweets being successful in promoting the @nsw_upperhouse profile during 2018.

Facebook

In April 2018 the Legislative Council launched its Facebook page. The purpose of the page is to disseminate information about the business of the House and committees. As the primary audience of the Facebook account is the general public and community groups, this has become the main platform for the Committee Office to promote committee inquiries. This includes boosting posts at a small fee where appropriate. The Procedure Office also uses Facebook to distribute its House in Review blog posts. These posts discuss bills and motions that have been debated in the House.

The House in Review blog

In May 2018 the Legislative Council relaunched the House in Review newsletter as a blog via WordPress. The blog format provides an opportunity to enhance content and improve accessibility, including new browse and search options, an easier subscription function, sharing options for Facebook and Twitter, and a reader-friendly format. The move to WordPress also facilitates daily posts, Tuesdays to Fridays, each sitting week, and feature posts during non-sitting periods. The response to the transition was positive, with a significant number of formerly email subscribers now receiving the House in Review directly from WordPress. Increased exposure from sharing content on Facebook has also enabled readership to steadily grow. Further development of the House in Review is planned for the 2018-2019 financial year.



Social media training for parliamentary officers – implementing a recommendation of the Select Committee on the Legislative Council Committee System.

COMMUNITY ACCESS AND ENGAGEMENT PROJECTS COMMITTEE

The Visitor Experience Group was established by the Presiding Officers in early 2012, with representation from all three parliamentary departments. The Committee has a mandate to provide strategic direction and co-ordination of community access and engagement projects across the Parliament, including open days, public tours, special exhibitions, art prizes and other initiatives, to monitor progress on projects, including visitor numbers and audience reach, to oversight use of social media and other media and marketing strategies undertaken by the three departments and to identify new and existing projects for consideration by the Senior Management Group (SMG) and the Presiding Officers. Projects have continued over the past 12 months and have been designed to enhance the visitor experience to the Parliament; create new and interesting reasons for the community to visit the Parliament; better inform and educate visitors about the history and role of the Parliament; and enhance the Parliament's general service delivery to the people of NSW.

Some of the major events coordinated during 2017-2018 included:

- Delivery of the parliamentary art prizes – the Plein Air Painting Prize and the Landscape Photography Prize, held in association with the Head On Photo Festival
- Preparations for the exhibition to commemorate the centenary of the end of the First World War, to be on display from November 2018 to February 2019
- Marketing and coordination of the monthly Fountain Court Exhibition space and the Reconciliation Wall exhibition space, and
- Marketing and coordination of a range of events and open days

COMMUNITY ENGAGEMENT ACTIVITIES

Throughout the reporting period, the Department participated in a wide variety of community engagement activities, some of which are described below.

Young Women's Leadership Seminar

The Young Women's Leadership Seminar, organised by Parliamentary Education, gives female Year 11 students the opportunity to engage with a variety of women in leadership roles and discuss the issues that they face. It exposes students to role models to inspire them and encourage confidence to participate in public life.

Three programs were held during the reporting period – 14 September 2017, 7 March 2018, and 17 May 2018 attracting approximately 357 students.

YMCA Youth and Junior Parliaments

Each year the Parliament's Legislative Chambers are handed over to the YMCA for its annual NSW Youth and Junior Parliaments. The 14th edition of the Youth Parliament was held from 25 to 29 September 2017 with approximately 98 participants in each session in the Legislative Chambers. The NSW Youth Parliament is coordinated through the Parliamentary Education Office in the Department of Parliamentary Services with staff of the Legislative Council assisting with logistical arrangements.

Family Fun Day

Each year, Parliamentary Education organises an open day at the Parliament during the October school holidays. The program for the day includes tours of the Chambers, Presiding Officers' Dining Rooms, and the Press Gallery, children's activities, and a barbeque in the Speakers Garden. Each year an historical event relevant to the Parliament is the focus of the day. In October 2017 some very special 'ghosts' engaged with the more than 800 visitors, inhabiting characters and telling intriguing stories from the Parliament's past.

Australia Day

The Parliament was again open to the public on Australia Day this year from the hours of 10.00 am to 4.00 pm. Nearly 1,000 people came through the Parliament during the day. The Legislative Assembly and Legislative Council Chambers as well as the Parkes, Wentworth and Jubilee rooms were all open to the public. Visitors enjoyed the opportunity to view these heritage parts of the building and also to view the exhibition in the Fountain Court titled "UnderStated" showing a number of works held in the Parliament's art collection.

Sydney Open

Parliament House opened its doors on Sunday 5 November 2017 between 10.00 am and 4.00 pm for the Sydney Living Museums Sydney Open. The Parliament's Fountain Court, Jubilee Room, Parkes Room, Wentworth Room, Legislative Council and Legislative Assembly chambers, and the Public café were open for visitors. Staff from the three departments were on duty to guide and answer questions from people who visited Parliament House and were joined by volunteers from Sydney Living Museums. Of the 5,500 Sydney Open ticket holders, a total of 1,271 visited the Parliament House on the day, up from 1,126 visitors in 2016.

Fountain Court Exhibitions

The Fountain Court is a venue for free monthly art exhibitions which are relevant to New South Wales and hosted by a member of Parliament. The exhibitions are coordinated through the Office of the Black Rod. Information about holding an exhibition, including the application form is available on the Parliament's website.

The following exhibitions were displayed during the year in the Fountain Court exhibition space:

- July 2017 – Euraba Indigenous Exhibition sponsored by the Presiding Officers
- August 2017 – Out of Illawarra sponsored by Mr Ryan Park MP and Mr Gareth Ward MP
- September 2017 – Recovery in Art 2017 sponsored by the Hon Pru Goward MP
- October 2017 – Plein Air Art Prize 2017 sponsored by the Presiding Officers
- November 2017 – 2017 National Indigenous Art Prize sponsored by Mrs Leslie Williams MP
- December 2017 – Windows into War Time sponsored by the Hon Dr Peter Phelps MLC
- January and February 2018 – “Understated” sponsored by the Presiding Officers
- March 2018 – The Art of Ageing sponsored by the Hon Tanya Davies MP
- April 2018 – The World of Colours sponsored by the Hon Thomas George MP
- May 2018 – Head On Landscape Photography Prize 2018 sponsored by the Presiding Officers
- June 2018 – Baltic Artists in Australia – Celebrating 100 Years sponsored by the Hon Mark Speakman MP

175th anniversary of the first elections in New South Wales, 20 June 2018

June 2018 marked the 175th anniversary of the first elections in New South Wales and the beginning of a long and strong legacy of parliamentary democracy for the State.

To commemorate the anniversary, on Wednesday 20 June, statements were delivered by the Speaker in the Legislative Assembly and the President in the Legislative Council and the NSW Parliament and the NSW Electoral Commission co-hosted an event in the Jubilee Room. The commemoration included a Welcome to Country, delivered by Uncle Charles 'Chicka' Madden, Gadigal Elder, speeches by the Presiding Officers and NSW Electoral Commissioner and a display of exhibits of the NSW Electoral Commission and the NSW Parliament.



Ballot box used for the first elections in NSW.



Uncle Chicka Madden giving the welcome to country at an event to mark 175 years of elections in NSW.

EDUCATION AND RESEARCH ACTIVITIES

Papers delivered by Legislative Council staff during the year

Staff of the Legislative Council are encouraged to research, prepare and deliver conference papers, presentations and journal articles on parliamentary issues. This is both for their own professional development and to make publicly available information and research on the work of the Legislative Council.

This year such papers included conference papers presented by David Blunt at the 48th Presiding Officers and Clerks Conference on “The accountability of statutory bodies to parliament: the case of Greyhound Racing NSW” in July 2017. Mr Blunt also presented a paper at the 53rd General Meeting of the Society of Clerks-at-the-Table in Bangladesh on Parliamentary information and parliamentary privilege in the age of cloud computing in November 2017, and at the 2018 Australian and New Zealand Association of Clerks-at-the-Table (ANZACATT) in Perth in January 2018 on “Parliamentary information and the challenges (and opportunities) of technology”. These and earlier papers are publicly available on the Parliament’s website.

At the Australasian Study of Parliament Group (ASPG) conference held in Hobart in September 2017 Beverly Duffy and Sharon Ohnesorge presented a paper entitled ‘Evading Scrutiny? Orders for papers and access to cabinet information by the NSW Legislative Council and Susan Want presented a paper entitled ‘Effective Public Engagement’. These papers can be accessed via the ASPG website.

University of Sydney ‘Parliament and Democracy’ course

In the second half of 2017, students from the University of Sydney participating in the Parliament and Democracy course attended four sessions at the NSW Parliament. The sessions were coordinated and delivered by officers from both Houses, and involved a variety of presentations, including:

- A legislation role play in which the students ‘passed’ a bill in each House
- A panel of Government and Opposition Whips discussing their role in relation to their party and the Parliament
- A presentation on the role of committees, including observation of budget estimates hearings
- Observation of and discussion about Question Time in each House

- A panel of ex-Ministers discussing their roles and the relationship between the Executive and the Parliament.

Feedback from the students was overwhelmingly positive and the course is being repeated in the second half of 2018.

Effective participation in parliamentary inquiries

Committee staff continued the very successful program of workshops run in conjunction with the Council of Social Service of NSW (NCOSS) aimed at improving non-government stakeholders’ understanding of parliamentary inquiries and their skills in participating in them.

Five workshops were conducted during the reporting period. In total, 59 people from the community sector took part. The feedback received from all sessions was positive.

In addition to the NCOSS workshops 11 committee staff delivered 19 presentations to a range of external stakeholders on the role and functions of Legislative Council committees. The audiences included public servants, university and TAFE students and non-government organisations.

Legislative Council in Practice seminars

The Legislative Council in Practice seminar program is aimed at employees from across the public sector who are looking to develop their knowledge and understanding of the role and functions of the Legislative Council. The seminar provides information on how the Council performs its legislative, representative and scrutiny functions.

The seminars are presented by senior officers including the Clerk of the Parliaments and the Deputy Clerk. A highlight for many participants is the visit to the Council chamber. Participants also find the interactive members’ panel session, which involves several Council members discussing their backgrounds and parliamentary roles and answering participants’ questions, both valuable and enjoyable.

Seminar feedback is consistently good and the program is always fully subscribed. Comments provided by seminar participants include:

- Loved it! Every session was informative, engaging and relevant. Very well organised day.
- Fantastic day, brilliant facilitators with great insight and responsive to questions.
- Excellent overall – very engaging. Great presenters and case studies, would recommend to others.

- This was an excellent session. Extremely balanced and informative. The presentation methods were very varied and made what could have been a dry topic very, very interesting. The administration and catering were excellent. In fact, this would be one of the best sessions I have attended in over 30 years in the public service! Well done to everyone involved.



David Blunt, Clerk of the Parliaments, presenting at the Legislative Council in Practice seminar in the Jubilee Room. Over 1300 public servants have now participated in these seminars, gaining an appreciation of the work of the Legislative Council.



Susan Want, Usher of the Black Rod, presenting to the Legislative Council in Practice participants in the Chamber.



The Hon Trevor Khan MLC and the Hon Courtney Houssos MLC with Legislative Council in Practice participants.

During the reporting period a total of four seminars were held (including a half day seminar for Department of Parliamentary Services officers only), and further seminars are planned in the next reporting period.



ORAL HISTORY PROJECT – TWENTIETH ANNIVERSARY OF THE “EGAN CASES”

The Oral History Project is an ongoing initiative of the Legislative Council. It records and shares aspects of a number of milestones in the Legislative Council’s history as told by the people who have shaped its evolution as a House of Review.

Since the commencement of the project in 2013, three stages have been completed focusing on the establishment of the Legislative Council’s standing committees, the reconstitution of the Legislative Council as a directly elected body in 1978, and the “Egan cases” re-asserting the Council’s power to order the production of state papers. Three monographs summarising each significant stage were authored by the former NSW Parliament’s Historian Dr David Clune and have been printed and published on the parliamentary website.

On Tuesday 19 September 2017, the third monograph entitled “The Legislative Council and Responsible Government: Egan v Willis and Egan v Chadwick – David Clune” was launched in the Parliament, in the lead up to the 20th anniversary of the High Court’s decision in Egan v Willis in 1998. Mr Bret Walker SC and the Hon Keith Mason AC QC, counsel for the opposing legal teams delivered keynote speeches. Other guests included the Hon Michael Egan, the Hon John Hannaford, the Hon Max Willis and other key players in the drama.

The project is now on its fourth stage with a focus on the rise and role of the crossbench in the Legislative Council since its reconstitution. Four interviews with former members were conducted during the reporting period, the Hon John Tingle, Mr Tony Kelly, Mr Ian Cohen and the Hon John Ryan with further interviews continuing into the next reporting period. Transcripts of these interviews are available on the Parliament House website.



The Hon Ron Dyer OAM, the Hon Max Willis, the Hon Elisabeth Kirkby OAM, the Hon Michael Egan AO, the Hon. Jenny Gardiner, Mr John Evans PSM, the Hon John Jobling OAM, Mr Les Jeckeln AM and the Hon John Hannaford AM at the launch of the third monograph. Each of the members and Clerks pictured have been interviewed during the oral history project. Mr Egan and Mr Willis were, of course, the protagonists in Egan v Willis.



The Hon. Keith Mason AC QC and Mr Bret Walker SC speaking at the monograph launch. Mr Mason was counsel for Mr Egan at the commencement of the ‘Egan Cases’. Mr Walker acted for the Legislative Council throughout the ‘Egan Cases’.



PARLIAMENTARY RELATIONS

Working to strengthen and foster respect for parliamentary institutions and the democratic process.

Welcoming visitors, dignitaries, officials and delegations from around the world.

Supporting the Twinning Project and our colleagues in the parliaments of the Autonomous Region of Bougainville and the Solomon Islands.

OVERVIEW

The Legislative Council, through the Office of the Clerk and the Office of the Black Rod, takes an active approach to engaging with parliamentary visitors. The Parliament welcomes official visitors, foreign dignitaries and delegations from around the world, as well as parliamentary colleagues from around the country, embracing opportunities to share knowledge and exchange ideas.

The Legislative Council is also represented on several inter-parliamentary groups and associations. As part of the NSW Parliament, the Department of the Legislative Council is a committed participant in the Commonwealth Parliamentary Association's Twinning Program.

HOSPITALITY AND VISITORS

The following delegations and official visitors were received during 2017/18:

Delegations and official visits

Parliament of New Zealand

3 July 2017 – Visit by the Rt. Hon David Carter MP, Speaker of the House of Representatives, New Zealand

Delegation from Japan

3 August 2017 – Visit hosted by the Australian Political Exchange Council, its 16th delegation of political leaders, of members of The Diet, Japan.

Delegation from Uruguay

18 August 2017 – Visit by a delegation from the Oriental Republic of Uruguay, led by the Speaker, Mr Jose Carlos Mahia, and organised through the International and Parliamentary Relations Office, Parliament of Australia.

Delegation from Sweden

4 September 2017 – Visit by a delegation from the Parliament of Sweden (Riksdagen), led by the Speaker, Mr Urban Ahlin, and organised through the International and Parliamentary Relations Office, Parliament of Australia.

Delegation from the United Kingdom

6 November 2017 – Visit by a delegation from the Parliament of the United Kingdom, including the Right Honourable Lindsay Hoyle MP, Deputy Speaker and Chair of Ways and Means and Chair of the Consultative Panel on Parliamentary Security, Miss Helen Wood, Secretary to the Consultative Panel on Parliamentary Security and Mr Eric Hepburn, Director of Parliamentary Security, and organised through the British Consulate.

Delegation from Seoul Metropolitan Council

22 January 2018 – Visit by a delegation from the Seoul Metropolitan Council, led by the Chairman, Yang Jun Yook.

Delegation from India

22 May 2018 – Visit by a delegation from the Parliament of India, including Mr Kirti Vardhan Singh, Mr Parvesh Sahib Singh, Mr Narendra Keshav Sawaikar, and accompanied by Ms Katherine Storey, Australian High Commission in New Delhi and Mr Paul Manoharan, Manager – India, NSW Department of Industry, Trade & Investment.

Delegation from Seoul Metropolitan Council

24 May 2018 – Visit by a delegation from the Seoul Metropolitan Council, including Mr. Park No-soo Senior Committee Adviser of the Council Steering Committee, Secretariat of the Seoul Metropolitan Council, Mr. Song In-sang, Director of Proceedings Division, Secretariat of the Seoul Metropolitan Council, Mr. Choi Young-mi, Head of Legislative Policy Team, Secretariat of the Seoul Metropolitan Council and Ms. Kim Duck-young, Staff of Proceedings Division, Secretariat of the Seoul Metropolitan Council, and accompanied by an interpreter.

Official visits

Official calls are made to the President and Speaker by diplomats of ambassadorial status and Consul-General, generally to present their credentials before taking up their posts or as they conclude their postings. During 2017-18 official calls were made by the following:

High Commissioner of the Republic of South Africa

Ambassador and Consul-General of Brazil

Ambassador of the European Union

Consul-General of the United States of America

Consul-General of Spain

Consul-General of Japan

Consul-General of Lebanon

Counsellor, Embassy of the Republic of the Sudan

State Minister for Foreign Affairs of Japan

Consul-General of the Republic of Korea

European Commissioner for Internal Market, Industry, Entrepreneurships and SMEs

High Commissioner of the Republic of Singapore

Ambassador of the State of Kuwait

Member of Korean National Assembly
 High Commissioner of India
 Consul-General of India in Sydney
 Ambassador-Designate of the Republic of Korea
 Ambassador of the Republic of Indonesia
 Consul-General of the Republic of Indonesia
 European Commissioner for Trade
 Ambassador of the Republic of Côte d'Ivoire
 Consul-General of the Federal Republic of Germany

Vice Regal visits

His Excellency General The Honourable David Hurley AC DSC (Retd), Governor of New South Wales, Mrs Hurley, the Lieutenant-Governor or other representative, visited the Parliament on 16 occasions.

COMMONWEALTH PARLIAMENTARY ASSOCIATION

The Commonwealth Parliamentary Association (CPA) is made up of parliamentarians united by a community of interest, respect for the rule of law and the rights and freedom of individual citizens, and the pursuit of positive ideals of parliamentary democracy. The Association's mission is to promote the advancement of parliamentary democracy by enhancing knowledge and understanding of democratic governance. This mission is achieved through a range of programs and activities for parliamentarians and parliamentary staff.

CPA REGIONAL REPRESENTATION

At the 2017 General Assembly of the CPA which took place in Dhaka, Bangladesh in November 2017, the Hon John Ajaka MLC was endorsed as one of three Australian Regional Representatives on the CPA International Executive Committee. The International Executive Committee is responsible for the governance of the CPA. In March 2018 Mr Ajaka attended the Mid-Year Executive Committee Meeting held in Mauritius.

CPA TWINNING PROGRAM

The Commonwealth Parliamentary Association Twinning Program links every Australian state and territory parliament with one or more parliaments in the Pacific region. The program is designed to promote collaboration and understanding between

twinning parliaments to ensure they each fulfil their legislative, representative and oversight roles.

The NSW Parliament is twinned with the parliaments of the Autonomous Region of Bougainville (the Bougainville House of Representatives) and the Solomon Islands (the National Parliament of Solomon Islands).

The NSW Parliament Twinning Steering Committee provides strategic direction to and oversight of the twinning program. The Committee is comprised of Ms Beverly Duffy, Chair, and Clerk Assistant – Procedure, Legislative Council, Mr Jonathan Elliott, Director, Procedural Research & Protocol, Legislative Assembly, Ms Jeannie Douglass, Senior Manager, Parliamentary Education, Department of Parliamentary Services, Ms Jenelle Moore, Director – Committees, Legislative Council.

Twinning activities in 2017/18

The steering committee managed numerous activities and attachments over the reporting period:

- In September 2017 Ms Beverly Duffy, Clerk Assistant – Procedure, in her capacity as a member of the Parliament's Twinning Steering Committee, travelled to Melbourne to attend the 2017 Pacific Support Practitioners annual meeting.
- October 2017 – To mark the tenth anniversary of twinning, the 'Twinning bilong yumi' commemorative, booklet and video were launched at the CPA Australia and Pacific Regional Conference in Sydney. In the same month, Ms Jean Sahu, from the Procedure Office of the NPSI spent two weeks working with procedure staff from both Houses of the NSW Parliament.
- November 2017 – As the recipient of a Pacific Women's Parliamentary Partnerships (PWPP) Research Scholarship, Mr Peter Topura, First Clerk Assistant in the BHOR spent a week with the NSW Parliament's Library Research Service following a two month attachment with the Library Research Service in the Australian Parliament. During this period, Peter prepared a paper about parliamentary procedure and female representation.
- March 2018 – Two NSW Parliamentary Library Research Officers, Laura Ismay and Chris Angus, were attached to the NPSI to support budget analysis and briefings, at the request of and funded by the UNDP Pacific Office.



- April 2018 – The President of the NSW Legislative Council led a delegation of members to Solomon Islands to reaffirm the commitment of the NSW Parliament to twinning, to launch the *Twinning bilong yumi* professional development scholarship and to clarify the goals of the twinning program over the next several months.
- May 2018 – Ms Ivory Iruha'a from the NPSI Committee Office, was attached to the NSW Parliament to participate in a training and development program on committee practices and procedures. The program was conducted at the request of, and funded by, the UNDP Pacific Office.
- Mr Mike Price, NSW Parliament's Director of Information Services spent one week in Honiara to assist the NPSI to develop an ICT strategic plan, at the request of and funded by the UNDP Pacific Office.
- June 2018 – The President of the NSW Legislative Council led a delegation of members to Bougainville to reaffirm the commitment of the NSW Parliament to twinning, promote the *Twinning bilong yumi* professional development scholarship and clarify the goals of the twinning program over the next several months.
- In June 2018 Ms Dawn Walker MLC participated in the Practice Parliament for Women hosted by the National Parliament of Solomon Islands. Several practice parliaments, which are primarily funded by the United Nations Development Program, have been held across the Pacific over the past several years. They are designed to address the very low representation of women in Pacific Parliaments.



Members of the NSW Parliament delegation to Bougainville meet the President of Bougainville: The Hon Anthony Roberts, the Hon John Ajaka, the Hon Chief Dr John Momis, the Hon David Elliott, the Hon Robert Borsak.



The Legislative Council procedure team with Jean Sahu.



The President presents a copy of the Annotated Standing Orders of the Legislative Council to the Speaker of the National Parliament of Solomon Islands, Mr Ajilon Nasiu during the delegation visit in April 2018. The delegation visits to the Solomon Islands and Bougainville led by President Ajaka reaffirmed the ongoing commitment of the New South Wales Parliament to its twinned partner parliaments.



Members of the NSW Parliament delegation to Solomon Islands with the Australian High Commissioner, His Excellency Rod Brazier.

TWINNING BILONG YUMI SCHOLARSHIP

In April 2018, the President of the Legislative Council, the Hon John Ajaka, launched the Twinning bilong yumi professional development scholarship during a visit to the national Parliament of Solomon Islands.

What is the Twinning bilong yumi scholarship?

Each year, staff from our twinned parliaments will be invited to apply for a scholarship to prepare a report or paper on a relevant research topic. The paper may be submitted for publication, or presented at a conference – or both.

For example, applicants could think about preparing a paper for the Australian and New Zealand Clerks at the Table (ANZACATT) Professional Development Seminar or the Australasian Study of Parliament Group. Or they could think of opportunities a bit closer to home, such as conferences and seminars organised by the University of the South Pacific. They just need to show that the proposed topic is generally relevant to parliament.

Who can apply for the scholarship?

The scholarship is open to all staff, although we are very keen to support female staff, reflecting our commitment to gender equality.

What does the scholarship cover?

Scholarship recipients will be encouraged to collaborate with a member of staff from the Parliament of NSW to draft the paper or report. So that gives them the opportunity to be mentored by a highly experienced parliamentary officer.

And if the recipient needs to travel in order to present a paper, we will also cover the cost of travel and accommodation.

What are the potential benefits of the scholarship?

We think the scholarship has terrific potential: to facilitate the professional development of staff (ours as well as theirs); to contribute to the body of knowledge about parliamentary matters in Bougainville and Solomon Islands and most importantly, to keep the links strong between our parliaments.

Further information about the NSW Twinning Program and the scholarship go to the Twinning home page <https://www.parliament.nsw.gov.au/about/Pages/Twinning-Partnerships.aspx>

The NSW Parliament Twinning Steering Committee can be contacted via email on Twinning@parliament.nsw.gov.au

LOOKING AHEAD – TWINNING

In 2018-2019 efforts will be focused on:

- Developing a strategic plan for twinning activities in the 57th Parliament, comprising of priority projects identified by our twinned parliaments
- Further implementing the Twinning bilong yumi professional development scholarship, in particular formalising a program under which scholarship recipients will have the opportunity to collaborate with a staff member from the NSW Parliament in preparing their conference paper or research report.
- Continued collaboration with the UNDP, in particular facilitating requests for staff attachments and training opportunities.

The Twinning program will continue to be coordinated through the Twinning Steering Committee. Requests from the Pacific parliaments for engagement will be considered and actioned on recommendations of the Steering Committee by the Parliament's Senior Management Group (SMG), drawing on the experience and recommendations of staff of the parliament who have previously been involved in Twinning activities. Administrative support will be provided by the House departments as required.

CPA SPONSORED EVENTS

A number of events sponsored by the CPA NSW Branch from its inter-parliamentary account took place during the year:

- Room hire and catering for a workshop for young women who are potential political leaders in the Solomon Islands held in Honiara in early July in conjunction with the visit by the Hon Lynda Voltz MLC, Ms Jenny Aitchison MP and other female members from the NSW Parliament.
- Further to the official launch of the Parliament's exhibition A Fit Place for Women and other associated expenses incurred in connection with the exhibition, support was provided for the official opening of the Preston Stanley Room and launch of the Women in Parliament booklet in late November 2017.
- Support for the annual Head On Landscape Photographic Prize in which the Presiding Officers present the Speaker's Prize and the President's Prize for the 2nd and 3rd prize winners. CPA members and associate members were

invited to the function, as well as the exhibited photographers.

- Luncheon for Sydney Women's Consular Committee held in March 2018.

Commonwealth Day

Commonwealth Day is commemorated on the second Monday in March each year. The Commonwealth Day Council held their annual luncheon in the Strangers' Dining Room, Parliament House, on Monday 12 March 2017. Ms Glynis Nunn-Cearns OAM, Olympic and Commonwealth Games gold medalist and Board Member of the 2018 Gold Coast Commonwealth Games was the guest speaker.



Cadets from Scots College formed an honour guard and played the Vice Regal Salute.

Commonwealth Women Parliamentarians Australia

The Australian Region of the Commonwealth Parliamentary Association's Commonwealth Women Parliamentarians Steering Committee (CWP Australia) comprises one female parliamentarian from each region branch. The committee plans the work of CWP Australia in the region.

Ms Jenny Aitchison MP is Chair of the CWP NSW Branch. Administrative support is provided to the NSW Branch of the CWP by the Department of the Legislative Assembly and details of CWP activities may be found in the Department of the Legislative Assembly annual report.

48th Presiding Officers and Clerks' conference

The 2017 Presiding Officers and Clerks' conference was hosted by the NSW Parliament from 2 to 7 July. This annual conference brought together Speakers, Presidents and Clerks from all parliaments in Australia and most parliaments in the Pacific. The conference involved the presentation and discussion of papers given on topics such as aspects of parliamentary law, parliamentary practice and procedure, parliamentary administration, community engagement and parliamentary education.

This year's conference included a special focus on, and celebration of, the tenth anniversary of the twinning relationships between Australian state and territory parliaments and their twinned parliaments in the Pacific (including the very successful relationship between the Parliament of NSW and the National Parliament of the Solomon Islands and the Bougainville House of Representatives). The conference also included important Commonwealth Parliamentary Association meetings, including:

- Commonwealth Parliamentary Association Pacific Region Management Committee meeting,
- Commonwealth Parliamentary Association Australian Region Management Committee meeting, and
- Joint Meeting of the Commonwealth Parliamentary Association Pacific Region and Australian Region Management Committees.



Uncle Chicka Madden delivering the welcome to country to participants at the Presiding Officers and Clerks Conference, the first time the conference had been hosted by the NSW Parliament in almost 20 years.

CPA Australia and Pacific Regional Conference, 23-27 October 2017

From 23 to 27 October 2017 the Parliament of NSW hosted the 2017 CPA Australia and Pacific Regional Conference.

Over 50 delegates from Australian and Pacific parliaments, together with representatives from Pakistan and two of the Channel Islands, Guernsey and Jersey, attended the Conference.

Delegates participated in a wide-ranging program of presentations, panel discussions and workshops under the overarching theme of 'engagement'.

One of the Conference highlights were the visits by delegates to five diverse electorates, where they met with the local Member and got a first-hand experience of the Member's work, and the issues affecting their electorates. The welcome and hospitality extended by those Members was greatly appreciated.

Another Conference highlight was a Joint Region ‘Hot Topic Seminar’ with the theme of “Deliberating climate change: the role of parliaments and parliamentarians” held on 26 October. The purpose of the seminar was to provide a forum for the delegates to engage with experts and the wider community on a topic of particular regional relevance, in this case, climate change. On 27 October a number of delegates enjoyed a tour to Sydney’s Palm Beach (“Summer Bay”) and West Head.



The Hon Marceline Kokai MP, Member of the Bougainville House of Representatives discussing women representatives in parliament.



Australia and Pacific regional delegates in the Preston Stanley Room listening to a presentation on parliamentary public engagement.



Kate Cadell, Office of the Clerk and the Hon Marceline Kokai MP on the conference day excursion.

AUSTRALASIAN STUDY OF PARLIAMENT GROUP (ASPG)

The Australasian Study of Parliament Group (ASPG) is a politically non-partisan body which was established in 1979 to encourage and stimulate research, writing, teaching and discussion about parliamentary institutions, particularly those in Australasia and the South Pacific. The ASPG has Chapters in all States and Territories of Australia and in New Zealand. Its membership consists of parliamentarians, parliamentary officers, academics, teachers, journalists, students and other interested individuals.

The ASPG annual conference was held in Hobart from 27 to 29 September 2017 and had the theme ‘Engaging Parliament: Fostering Parliament’s relationship with its stakeholders’. The conference was attended by the President the Hon John Ajaka as well as a number of Department of the Legislative Council staff. Speakers at the conference included the then Speaker of the Tasmanian House of Assembly the Hon Elise Archer MP and former Governor of Tasmania the Hon William John Ellis Cox AC, RFD, ED. Beverly Duffy, Sharon Ohnesorge and Susan Want presented papers during the conference.

A number of ASPG forums/seminars were held throughout the year which included the following:

Brexit and the (Possible) Break-up of the United Kingdom

On 3 October 2017 Professor Iain McLean, Senior Research Fellow in Politics, Professor of Politics, Oxford University and Director, Gwilym Gibbon Centre for Public Policy, gave a presentation about the political landscape in the United Kingdom, with a particular focus on the 2016 referendum in the United Kingdom to leave the European Union and its aftermath. Professor McLean is a specialist in federalism and discussed issues associated with federalism in the UK following the vote to leave. A question and answer session followed the presentation.

The Electoral Integrity Project – ‘The Year in Elections, 2017 Report’

On 8 March 2018 Professor Pippa Norris, Founding Director Electoral Integrity Project, Laureate Professor of Government and International Relations, University of Sydney, McGuire Lecturer in Comparative Politics, Harvard University, together with Dr Sarah Cameron and Dr Thomas Wynter, from the Electoral Integrity Project, gave a presentation on the Electoral Integrity Project. This is an independent academic project

based at Harvard University and the University of Sydney that undertakes policy-relevant scientific research to examine elections, democracy, and autocracy.

Professor Norris, a comparative political scientist, spoke about the work of the Electoral Integrity Project on the following issues:

- When do elections meet international standards of electoral integrity?
- What happens when elections fail to do so?
- And what can be done to mitigate these problems?

PARLIAMENTARY FRIENDSHIP GROUPS

Parliamentary Friendship Groups are established by members of Parliament to provide a forum for a shared cause or interest, or to arrange events and assist delegations associated with countries and regions.

A Parliamentary Friendship Group Policy was first adopted in May 2011 to regulate the establishment and operation of Parliamentary Friendship Groups. In early 2015 a revised policy was adopted following a review which examined best practice models in other jurisdictions, including the Australian Federal parliament, the Victorian Parliament and in the United Kingdom Parliament.

At the time of reporting 38 Parliamentary Friendship Groups were in operation. The Office of the Black Rod processes applications from members of the Legislative Council to form a new group and coordinates the annual reports from Parliamentary Friendship Groups which are required by 31 March each year.

The following Parliamentary Friendship Groups were in operation during the reporting period:

- Armenia-Australia Parliamentary Friendship Group
- NSW Parliamentary Friends of Argentina
- Asia-Pacific Friendship Group
- Parliamentary Friends of Assyrians
- Parliamentary Friends of an Australian Head of State
- Parliamentary Friends of Basketball
- Parliamentary Friends of Cricket
- Parliamentary Friends of Defence

- Parliamentary Friends of Dementia
- NSW Parliamentary Diabetes Support Group
- Parliamentary Friends of Duke of Edinburgh's Award
- NSW Parliamentary Friends of Egypt Group
- Parliamentary Friends of the European Union
- Parliamentary Friends of Football (Soccer)
- Parliamentary Friends of Golf
- Parliamentary Friends of Greece
- Friends of Hearing Health and Deafness
- Parliamentary Friends of Israel
- Parliamentary Friends of Italy
- Parliamentary Friends of Landcare
- Friends of Lebanon
- NSW Parliamentary Friends of LGBTIQ
- Parliamentary Friends of Mental Health
- Parliamentary Friends of Music
- Parliamentary Friends of Palestine
- Parliamentary Friends for the Prevention of Domestic Violence and Sexual Assault
- Parliamentary Friends of Reconciliation
- Parliamentary Friends of Rugby League
- Parliamentary Friends of Rugby Union
- Parliamentary Friends of Scotland
- Parliamentary Friends of Surf Life Saving
- Parliamentary Friends of Surfing
- Parliamentary Friends of the Sydney Swans
- Friends of Western Sydney Wanderers
- NSW Parliamentary Taiwan Friendship Group
- Parliamentary Friends of Turkey
- Parliamentary Friends of the United Kingdom
- Parliamentary Friends of the United States of America.



CORPORATE GOVERNANCE

Committed to continuous organisational capacity building.

OVERVIEW

The Department of the Legislative Council works collaboratively with the Department of the Legislative Assembly and the Department of Parliamentary Services to ensure that the Parliament of New South Wales is supported by a strong governance framework. The Departments each contribute to the provision of support and services to members and work together to ensure the institution of the Parliament is advanced.

The three departments have developed a Strategic Outlook for the NSW Parliamentary Departments 2015-2019 that defines a shared purpose, values and strategic objectives. Following from this, the Legislative Council developed its Department of the Legislative Council Strategic Plan 2015-2019 which encompasses the strategic objectives of the Parliament and defines the key projects the Department will be involved in during this period. The key projects are updated each reporting year.

The Department has an establishment of 39 full time employees (FTE). There are also 48.8 FTE employed directly by members of the Legislative Council as Secretary/Research Assistants.

PARLIAMENTARY INTER-DEPARTMENTAL GOVERNANCE COMMITTEES

Parliament's has a number of inter-departmental committees whose membership is drawn from all three parliamentary departments. The inter-departmental committees include committees on WHS, policy, security, community access and engagement, information services, records and archives management and so forth and ensure close collaboration between the three departments on important corporate work for the Parliament. In late 2016 the Clerks and Chief Executive commenced a process to review the existing governance arrangements for these committees. The terms of reference for each committee and group were refreshed to outline the remit and membership of each. Their operations have been formalised to provide structure for each group to a report back to the Clerks and Chief Executive. The new committees were operational from September 2017.

A MASTER PLAN FOR PARLIAMENT

The Department of Parliamentary Services in partnership with the House Departments has prepared a 10 year framework for managing the Parliament's asset planning decisions into the future. The planning process used to develop this 10 year Master Plan is the most comprehensive ever undertaken by the

Parliament of NSW. It provides an initial strategy for the investment required in our assets, infrastructure, technology, services and people to deliver the physical and digital assets that the Parliament required to enable it to better respond to the needs of the citizens of NSW. The Deputy Clerk represents the Department of the Legislative Council on the Masterplan Co-ordination committee. The annual re-assessment of the Master Plan, once agreed to by the three department heads, is approved by the Presiding Officers.

MANAGEMENT GROUPS

There are two principal management groups:

- The Executive Group comprised of the Presiding Officers, the Clerks and the Executive Manager
- The Senior Management Group, comprised of the Clerks and the Executive Manager.

The two groups meet on a regular basis to discuss governance and other issues applicable to the Parliament as a whole. Other committees and their activities are described in the following pages.

AUDIT AND RISK COMMITTEE

The Parliament's Audit and Risk Committee operates in accordance with Treasury Policy Paper (TPP15-03) "Internal Audit and Risk Management Policy for the NSW Public Sector." The Committee's Charter states that the objective of the Committee is "to provide independent assistance to the Clerks and the Executive Manager by monitoring, reviewing and providing advice about the Legislature's governance processes, risk management and control frameworks, and its external accountability obligations."

The current Members of the Audit and Risk Committee are Ms. Carol Holley (Chair), Mr Alex Smith (Member), and Mr David Antaw (Member). All Members are independent and were appointed with effect from 1 June 2015.

The Committee met six times in 2017-18 and Committee Member attendance is shown in the table below.

Audit and Risk Committee Members	Number eligible to attend	Number attended
Ms Carol Holley (Chair)	6	6
Mr Alex Smith	6	6
Mr David Antaw	6	6

The Committee oversaw and monitored the following activities in 2017-18:

- Risk assessments including updates to the Parliament's Corporate Risk Register (CRR)

- Endorsement of the Parliament's Internal Audit Universe, Strategic (three year) and Annual Internal Audit Plan
- Progress against the Internal Audit Plan
- Final internal audit reports
- Status reports on the implementation of internal audit and external audit recommendations
- Internal financial performance reports
- The Parliament's early close procedures
- The Parliament's end of year financial statements
- The Audit Office of NSW's Client Services Report and Management Letter
- Management's representation letter to the Audit Office of NSW
- Business Continuity Management implementation
- Fraud and Corruption Control.

Internal Audit

The Parliament's Internal Audit function is an independent review activity headed by the Chief Audit Executive. The Internal Audit Function, through the Chief Audit Executive, reports functionally to the Audit and Risk Committee on the results of completed audits, and for strategic direction and accountability purposes, and reports administratively to the Clerks and Chief Executive DPS, to facilitate day to day operations.

The Chief Audit Executive manages, through an outsourced audit service provider, an annual plan of risk-based audits. The annual audit plan for 2017-18 was endorsed by the Audit and Risk Committee in June 2017. In 2017-18, the following two audits were completed with final audit reports presented to the Audit and Risk Committee:

- Fraud and Corruption Risk Assessment for Parliamentary Staff
- Business Continuity Management.

In addition to the above, the following five internal audit reviews were in progress as at 30 June 2018 and expected to be finalised in Q1 2018-19:

- Corporate Governance
- Members Entitlements
- Information Systems
- IT Security
- Fraud and Corruption Risk Assessment for Members and Members' Staff.

In June 2018, the Audit and Risk Committee endorsed

an updated Audit Universe, Strategic (three year), and annual audit plan for the following year (2018-19).

A new Internal Audit Framework for the Parliament was also approved in June 2018 incorporating all the policies, charters, processes and methodologies of the Internal Audit Function.

Enterprise Risk Management

The Parliament's Enterprise Risk Management (ERM) Framework, which was endorsed in June 2017, incorporates all the Parliament's policies, processes, and methodologies for identifying and managing risk. The ERM Framework also sets out how risk management is embedded in key business processes.

In May 2018, the Parliament conducted an annual refresh of its Strategic Risk Profile at a workshop facilitated by Prosperity Audit Services. This workshop was attended by the Heads of all three Parliamentary Departments and other Executives and Senior Managers across the three Departments. The key output from the workshop was an updated Corporate Risk Register which was endorsed by the Parliament's Senior Management Group and the Audit and Risk Committee.

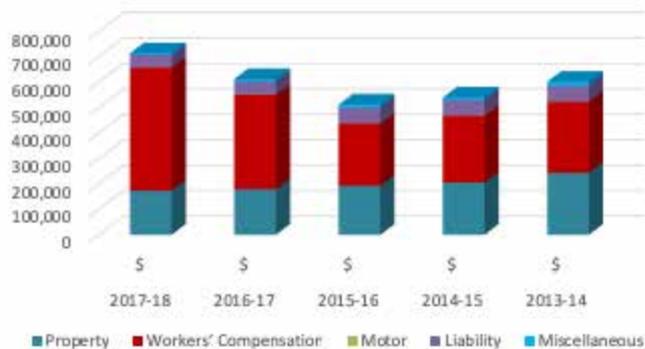
The Corporate Risk Register is subject to quarterly review by Management and the Audit and Risk Committee.

Insurance

The Parliament's insurance requirements are managed as part of the Treasury Managed Fund (TMF) portfolio. Under the TMF management arrangements, the Parliament's business insurer changed in May 2018 from GIO to Gallagher Bassett, whilst Employers Mutual continue to provide workers' compensation insurance. Deposit premiums paid to the Treasury Managed Fund for all lines of insurance over the past five years are shown in the table below.

	2017/18	2016/17	2015/16	2014/15	2013/14
	\$	\$	\$	\$	\$
Property	173,230	179,100	192,430	205,080	244,170
Workers' Compensation	483,882	371,277	245,301	263,575	279,059
Motor	750	750	880	800	940
Liability	49,740	52,420	60,670	60,060	62,350
Misc	5,930	9,030	12,390	9,890	15,220
Total	713,532	612,577	511,671	539,405	601,739

Deposit Premiums Paid to the Treasury Managed Fund (\$)



Business Continuity Management

The Parliament has continued to make progress in implementing its Business Continuity Management System in 2017/18. Activities have included:

- Three meetings of the Business Continuity Management Group, with representation from all three Parliamentary Departments, in October 2017, December 2017 and April 2018;
- Desktop scenario testing of Business Resumption Plans (BRPs);
- An internal audit review of the Parliament’s Business Continuity Management processes and development of an action plan to implement recommendations;
- The maintenance of an off-site recovery site at St Leonards;
- Delivery of three new Hansard “Away Kits” with one stored at St Leonards; and
- Continued development of Memoranda of Understanding with commercial hotels to serve as additional business recovery sites.

POLICY REVIEW STEERING COMMITTEE

The Policy Review Steering Committee, comprised of representatives from all three Departments, was established in 2012 to review the Parliament’s corporate policies, guidelines and forms. There are well in excess of 200 documents to be analysed, amended, reformatted and finalised.

Reviews of a number of major policies were commenced during the year, including Parliamentary and Members’ Staff Contesting Federal, State and Local Elections; Alcohol and Other Drugs Management Policy; Misconduct Policy; Anti-Bullying Policy; Managing Unsatisfactory Performance Policy; and Absence Management Policy.

The Department of Legislative Council representatives on the Committee were Ms Susan Want, Usher of the Black Rod, and Ms Shu-fang Wei, A/Principal Council Officer, Deputy Usher of the Black Rod.

SECURITY COMMITTEE

The Security Committee consists of the Serjeant-at-Arms, the Usher of the Black Rod, the Director Facilities Branch and the Security Manager Facilities Branch.

The committee reviews security and emergency response policies and procedure; reviews security incidents within the precincts; and works towards enhancing the security of the Parliament House, its occupants and its visitors.

During the reporting period the membership was expanded to include the Clerk-Assistant, Committees and Corporate of the Legislative Assembly to better co-ordinate broader security related services in electorate offices with the Parliament.

In the 2017-18 reporting year the committee met 9 times.

RECORDS MANAGEMENT COMMITTEE

Following a review of all administrative committees within Parliament the Records & Archives Steering Committee received new Terms of Reference. The purpose remains the same to provide oversight of the recordkeeping function to create and maintain the corporate records of Parliament, and management of Parliamentary Archives, in accordance with the Memorandum of Understanding with State Archives & Records Authority. The Records Management Policy was reviewed and updated.

In July 2017 the corporate recordkeeping system was upgraded to HPE Content Manager 9, with a further patch upgrade in June 2018. Refresher training for all departmental staff was provided. A program of engagement with staff to improve understanding of recordkeeping responsibilities and use of the recordkeeping system implemented including a redesign of the intranet site and targeted training sessions.

A review of the functional retention schedule as recommended by the BDO Audit commenced during the reporting period and will be completed by early 2019. A consolidation of records and archival collections occurred with a transfer of over 1500 administrative files from the Legislative Council to the archival store.

PARLIAMENT-WIDE PROJECTS

As well as undertaking the key projects set out in the Strategic Plan for the 2017-2018 year, Department of the Legislative Council staff also contributed to a number of major projects managed by the Department of Parliamentary Services.

IT PROJECTS

Legislative Council staff contributed to two major projects managed by the Information Services branch, Department of Parliamentary Services:

- Replacement of old telephony in Parliament House with a modern unified communications platform based on VOIP (voice over internet protocol) technology. The project (which will be completed in 2018-19) will deliver significant technology support for mobile and flexible working, as well as modern videoconferencing and presentation technology in meeting rooms.
- The parliamentary information management systems (PIMS) project, which delivered further major stages in the move from obsolescent Lotus technology to a modern SharePoint platform, including the management and publishing of bills, committees and member information.

Under the new DPS project management methodology, governance of these major projects has been improved through project boards with membership from all three parliamentary departments which oversee the work and ensure it is planned, agreed, communicated and implemented in ways that help members and staff adapt successfully

BRIEFINGS ON BUILDING WORKS

In 2017-18 Facilities Branch delivered, in conjunction with the Departments of the Legislative Council and Legislative Assembly, the replacement of the broadcasting systems' aged core components to ensure consistent and high quality audio-visual broadcasting of the Chambers and Committee rooms. The project included implementing a number of measures to increase reliability such as ensuring back up recordings, and procedures for regular testing to mitigate against operational failure and disruptions at committee hearing.

INDUSTRIAL MATTERS

STAFFING

Legislative Council staff provide advisory, research and support services to the House and its committees and to members individually, through the principal program areas of the Office of the Clerk, the Procedure Office, the Committee Office and the Office of the Black Rod.

The Department of the Legislative Council has an establishment of 39 full time employees (FTE). At the time of reporting the Department recorded 32 full-time and seven part-time staff members. The Department also employs an Indigenous cadet.

STAFFING CHANGES

The Department welcomed five new temporary staff in the reporting period, Ms Lauren Evans, Ms Helen Hong and Ms Nessa Abad were temporarily appointed as an Assistant Council Officer – Committees, and Ms Georgia Daley also held the position through a temp agency during the period. Mr Alex Cobb was also temporarily appointed as Principal Council Officer – Committees.

In February 2017 a temporary part time Director position was created to progress work on the second edition of Lovelock and Evans, with Stephen Frappell temporarily stepping down from his Clerk Assistant Procedure position to take on this role for 12 months. This arrangement has facilitated acting up opportunities at the Clerk Assistant level for Teresa McMichael, Madeleine Foley and Susan Want. Director Committees Rebecca Main was approved for a secondment to the Greater Sydney Commission from January 2018 and Stewart Smith was approved for extended leave without pay in October 2017. Teresa, Stewart and Rebecca's temporary arrangements facilitated acting up opportunities at the Director level for Jenelle Moore, Sharon Ohnesorge and Alexander Stedman during the period, and number of other temporary arrangements at other grades.

SALARY MOVEMENTS

The Crown Employees (Public Sector – Salaries 2008) Award was varied in July 2018 to provide a 2.5 per cent salary increase for the next 12 months which applies to the *Crown Employees (Parliament House Conditions of Employment) Award 2015*. The Parliament House Award contains the pay rates for parliamentary department staff.

An identical increase was also applied to members' staff via an increase to salaries contained in the *Members' Staff Conditions of Employment – Determination of the Presiding Officers*.

The *Statutory and Other Officers Remuneration Tribunal Determination of 7 August 2018* also increased the salaries of the Clerks, Chief Executive, DPS and Deputy Clerks by 2.5 per cent effective from 1 July 2018 to 30 June 2019.

PUBLIC INTEREST DISCLOSURES

Under section 31 of the *Public Interest Disclosures Act 1994*, all public authorities must report on any public interest disclosures made by public officials.

During the reporting period, no public official made a disclosure under the Act to the Department of the Legislative Council.

The Parliament encourages the disclosure, in the public interest, of corrupt conduct and maladministration. The Department's Public Interest Disclosure Policy 2011 is accessible on the intranet and the Department ensures that all staff are aware of the policy. In addition, the Human Services team of the Department of Parliamentary Services delivers a session on Public Interest Disclosures at the Induction Program for new staff.

PEOPLE MATTER SURVEY

Throughout the month of June 2018, staff of the Legislative Council, along with other staff of the parliament, were invited to participate in the People Matter Employee Survey 2018. This survey is conducted annually and seeks the views of NSW public sector employees on a range of workplace matters.

It is an opportunity for staff to have a say on their experiences working for the Department, with the insights provided by staff used to enhance communication and the ways in which the Department engages with its staff.

In the 2018 survey, the Department of the Legislative Council scored highly in the areas of employee engagement, diversity and inclusion, engagement with work, flexible working arrangements and workplace support. In each of these categories the Department scored higher than the other parliamentary departments, which as a whole scored higher than the public sector averages.

The main area identified from the survey requiring further work across the Department is the need to be better at receiving and giving instructive feedback.

This issue will be addressed through a series of workshops during the next reporting period.

EQUAL EMPLOYMENT OPPORTUNITY

The Department of the Legislative Council is committed to providing a workplace that provides equal employment opportunity (EEO) for potential and existing employees. The Department's commitment is evidenced by:

- Merit selection – the Department's recruitment processes are underpinned by the principles of merit selection, including fairness, equity, and open competition
- Flexible work practices – the Department provides employees with access to a range of flexible work practices to assist staff to achieve a balance between their professional and personal life. Many of our staff have returned from maternity leave on a part-time basis. Other flexible work practices and family friendly conditions of employment used by staff from time to time include working from home arrangements, variations to working hours, family and community service leave and flex time
- Fair work practices and procedures – the Department has adopted a range of Parliament-wide policies that provide for a harassment free workplace, grievance mechanisms, performance development and workplace diversity. The implementation of these policies has been supported through training for staff and managers.

In addition, the Parliament supports women returning to work following maternity leave who are breastfeeding. Our employees are provided with a clean, private room with appropriate facilities and are able to use lactation breaks to express breast milk or feed their babies. Women are well represented in the Department and occupy five of the nine management or supervisory positions the Department has in its establishment.

The Department contributes EEO data for the Department of Premier and Cabinet's Workforce Profile, which measures performance in meeting NSW Government employment benchmarks for employees from EEO minority groups. The Department's EEO trends are outlined in the table below.

TRENDS IN THE REPRESENTATION OF EEO GROUPS IN THE LEGISLATIVE COUNCIL AT 30 JUNE 2018

Representation	Benchmark/Target	2018
Women	50%	65%
Aboriginal or Torres Strait Islanders	2.6%	4.65%
People whose language first spoken as a child was not English	19%	6.98%
People with a disability	N/A	4.65%
People with a disability requiring work related adjustments	1.5%	0%

In previous annual reports the Department has reported on trends in the distribution of the EEO or Workforce Diversity Groups. These details are not included in this report as the Workforce Profile does not calculate the distribution index where Workforce Diversity group or non-Workforce Diversity group numbers are less than 20. All EEO groups in the Legislative Council, except Women, have fewer than 20 in number.

PARLIAMENTARY SERVICE AWARDS

Since 1986 the Presiding Officers have presented Parliamentary Service Awards to staff who have reached significant milestones of service to the Parliament. At a function held in the Macquarie Room on Thursday 16 November 2017, the Presiding Officers and Joint Clerks presented awards. The recipients of awards from the Department of the Legislative Council on this occasion were:

25 years:

Velia Mignacca LC Procedure Office

20 years:

Beverly Duffy LC Committees

15 years:

Merrin Thompson LC Committees

John Young LC Procedure Office

Richard Weber LC Chamber Support

10 years:

Samuel Griffith LC Committees

Teresa McMichael LC Committees



Award recipients Beverly Duffy, Merrin Thompson, John Young, Richard Weber, Samuel Griffith and Teresa McMichael with President the Hon John Ajaka MLC, Clerk of the Parliaments David Blunt, Deputy Clerk Steven Reynolds, former Clerk of the Parliaments John Evans, and Tammy Tsimbrikas with her employer the Hon Greg Donnelly MLC.

INDIGENOUS CADETSHIP PROGRAM

The Department's current Indigenous cadet, Ron Perkins, commenced in January 2016. Ron is undertaking a Bachelor of Laws at the University of Newcastle due to be finished in 2019. Each year Ron spends 12 weeks each year working with the Department, rotating through the Committee Office, Procedure Office and Office of the Black Rod. Not only does this give Ron exposure to all aspects of the department's work but it also provides the Department with an additional and valuable research and writing resource.

During the year Ron worked on a number of committee inquiries including the Portfolio Committee No. 6 Energy from Waste Inquiry, the Law and Justice Committee Dust Diseases and Lifetime Care and Support inquiry and the workers compensation review; State Development inquiries into regional development and a global Sydney and Defence Industry Inquiries and he drafted a media release for a Windsor Bridge hearing.

In the Procedure Office Ron reviewed three procedural manuals for online publication; researched a procedural issue relating to the disallowance of statutory rules and instruments, and assisted with sittings of the House.

In the Office of the Black Rod Ron summarised the World e-Parliament Report 2016 for a paper being written by the Usher of the Black Rod; observed and helped organise proceedings for the introduction of the Aboriginal Languages Bill; worked on a Reconciliation Wall marketing proposal and researched Aboriginal service in the First World War for the Office of the Black Rod contribution to the exhibition to commemorate the centenary of the end of First World War.



Indigenous cadet Ron Perkins.

PARLIAMENTARY HOUSE INTERNSHIP PROGRAM

The Parliament House Internship Program provides an opportunity for tertiary students to undertake work placements with members, committees and other functional areas within the Parliament that can provide relevant work. The Parliament is promoted through partnerships with universities as part of their program of study. During the reporting year, 17 students were placed within the Legislative Council (with members or with the Department), undertaking a range of projects, research and other related work.

WORK HEALTH AND SAFETY (WHS) COMMITTEE

The Department of the Legislative Council is committed to ensuring the workplace health and safety of our employees as well as that of visitors.

The Parliament has a Work Health and Safety (WHS) Committee which meets quarterly. The Department of Legislative Council is represented by Ms Susan Want, Usher of the Black Rod and a staff representative elected every 3 years, currently Ms Shu-fang Wei.

The Parliament utilises an online WHS reporting system through which members and staff can report injuries, near-misses and hazards in the workplace. The system improves injury management at the Parliament and helps ensure we continue to prioritise WHS for all members, staff and visitors. The Parliament also has a Work Health and Safety Policy, adopted in December 2014, with the objective of providing for a pro-active, reasonably practicable risk management approach to identify, assess, control, monitor and review hazards in the workplace, in compliance with work health and safety legislation, regulation and codes of practice established by SafeWork NSW and other regulators.

The following table indicates that in 2017/2018 while there was a slight increase of reported incidents in the Legislative Council this year compared to the previous year, there was only one minor claim (with no lost time) for treatment expenses. All staff are encouraged to report incidents, hazards and near-misses as a way to proactively manage risks and enhance work health and safety outcomes for the Parliament. The Department will continue to work with the Department of Parliamentary Services to offer a number of measures, including ergonomic assessments to maintain as safe a workplace as possible.

Summary of Workplace health and safety incidents

	2017-18	2016-17	2015-16
No. of incidents	7	6	3
Near miss/hazards	1	1	0
Strains & overuse	1	2	1
Slips trips and falls	3	0	0
Other (not catagorised above)	2	3	2
Lost time injuries	0	0	1
Claims	1	0	2
New claims cost	\$801.20	0	\$1,567.25

EMPLOYEE ASSISTANCE PROGRAM

In conjunction with the Legislative Assembly and the Department of Parliamentary Services, the Department of the Legislative Council engages the services of Benestar (formerly Davidson Trahaire Corpsych) to provide counselling and support for staff who are experiencing personal or work related problems. The service is completely confidential and voluntary. In the reporting period Davidson Trahaire Corpsych changed their name and branding to Benestar. Services available remain largely the same, with Employee Assist now known as My Coach for individuals.

PERFORMANCE DEVELOPMENT PROGRAM

The Department's Performance Development Program administered by the Office of the Black Rod, provides an opportunity for managers and staff to work together to identify performance and career goals and acquire the skills necessary to achieve them.

A formal 12 month review is conducted for each employee with the option of an informal six month review midyear.

All staff participated in the Performance Development Program in 2017-2018.

In summarising the responses received, staff indicated that they would like: opportunities to develop management and leadership skills; secondment opportunities to other areas in the Department, or to other parliaments or government agencies; experience in protocol and delegation work; opportunities to improve community language skills; PIMS, social media and InDesign training; experience in report writing; opportunities for developing oral communication skills; an opportunity to attend and write a paper for a relevant conference; Clerk-at-

the-Table coaching; and opportunities to enhance expertise in parliamentary procedure and privilege.

PROFESSIONAL DEVELOPMENT AND TRAINING

The Department of the Legislative Council is committed to cultivating a workplace that is professionally and personally rewarding for staff. The Department provides opportunities for development through internal and external training programs. During the reporting year, the Department spent approximately \$25,077 on staff training and development in social media, InDesign essentials, written communication and attendance at professional development conferences and courses.

ANZACATT

The Australia New Zealand Association of Clerks-at-the-Table (ANZACATT) promotes the professional development of parliamentary officers through a number of activities – an annual professional development seminar, the annual Parliamentary Law and Practice Program (PLPP), the e-CATT information sharing service, the twice yearly Parliament Matters bulletin, the Case Law database and a website which provides members with access to research and conference papers.

The Deputy Clerk, Mr Steven Reynolds, was elected as President in December 2017, replacing Mr Andrew Young, Clerk of the Legislative Council of Victoria. Mr Reynolds has previously been the Treasurer and also the Chair of the Education Committee of ANZACATT.

PARLIAMENTARY LAW, PRACTICE AND PROCEDURE PROGRAM (PLPP)

One of the initiatives of ANZACATT is the Parliamentary Law, Practice and Procedure (PLPP) course, which for the last eight years has been delivered by the University of Tasmania under contract. The program is a university accredited professional development opportunity for parliamentary staff from around Australia and New Zealand that develops participants' understanding of the fundamental principles of parliamentary law, practice and procedure, and of the place of parliaments in the systems of government of Australia and New Zealand. In addition to a sound theoretical grounding, the program provides an opportunity to learn from the practical experiences of officers from the different parliaments. In the second half of 2017 the ANZACATT Executive conducted a tender process for a new four year contract for the PLPP course. The tender was awarded to the University of Tasmania (UTas). As part of the contractual negotiations UTas has committed

to introducing online modules and expanding the practitioner led component of the existing course.

The course is open to Australian and New Zealand Houses parliamentary staff who have a university degree at Bachelor level or higher. Ms Shu-fang Wei attended the course from 28 June to 4 July 2017.



David Blunt, Clerk of Parliaments and Steven Reynolds, Deputy Clerk with Shu-Fang Wei and her certificate for completing the PLPP course.

PARLIAMENTARY ETHICS ADVISOR

Under the contract with Mr John Evans PSM, Parliamentary Ethics Adviser, the sum of \$20,000 per annum is paid, divided equally between the Legislative Council and the Legislative Assembly. This honorarium covers attendance at Parliament, attending meetings at Parliament, telephone advice, telephone charges and travel expenses and costs are shared equally between the Houses.

MULTICULTURAL POLICIES AND SERVICES

The Department respects the cultural diversity of our staff, members and visitors. It participates in the Community Relations Commission's Community Language Allowance Scheme and has two staff members who receive this allowance because of their ability to speak a second language and willingness to use their language skills in the workplace to assist clients and visitors. The two staff members are Maurice Rebecchi, who has Italian language skills, and Shu-Fang Wei, who has Mandarin language skills.

An information brochure about the Parliament is available in a range of languages including Greek, Japanese, Korean, Italian, Indonesian, Arabic, Chinese, French, Hindi and Dinka.

The Department will continue to develop initiatives that will provide the greatest opportunity for all individuals to participate in the activities and programs of the Parliament and will make provision for the culture, language and religion of individuals where necessary.

As outlined elsewhere in the report, during 2017/18 the Legislative Council showed its strong support for Aboriginal languages through the procedures adopted to mark the introduction of the Aboriginal Languages Bill 2017.

CODE OF CONDUCT

The NSW Parliament has a strong ethical framework which includes separate codes of conduct for members, departmental staff and members' staff. Each code, while different, incorporates the common principles of honesty, integrity, confidentiality, and requires the appropriate use of public resources. All new members and staff are provided with copies of the relevant code of conduct.

TRAVEL EXPENDITURE

Overseas travel – Department

The Department expended approximately \$25,797 on overseas travel during the reporting year:

- August 2017 – The Hon Trevor Khan MLC, Deputy President, and Mr David Blunt, Clerk of the Parliaments, travelled to Boston, Massachusetts in the United States of America to attend the National Conference of State Legislatures Legislative Summit: Total cost: \$25,797

In addition, staff members of the Department travelled to Honiara in the Solomon Islands for Twinning related activity. These costs were covered by either the grant provided by DFAT for Twinning related activities or by the UNDP.

Domestic travel

The Department expended approximately \$27,437 on domestic travel by staff during the reporting year.

- July 2017 – Ms Shu-Fang Wei, Senior Council Officer – Procedure participated in the Parliamentary Law, Practice and Procedure Course, hosted by the University of Tasmania, on behalf of ANZACATT. Total cost: \$1,843
- September 2017 – The Hon John Ajaka MLC, President, and Mr Tom Anderson, Advisor to the President, attended the 2017 ASPG Conference at Parliament House, Hobart. Six staff members also attended, including Ms Beverly Duffy, Clerk Assistant – Procedure, Ms Sharon Ohnesorge, A/ Director – Committees, Ms Susan Want, Usher of the Black Rod, Mr Samuel Griffith, Principal Council Officer – Committees, Mrs Christine Thai, Senior Council Officer – Procedure and Ms Elizabeth Clark, Council Officer – Procedure. Ms Duffy and Ms Ohnesorge presented a joint paper and Ms

Want also presented a paper. Total cost for staff members: \$7,193

- October 2017 – Ms Sharon Ohnesorge, Principal Council Officer – Committees and Ms Jenelle Moore, Principal Council Officer – Committees participated in an exchange program with the Parliament of Victoria. Total cost: \$2,411
- December 2017 – Seven staff members of the Procedure Office travelled to Canberra to attend the Harry Evans' Lecture, 'Justified Immunity of Unfinished Business? The Appropriateness of Parliamentary and Executive Immunities in the 21st Century', presented by Mr Bret Walker SC and held at the Parliament of Australia. During the visit staff met with Table Office colleagues in the Senate and the House of Representatives. Total cost: \$586
- December 2017 – Ms Susan Want, Usher of the Black Rod, attended an inter-jurisdictional meeting in relation to constitutional transitional arrangements, held at Government House, Victoria, on 7 December 2017. Total cost: \$633
- January 2018 – Six staff attended the ANZACATT 2018 Professional Development Seminar in Perth, including Mr David Blunt, Clerk of the Parliaments, Mr Steven Reynolds, Deputy Clerk, Mr Stephen Frappell, Clerk Assistant – Procedure, Ms Merrin Thompson, Principal Council Officer – Committees, Ms Kate Mihajjek, Principal Council Officer – Committees, and Ms Jenelle Moore, Principal Council Officer – Committees. Mr Blunt, Ms Thompson and Mr Frappell all presented papers. Total cost: \$8,649
- February 2018 – Mr Steven Reynolds, Deputy Clerk, in his capacity as President of the ANZACATT Executive Committee travelled to the University of Tasmania in Hobart to review the new format and discuss the governance agreement and other contractual issues in relation to the PLPP course. Total cost: \$152
- March 2018 – Three officers of the Office of the Black Rod, Ms Susan Want, Usher of the Black Rod, Ms Shu-Fang Wei, A/Principal Council Officer – OBR and Ms Jodi Rahme, A/Council Officer – OBR travelled to Canberra on 27 March 2018 to visit the War Memorial and the National Archives in preparation for an exhibition on the Centenary of World War 1 to be held in November 2018. Total cost: \$982
- May 2018 – The Hon John Ajaka MLC, President (funded by the CPA NSW Branch as listed below), Mr David Blunt, Clerk of the Parliaments and Ms Tina Daniels, Executive Assistant, Office of the President, travelled to Canberra and Melbourne

from 7 to 10 May to meet with Presiding Officers, Clerks and officers of the Australian Parliament, the ACT Assembly and the Victorian Parliament. Total cost: \$4,666

- June/July 2018 – Ms Emma Rogerson, A/Principal Council Officer – Committees, travelled to the University of Tasmania to attend the Parliamentary Law, Practice and Procedure Course from 27 June to 3 July 2018. Mr David Blunt, Clerk of the Parliaments also travelled to the University of Tasmania on 1 to 2 July 2018 to present on parliamentary privilege at the invitation of ANZACATT. Total cost: \$323 (remaining costs incurred in the 2018-2019 financial year).

CPA Parliamentary Supported travel

- July 2017 – The Hon Lynda Voltz MLC to Solomon Islands for a CPA study tour. Total cost: \$4,195
- October/November 2017 – The Hon Mick Veitch MLC to Canada for a CPA study tour. Total cost: \$14,640
- October 2017 – The Hon John Graham MLC attended the 14th Canadian Parliamentary Seminar in Ottawa, Canada. Total cost: \$9,438
- November 2017 – The Hon John Ajaka MLC as Regional Representative on the CPA International Executive Committee, the Hon Walt Secord MLC as an Observer and the Hon Natasha Maclaren-Jones MLC as an Observer attended the 63rd Commonwealth Parliamentary Conference in Dhaka, Bangladesh. The Clerk of the Parliaments, Mr David Blunt, attended the conference as one of the Australian Regional Secretaries and as a member of the Society of Clerks-at-the-Table in Commonwealth Parliaments. Ms Elise Delpiano attended as Youth Representative. Total cost: \$37,112
- December 2017 – The Hon Natasha Maclaren-Jones MLC to United States of America and the United Kingdom for a CPA study tour. Total cost: \$15,900
- December 2017/January 2018 – The Hon Walt Secord MLC to Spain, Gibraltar, Portugal, Morocco and Singapore for a CPA study tour. Total cost: \$18,660
- February 2018 – Maram Bayad and Brenton White represented the CPA NSW Branch as young delegates to the 9th Commonwealth Youth Parliament in Jersey. Accommodation was paid for by the London Branch and flights were paid for using existing flight cancellation credits. Total cost: \$80.
- March 2018 – The Hon John Ajaka MLC, as Regional Representative on the CPA International

Executive Committee attended the Mid-Year Executive Committee Meeting held in Mauritius from 20 to 24 March 2018. Mr Ajaka was accompanied by his wife. Total cost: \$14,702

- March 2018 – The Hon Rick Colless MLC to United States of America and Canada for a CPA study tour. Total cost: \$18,660
- May 2018 – The Hon John Ajaka MLC, President of the Legislative Council and Regional Representative on the CPA International Executive Committee travelled to Canberra and Melbourne from 7 to 10 May to meet with Presiding Officers, Clerks and officers of the Australian Parliament, the ACT Assembly and the Victorian Parliament. Total cost: \$1,691

2017 Pacific Support Practitioners annual meeting

In September 2017 Ms Beverly Duffy, Clerk Assistant – Procedure, in her capacity as a member of the Parliament's Twinning Steering Committee, travelled to Melbourne to attend the 2017 Pacific Support Practitioners annual meeting: Total cost: \$749.

Official visit to National Parliament of Solomon Islands by members of Parliament

In April 2018 a delegation consisting of the Hon John Ajaka MLC, President (delegation leader), the Hon Shaoquett Moselmane MLC, the Hon Paul Green MLC, the Hon Catherine Cusack MLC, Mr Jonathan O'Dea MP, Mr Tom Anderson, Advisor – Office of the President and Ms Beverly Duffy, Clerk Assistant – Procedure travelled to the National Parliament of Solomon Islands. The delegation provided an important opportunity for the President to convey the NSW Parliament's ongoing commitment to the twinning relationship and to follow up last year's events to commemorate the tenth anniversary of twinning. The program was also an opportunity to formally launch the inaugural NSW twinning scholarship designed to support the professional development of colleagues in NSW's twinned parliaments. Total cost: \$36,447

Official visit to National Parliament of Solomon Islands by Ms Dawn Walker MLC

In June 2018 Ms Dawn Walker MLC participated in the Practice Parliament for Women hosted by the National Parliament of Solomon Islands. Several practice parliaments, which are primarily funded by the United Nations Development program, have been held across the Pacific over the past several years. They are designed to address the very low representation of women in Pacific Parliaments. Total cost: \$3,782

Official visit to Bougainville House of Representatives, Buka

In June 2018 a delegation consisting of the Hon John Ajaka MLC, President (delegation leader), the Hon Robert Borsak MLC, the Hon Anthony Roberts MP, the Hon David Elliott MP, Mr Tom Anderson, Advisor – Office of the President and Ms Beverly Duffy, Clerk Assistant – Procedure, travelled to the Bougainville House of Representatives. The delegation provided an important opportunity for the President to convey the NSW Parliament's ongoing commitment to the twinning relationship and to follow up last year's events to commemorate the tenth anniversary of twinning. The program was also an opportunity to promote the inaugural NSW twinning scholarship designed to support the professional development of colleagues in NSW's twinned parliaments. Total cost: \$44,896

COMMUNICATIONS

The Department of the Legislative Council is committed to strong communication throughout the department and the Parliament as a whole. A number of strategies are utilised to ensure that staff are kept abreast of information and developments relevant to their roles including regular staff meetings and contributions to Parliament's active news feed on the Intranet.

WHOLE OF STAFF MEETINGS

Whole of staff meetings are held on a regular basis, usually on the first Tuesday of each sitting fortnight. The meetings are conducted by the Clerk of the Parliaments and allow staff from within the department to come together to hear and exchange information about what is occurring in the Legislative Council and the Parliament.

USE OF CONSULTANTS, CONTRACTORS AND LEGAL SERVICES

The Department expended approximately \$48,941 on consultancy, contractor and legal services, the detail of which is provided below:

Legal services

The Department engaged the Honourable Keith Mason AC QC, as an independent arbiter to evaluate and report on claims of privilege on documents relating to the Sydney Stadiums incurring expenditure of \$13,530

Chamber coverage and other filming services

Camera operator services for the chamber have been delivered by Corporate Technology Services Pty Ltd since the Parliament entered a contract in October 2015, following a competitive tender process. The consultancy fees paid by the Department to Corporate Technology Services Pty Ltd was \$35,411.75 in 2017/2018.

This compares with a total cost for the 2016/2017 year of \$52,660 and costs in 2015/16 of \$37,785 (which had fewer sitting days due to the 2015 general election).

Shared expenditure

The Department contributes to the cost of services delivered across the Parliament, including:

- the Employee Assistance Program (\$4,950)
- Flu vaccine program (\$1,436.51)
- professional fees charged by the independent members of the Parliament's Audit and Risk Committee (\$2,334.09)

In addition, some consultancy or contractor fees are charged to the Members Representation funds set aside in Parliament's budget, as they relate to LC members without being directly related to the Department's responsibilities. Examples of these costs are:

- Mr John Evans PSM, provision of services as Parliamentary Ethics Advisor (\$10,000),
- Audit Office of NSW, compliance review of Additional Entitlements for Members of the Parliament of NSW for the financial year end 30 June 2017 (\$15,253).

SUSTAINABILITY

The Parliament through its 'Environmental Sustainability Policy' has for a number of years worked towards achieving sustainability and efficiency outcomes. The Department of Parliamentary Services' Facilities Branch has principal responsibility for promoting sustainability outcomes.

Over the past 12 months, the following milestones were reached, achieving a significant increase on the figures from the previous financial year:

- 13.02 tonnes of cardboard, 39.4 tonnes of paper and 12.48 tonnes of aluminium, plastic and glass were recycled
- the solar panels on the roof delivered approximately 29,000kWh of energy.

The Parliament's ongoing capital works program has also ensured sustainability is incorporated into projects so as to promote the use of recycled products wherever possible, and achieve further savings in water, energy and ventilation.

ANNUAL REPORT

This report is available on the New South Wales Parliament website: <http://www.parliament.nsw.gov.au/>. The 2017-2018 annual report was compiled in house, with design assistance from Studio Rouge and a small print run at a cost of \$5700.00



FINANCIAL PERFORMANCE

DEPARTMENT OF THE LEGISLATIVE COUNCIL

FINANCIAL COMMENTARY

Department of the Legislative Council

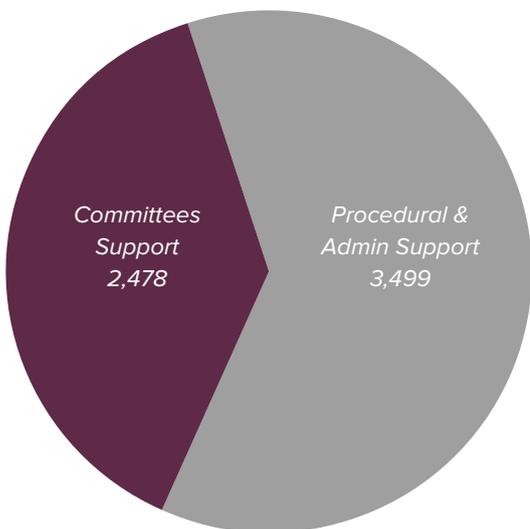
The net cost of services of the Legislative Council, including members' programs was \$26.535 million, representing 17.3% of the total net cost of services of the Parliament for the 2017-18 financial year. This compares to a budget of \$25.749 million reflecting an unfavourable variance against budget of \$786,000 or 3.1%.

The main components of this variation include:

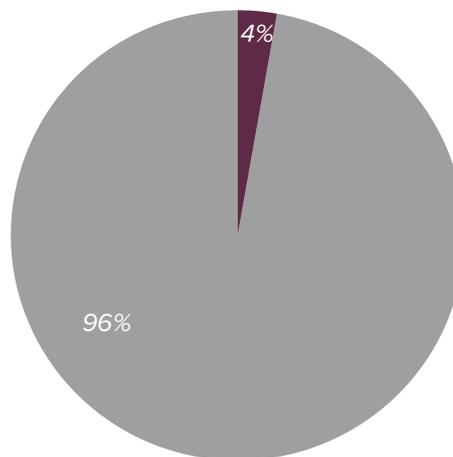
- Employee related expenses being higher than budget by \$417,000; and
- Members remuneration being higher than budget by \$339,000.

The net cost of services for the Council, excluding direct expenditure on Members, was \$5.977 million which equates to 3.9% of the total net cost of service for the Parliament and 22.5% of the Legislative Council's total net cost of service. The two main operational activities within the Council are Procedural and Administrative Support and Committee Support.

Legislative Council Operations \$'000

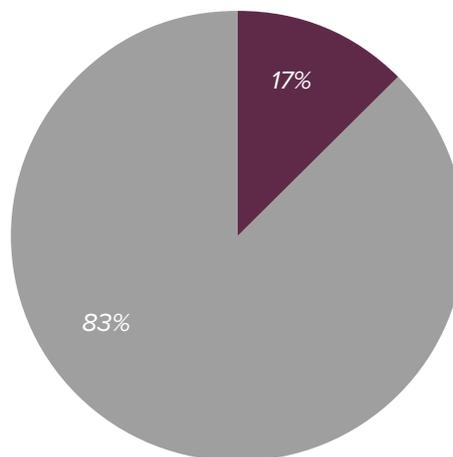


Net cost of services of the Legislative Council, excluding Members Program, as a proportion of total cost of services of Parliament



- Net cost of services of the Legislative Council, excluding Members Program
- Net cost of services of the Parliament

Net cost of services of the Legislative Council, including Members Program, as a proportion of total cost of services of Parliament



- Net cost of services of the Legislative Council, including Members Program
- Net cost of services of the Parliament

Start of unaudited financial statements

LEGISLATIVE COUNCIL SUPPLEMENTARY FINANCIAL INFORMATION

Legislative Council Total (including members' program and the Department)

Statement of comprehensive income for the year ended 30 June 2018

	Actual 2018 \$'000	Budget 2018 \$'000	Actual 2017 \$'000
Expenses excluding losses			
Operating expenses			
Employee related	11,657	11,240	11,536
Other operating expenses	2,077	2,025	2,039
Depreciation and amortisation	36	36	39
Grants and subsidies	–	–	–
Other expenses (Members' remuneration)	13,469	13,130	12,970
Total Expenses excluding losses	27,239	26,431	26,584
Revenue			
Sale of goods and services	648	609	665
Other income	56	73	84
Total Revenue	704	682	749
Gain / (loss) on disposal	–	–	–
Net Cost of Services	26,535	25,749	25,835

Legislative Council – Parliamentary Representation (members' program only)

Statement of comprehensive income for the year ended 30 June 2018

	Actual 2018 \$'000	Budget 2018 \$'000	Actual 2017 \$'000
Expenses excluding losses			
Operating expenses			
Employee related	6,337	6,108	6,252
Other operating expenses	1,331	1,345	1,330
Depreciation and amortisation	6	6	8
Grants and subsidies	–	–	–
Other expenses (Members' remuneration)	13,469	13,130	12,970
Total Expenses excluding losses	21,143	20,589	20,560
Revenue			
Sale of goods and services	648	609	665
Other income	9	–	10
Total Revenue	657	609	675
Gain / (loss) on disposal	–	–	–
Net Cost of Services	20,486	19,980	19,885

Legislative Council – Operations (the Department only)*Statement of comprehensive income for the year ended 30 June 2018*

	Actual 2018 \$'000	Budget 2018 \$'000	Actual 2017 \$'000
Expenses excluding losses			
Operating expenses			
Employee related	5,317	5,132	5,284
Other operating expenses	678	599	673
Depreciation and amortisation	30	30	31
Grants and subsidies	–	–	–
Other expenses (Members' remuneration)	–	–	–
Total Expenses excluding losses	6,025	5,761	5,988
Revenue			
Sale of goods and services			
	–	–	–
Other income	48	62	52
Total Revenue	48	62	52
Gain / (loss) on disposal	–	–	–
Net Cost of Services	5,977	5,699	5,936

Legislative Council – Special Projects*Statement of comprehensive income for the year ended 30 June 2018*

	Actual 2018 \$'000	Budget 2018 \$'000	Actual 2017 \$'000
Expenses excluding losses			
Operating expenses			
Employee related	3	–	–
Other operating expenses	68	81	36
Depreciation and amortisation	–	–	–
Grants and subsidies	–	–	–
Other expenses (Members' remuneration)	–	–	–
Total Expenses excluding losses	71	81	36
Revenue			
Sale of goods and services			
	–	–	–
Other income	(1)	11	22
Total Revenue	(1)	11	22
Gain / (loss) on disposal	–	–	–
Net Cost of Services	72	70	14

End of unaudited financial statements



APPENDICES

APPENDIX 1

MEMBERS OF THE LEGISLATIVE COUNCIL AS AT 30 JUNE 2018

Ajaka , The Honourable John George <i>President</i>	LIB	MacDonald , Mr Scot <i>Parliamentary Secretary</i>	LIB
Amato , The Honourable Lou	LIB	Maclaren-Jones , The Honourable Natasha BN, MHSM <i>Government Whip</i>	LIB
Blair , The Honourable Niall Mark <i>Minister for Primary Industries, Minister for Regional Water, and Minister for Trade and Industry</i>	NAT	Mallard , The Honourable Shayne <i>Temporary Chair of Committees</i>	LIB
Borsak , The Honourable Robert B Bus FCPA JP	SFF	Martin , The Honourable Taylor Mitchell B Com (UoN) <i>Temporary Chair of Committees</i>	LIB
Brown , The Honourable Robert Leslie	SFF	Mason-Cox , The Honourable Matthew Ryan	LIB
Buckingham , Mr Jeremy	G	Mitchell , The Honourable Sarah <i>Minister for Early Childhood Education, Minister for Aboriginal Affairs, and Assistant Minister for Education</i>	NAT
Clarke , The Honourable David <i>Parliamentary Secretary</i>	LIB	Mookhey , The Honourable Daniel	ALP
Colless , The Honourable Richard Hargrave HD App Sci(Agric) <i>Parliamentary Secretary</i>	NAT	Moselmane , The Honourable Shaoquett Chaher Opposition Whip	ALP
Cusack , The Honourable Catherine Eileen BEc(SocSc) <i>Parliamentary Secretary</i>	LIB	Nile , The Reverend the Honourable Frederick John Ed LTh <i>Assistant President</i>	CDP
Donnelly , The Honourable Gregory John BEc MIR Deputy Opposition Whip	ALP	Pearson , The Honourable Mark	AJP
Fang , The Honourable Wes <i>Deputy Government Whip</i>	NAT	Phelps , The Honourable Dr Peter	LIB
Farlow , The Honourable Scott <i>Parliamentary Secretary</i>	LIB	Primrose , The Honourable Peter Thomas B SocStud (Syd)	ALP
Faruqi , Dr Mehreen PhD MEngSc BEG <i>Temporary Chair of Committees</i>	GRN	Searle , The Honourable Adam <i>Leader of the Opposition</i>	ALP
Field , Mr Justin	GRN	Secord , The Honourable Walt <i>Deputy Leader of the Opposition</i>	ALP
Franklin , The Honourable Ben <i>Parliamentary Secretary</i>	NAT	Sharpe , The Honourable Penelope Gail	ALP
Graham , The Honourable John	ALP	Shoebridge , Mr David	G
Green , The Honourable Paul BNursing <i>Temporary Chair of Committees</i>	CDP	Taylor , The Honourable Bronnie <i>Parliamentary Secretary</i>	NAT
Harwin , The Honourable Donald Thomas BEc(Hons) <i>Minister for Resources, Minister for Energy and Utilities, Minister for the Arts, and Vice-President of the Executive Council</i>	LIB	Veitch , The Honourable Michael Stanley	ALP
Houssos , The Honourable Courtney <i>Temporary Chair of Committees</i>	ALP	Voltz , The Honourable Lynda Jane	ALP
Khan , The Honourable Trevor John B Juris LLB (UNSW) <i>Deputy President and Chair of Committees</i>	NAT	Walker , Ms Dawn	G
		Ward , The Honourable Natalie Peta	LIB
		Wong , The Honourable Ernest <i>Temporary Chair of Committees</i>	ALP

Party Representation: House Of 42 Members

AJP – Animal Justice Party	1
ALP – Australian Labor Party	12
CDP – Christian Democratic Party (Fred Nile Group)	2
G – The Greens	5
LIB – Liberal Party of Australia (NSW Division)	13
NAT – The Nationals	7
SFF – Shooters, Fishers and Farmers Party	2
Total	42

Officers Of The Legislative Council as at 30 June 2018**President**

The Honourable John George Ajaka

Deputy President and Chair of Committees

The Honourable Trevor John Khan

Assistant President

The Reverend the Honourable Frederick John Nile

Clerk of the Parliaments

David Michael Blunt M Phil LLB (Hons)

Deputy Clerk

Steven Reynolds BEc LLB MPS

Clerk Assistant – Procedure

Beverly Duffy BSW (Hons)

A/Clerk Assistant – Committees

Teresa McMichael LLB

Usher of the Black Rod

Susan Want B (Soc Sci) MPS

APPENDIX 2

2017-18 LEGISLATIVE COUNCIL MEMBERS' ALLOWANCES AND EXPENDITURE TO 30 JUNE 2018

Where a Member's allocation has been recorded as being overspent as at 30 June 2018, these amounts have since been rectified and there are no outstanding balances.

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Members' Staff GTA travel
John Ajaka	Allocation for 2017/18	12,292.50			7,748.00			
	C/Forward from 2016/17	4,360.00			5,815.00			
	Total available 2017/18	16,652.50			13,563.00			
	Expended claimed	14,881.67			2,426.31	1,089.78		1,336.53
		1,770.83			11,136.69			
Lou Amato	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	4,360.00			5,815.00			
	Total available 2017/18	8,830.00			11,775.00			
	Expended claimed	5,162.01			0.00			
		3,667.99			11,775.00			
Niall Blair	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	4,360.00			14,545.00			
	Total available 2017/18	8,830.00			29,455.00			
	Expended claimed	0.00			40.00	40.00		
		8,830.00			29,415.00			
Robert Borsak	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	3,095.12			5,815.00			
	Total available 2017/18	7,565.12			11,775.00			
	Expended claimed	1,219.21			6,589.46	5,867.40	722.06	
		6,345.91			5,185.54			
Robert Brown	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	2,065.89			46.20			
	Total available 2017/18	6,535.89			6,006.20			
	Expended claimed	2,590.86			5,955.30	5,409.05	546.25	
		3,945.03			50.90			
Jeremy Buckingham	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	602.41			4,695.73			
	Total available 2017/18	5,072.41			19,605.73			
	Expended claimed	2,619.66		23,426.21	16,525.91	12,710.16		3,815.75
		2,452.75			3,079.82			
David Clarke	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	1,075.87			353.92			
	Total available 2017/18	5,545.87			6,313.92			
	Expended claimed	5,281.86			5,413.16	5,413.16		
		264.01			900.76			
Rick Colless	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	3,789.91			4,872.70			
	Total available 2017/18	8,259.91			19,782.70			
	Expended claimed	671.68		9,908.58	19,758.07	19,037.66	720.41	
		7,588.23			24.63			
Catherine Cusack	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	930.36			4,945.42			
	Total available 2017/18	5,400.36			19,855.42			
	Expended claimed	4,201.01		12,588.85	15,799.22	10,870.84	4,598.04	330.34
		1,199.35			4,056.20			

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Members' Staff GTA travel
Greg Donnelly	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	2,816.13			4,532.42			
	Total available 2017/18	7,286.13			10,492.42			
	Expended claimed	3,648.15			4,043.57	4,043.57		
		3,637.98			6,448.85			
Wes Fang	Allocation for 2017/18	3,992.38			13,316.88			
	C/Forward from 2016/17							
	Total available 2017/18	3,992.38			13,316.88			
	Expended claimed	3,458.24		15,068.18	12,924.73	8,453.91	3,734.25	736.57
		534.14			392.15			
Scott Farlow	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	306.84			5,815.00			
	Total available 2017/18	4,776.84			11,775.00			
	Expended claimed	4,550.40			5,748.74	5,701.10		47.64
		226.44			6,026.26			
Mehreen Faruqi	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	0.00			53.29			
	Total available 2017/18	4,470.00			6,013.29			
	Expended claimed	4,314.35			5,754.95	5,617.67		137.28
		155.65			258.34			
Justin Field	Allocation for 2017/18	4,470.00			7,725.48			
	C/Forward from 2016/17	2,954.94			8,591.28			
	Total available 2017/18	7,424.94			16,316.76			
	Expended claimed	858.46		606.19	13,428.67	8,356.15	65.34	5,007.18
		6,566.48			2,888.09			
Ben Franklin	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	2,887.66			5,184.86			
	Total available 2017/18	7,357.66			20,094.86			
	Expended claimed	7,035.68		20,828.45	17,433.30	15,669.83		1,763.47
		321.98			2,661.56			
Duncan Gay	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	1,746.43			14,545.00			
	Total available 2017/18	6,216.43			29,455.00			
	Expended claimed	39.70		343.20	9,400.63	4,928.35	4,472.28	
		6,176.73			20,054.37			
John Graham	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	1,925.61			2,623.97			
	Total available 2017/18	6,395.61			8,583.97			
	Expended claimed	2,097.90			5,082.70	3,774.59		1,308.11
		4,297.71			3,501.27			
Paul Green	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	4,285.01			3,712.40			
	Total available 2017/18	8,755.01			18,622.40			
	Expended claimed	2,761.15		11,180.40	18,622.40	15,564.51	1,313.07	1,744.82
		5,993.86			0.00			
Don Harwin	Allocation for 2017/18	4,470.00			6,854.00			
	C/Forward from 2016/17	3,891.47			14,545.00			
	Total available 2017/18	8,361.47			21,399.00			
	Expended claimed	4,318.20			0.00			
		4,043.27			21,399.00			

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Members' Staff GTA travel
Courtney Houssos	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	1,761.29			3,808.83			
	Total available 2017/18	6,231.29			9,768.83			
	Expended claimed	5,261.63			7,262.86	5,951.57	1,169.92	141.37
		969.66			2,505.97			
Trevor Khan	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	4,310.33			14,545.00			
	Total available 2017/18	8,780.33			29,455.00			
	Expended claimed	1,253.26		14,903.55	23,326.58	12,182.17	6,462.61	4,681.80
		7,527.07			6,128.42			
Scot MacDonald	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	1,393.24			370.00			
	Total available 2017/18	5,863.24			15,280.00			
	Expended claimed	4,912.84		26,837.34	15,279.99	13,507.03	1,772.96	
		950.40			0.01			
Natasha Maclaren -Jones	Allocation for 2017/18	5,140.50			14,910.00			
	C/Forward from 2016/17	1,014.47			1,615.16			
	Total available 2017/18	6,154.97			16,525.16			
	Expended claimed	4,082.65		5,487.24	15,519.82	15,519.82		
		2,072.32			1,005.34			
Shayne Mallard	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	4,360.00			5,815.00			
	Total available 2017/18	8,830.00			11,775.00			
	Expended claimed	8,829.99			0.00			
		0.01			11,775.00			
Taylor Martin	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	587.68			939.96			
	Total available 2017/18	5,057.68			6,899.96			
	Expended claimed	2,335.65			2,829.18	2,829.18		
		2,722.03			4,070.78			
Matthew Mason -Cox	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	4,360.00			11,868.14			
	Total available 2017/18	8,830.00			26,778.14			
	Expended claimed	245.40		19,235.77	5,442.29	5,442.29		
		8,584.60			21,335.85			
Sarah Mitchell	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	4,360.00			14,545.00			
	Total available 2017/18	8,830.00			29,455.00			
	Expended claimed	829.76		19,458.83	15,009.00	6,184.33	8,824.67	
		8,000.24			14,446.00			
Daniel Mookhey	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	4,360.00			4,559.06			
	Total available 2017/18	8,830.00			10,519.06			
	Expended claimed	4,309.11			5,108.86	4,457.65		651.21
		4,520.89			5,410.20			
Shaoquett Moselmane	Allocation for 2017/18	5,140.50			5,960.00			
	C/Forward from 2016/17	3,323.54			5,815.00			
	Total available 2017/18	8,464.04			11,775.00			
	Expended claimed	6,350.73			0.00			
		2,113.31			11,775.00			

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Members' Staff GTA travel
Fred Nile	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	4,360.00			5,815.00			
	Total available 2017/18	8,830.00			11,775.00			
	Expended claimed	9,410.76			0.00			
		-580.76			11,775.00			
Greg Pearce	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	0.00			272.69			
	Total available 2017/18	4,470.00			6,232.69			
	Expended claimed	1,087.95			6,081.09	3,474.47	2,606.62	
		3,382.05			151.60			
Mark Pearson	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	3,510.18			146.70			
	Total available 2017/18	7,980.18			6,106.70			
	Expended claimed	7,722.72		178.43	6,101.91	5,844.31		257.60
		257.46			4.79			
Peter Phelps	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	4,360.00			14,545.00			
	Total available 2017/18	8,830.00			29,455.00			
	Expended claimed	7,499.54		28,918.04	6,878.34	6,878.34		
		1,330.46			22,576.66			
Peter Primrose	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	3,570.35			428.01			
	Total available 2017/18	8,040.35			6,388.01			
	Expended claimed	3,403.47			6,260.59	3,809.19		2,451.40
		4,636.88			127.42			
Adam Searle	Allocation for 2017/18	12,292.50			5,960.00			
	C/Forward from 2016/17	4,360.00			5,815.00			
	Total available 2017/18	16,652.50			11,775.00			
	Expended claimed	7,900.36			2,955.89	2,955.89		
		8,752.14			8,819.11			
Walt Secord	Allocation for 2017/18	5,140.50			6,556.00			
	C/Forward from 2016/17	3,941.62			168.61			
	Total available 2017/18	9,082.12			6,724.61			
	Expended claimed	4,469.68		0.00	7,910.60	6,625.47	1,032.40	
		4,612.44			-1,185.99			
Penny Sharpe	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	0.00			4,038.09			
	Total available 2017/18	4,470.00			9,998.09			
	Expended claimed	2,500.17			5,116.61	4,988.42		128.19
		1,969.83			4,881.48			
David Shoebridge	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	314.86			185.03			
	Total available 2017/18	4,784.86			6,145.03			
	Expended claimed	5,155.34			6,144.42	6,144.42		
		-370.48			0.61			
Bronnie Taylor	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	2,481.26			12,117.42			
	Total available 2017/18	6,951.26			27,027.42			
	Expended claimed	2,956.19		19,745.89	22,299.94	18,294.58	62.73	3,942.63
		3,995.07			4,727.48			

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Members' Staff GTA travel
Michael Veitch	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	4,360.00			12,668.01			
	Total available 2017/18	8,830.00			27,578.01			
	Expended claimed	9,061.04		11,743.50	16,321.01	15,511.63		809.38
		-231.04			11,257.00			
Lynda Voltz	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	0.00			0.00			
	Total available 2017/18	4,470.00			5,960.00			
	Expended claimed	4,557.07			4,654.49	4,250.91		403.58
		-87.07			1,305.51			
Dawn Walker	Allocation for 2017/18	4,470.00			14,910.00			
	C/Forward from 2016/17	1,313.01			2,225.91			
	Total available 2017/18	5,783.01			17,135.91			
	Expended claimed	950.20		10,397.68	17,469.20	13,455.81	242.03	3,771.36
		4,832.81			-333.29			
Natalie Ward	Allocation for 2017/18	2,779.97			3,706.63			
	C/Forward from 2016/17							
	Total available 2017/18	2,779.97			3,706.63			
	Expended claimed	2,276.57			1,611.89	1,485.62		126.27
		503.40			2,094.74			
Ernest Wong	Allocation for 2017/18	4,470.00			5,960.00			
	C/Forward from 2016/17	3,827.25			5,684.61			
	Total available 2017/18	8,297.25			11,644.61			
	Expended claimed	4,116.82			0.00			
		4,180.43			11,644.61			
LC Total								
	Allocation for 2017/18	212,168.85			415,586.99			
	C/Forward from 2016/17	111,682.73			234,498.42			
	Total available 2017/18	323,851.58		250,856.33	650,085.41	292,340.83	38,345.64	33,592.48
	Expended claimed	181,189.09			364,531.68			
		142,662.49			285,553.73			
Check Total								
	Allocation for 2017/18							
	C/Forward from 2016/17							
	Total available 2017/18	323,851.58		251,109.06	650,085.41	292,340.83	38,345.64	33,592.48
	Expended claimed	181,189.09			364,278.95			
		142,662.49			285,806.46			

2016-2017 SYDNEY ALLOWANCE FOR MEMBERS OF THE LEGISLATIVE COUNCIL TO
30 JUNE 2018

Member	Description	Sydney Allowance 2016-2017 (may include actual expenses claimed)
Lou Amato	Allocation for 2016/17	32,120.00
	Expended claimed	12,264.00
	Funds Remaining	19,856.00
Jan Barham	Allocation for 2016/17	39,712.00
	Expended claimed	16,352.00
	Funds Remaining	23,360.00
Niall Blair	Allocation for 2016/17	52,268.00
	Expended claimed	26,280.00
	Funds Remaining	25,988.00
Jeremy Buckingham	Allocation for 2016/17	34,164.05
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	4,672.05
		29,492.00
	Expended claimed	29,492.00
	Funds Remaining	0.00
Richard Colless	Allocation for 2016/17	32,120.00
	Add: Entitlement not previously allocated	7,300.00
	Less: Late claims/Accounts Receivable	
		39,420.00
	Expended claimed	39,420.00
	Funds Remaining	0.00
Catherine Cusack	Allocation for 2016/17	41,119.10
	Expended claimed	41,119.10
	Funds Remaining	0.00
Justin Field	Allocation for 2016/17	30,222.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	146.00
		30,076.00
	Expended claimed	30,076.00
	Funds Remaining	0.00
Ben Franklin	Allocation for 2016/17	40,880.00
	Expended claimed	40,880.00
	Funds Remaining	0.00
Michael Gallacher	Allocation for 2016/17	36,500.00
	Expended claimed	25,988.00
	Funds Remaining	10,512.00
Duncan Gay	Allocation for 2016/17	46,720.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
		46,720.00
	Expended claimed	46,720.00
	Funds Remaining	0.00

Member	Description	Sydney Allowance 2016-2017 (may include actual expenses claimed)
Paul Green	Allocation for 2016/17	40,880.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	32,412.00
	Funds Remaining	8,468.00
Don Harwin	Allocation for 2016/17	52,560.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	52,560.00
	Funds Remaining	0.00
Trevor Khan	Allocation for 2016/17	40,880.00
	Expended claimed	39,712.00
	Funds Remaining	1,168.00
Scot MacDonald	Allocation for 2016/17	40,588.04
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	40,588.04
	Funds Remaining	0.00
Natasha Maclaren-Jones	Allocation for 2016/17	40,880.04
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	40,880.04
	Funds Remaining	0.00
Shayne Mallard	Allocation for 2016/17	2,628.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	2,628.00
	Funds Remaining	0.00
Taylor Martin	Allocation for 2016/17	4,672.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	2,628.00
	Funds Remaining	2,044.00
Matthew Mason-Cox	Allocation for 2016/17	40,880.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	17,228.00
	Funds Remaining	23,652.00

Member	Description	Sydney Allowance 2016-2017 (may include actual expenses claimed)
Sarah Mitchell	Allocation for 2016/17	45,552.00
	Expended claimed	24,820.00
	Funds Remaining	20,732.00
Mark Pearson	Allocation for 2016/17	39,420.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	33,288.00
	Funds Remaining	6,132.00
Peter Phelps	Allocation for 2016/17	39,420.00
	Expended claimed	25,112.00
	Funds Remaining	14,308.00
Adam Searle	Allocation for 2016/17	24,819.96
	Add: Entitlement not previously allocated	1,168.04
	Less: Late claims/Accounts Receivable	
		25,988.00
	Expended claimed	25,988.00
	Funds Remaining	0.00
Bronnie Taylor	Allocation for 2016/17	40,588.00
	Expended claimed	37,376.00
	Funds Remaining	3,212.00
Michael Veitch	Allocation for 2016/17	39,420.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	39,420.00
	Funds Remaining	0.00
Dawn Walker	Allocation for 2016/17	13,724.00
	Add: Entitlement not previously allocated	
	Less: Late claims/Accounts Receivable	
	Expended claimed	7,008.00
	Funds Remaining	6,716.00

APPENDIX 3

COMMITTEE REPORTS AND GOVERNMENT RESPONSES

Committee	Report no.	Report name	Report Date	Government response due	Government response received
Portfolio Committee No. 1	45	Budget Estimates 2017-2018	14/12/2017	N/A	N/A
	46	Alcoholic Beverages Advertising Prohibition Bill 2015	29/03/2018	02/10/2018	N/A
Portfolio Committee No. 2	46	Child protection	16/03/2017	18/09/2017	18/09/2017
	47	Road tolling	20/10/2017	20/04/2018	15/03/2018
	48	Budget Estimates 2017-2018	14/12/2017	N/A	N/A
Portfolio Committee No. 3	36	Inner city public primary school enrolment capacity and redevelopment of Ultimo Public School	13/02/2017	14/08/2017	15/08/2017
	37	Students with a disability or special needs in New South Wales	21/09/2017	21/03/2018	21/03/2018
	38	Budget Estimates 2017-2018	29/11/2017	N/A	N/A
Portfolio Committee No. 4	34	Budget Estimates 2017-2018	14/12/2017	N/A	N/A
	35	Museums and galleries in New South Wales	18/12/2017	18/06/2018	18/06/2018
Portfolio Committee No. 5	46	Budget Estimates 2017-2018	14/12/2017	N/A	N/A
	47	Augmentation of water supply for rural and regional New South Wales	14/05/2018	14/11/2018	Pending
Portfolio Committee No. 6	6	Budget Estimates 2017-2018	29/11/2017	N/A	N/A
	7	'Energy from waste' technology	28/03/2018	28/09/2018	Pending
Law and Justice	60	First review of the workers compensation scheme	09/03/2017	11/09/2017	03/10/2017
	62	First review of the Lifetime Care and Support scheme	24/08/2017	26/02/2018	27/02/2018
	61	First review of the Dust Diseases scheme	24/08/2017	26/02/2018	27/02/2018
	63	Statutory review of the State Insurance and Care Governance Act	15/12/2017	15/06/2018	20/06/2018
State Development	42	Regional development and a global Sydney	07/06/2018	07/12/2018	Pending
	43	Defence industry in New South Wales	07/06/2018	07/12/2018	Pending
	44	Provisions of the Forestry Legislation Amendment Bills 2018	05/06/2018	N/A	N/A
Regulation Committee	1	Environmental Planning and Assessment Amendment (Snowy 2.0 and Transmission Project)	29/06/2018	09/01/2019	N/A
Select Committee	1	Off-protocol prescribing of chemotherapy	18/05/2017	20/11/2017	20/11/2017
Select Committee	1	Human trafficking in New South Wales	19/10/2017	19/04/2018	Pending

Note – In most of the cases of a delayed response correspondence has been received from the Government noting its reasons for not providing a response or for the response being delayed.

APPENDIX 4

COMMITTEE TRAVEL EXPENSES 2017-2018

Standing Committee on State Development

Date	Inquiry	Location	Activity	In attendance	Travel expenses
14 August 2017	Defence industry in NSW; Regional development and a global Sydney	Orange	Site visit	Pearce, Veitch, Colless, Graham, Green, Maclaren-Jones, Secretariat (3), Hansard (2)	\$19,683.58*
22 August 2017	Defence industry in NSW	Newcastle	Site visit	Pearce, Graham, Secretariat (1)	\$3,294.65
28 and 29 August 2017	Defence industry in NSW; Regional Development and a global Sydney	Armidale and Tweedheads	Site visit	Pearce, Graham, Green, Veitch, Maclaren-Jones, Secretariat (3), Hansard (2)	\$25,569.42*
18 September 2017	Defence industry in NSW	Newcastle	Site visit	Pearce, Veitch, Colless, Graham, Green, Maclaren-Jones, Secretariat (4), Hansard (2)	\$4,276.98
24 and 25 October 2017	Defence industry in NSW; Regional development and a global Sydney	Queanbeyan and Adelaide	Site visit	Pearce, Graham, Green, Fang, Secretariat (3), Hansard (2)	\$14,329.68
TOTAL					\$67,154.31

Portfolio Committee No. 2 – Health and Community Services

Date	Inquiry	Location	Activity	In attendance	Travel expenses
5 and 6 April 2018	The provision of drug rehabilitation services in regional, rural and remote NSW	Nowra and Batemans Bay	Two public hearings and one site visit	Donnelly, Fang, Faruqi, Green, Houssos, MacDonald, Phelps, Secretariat (4), Hansard (2)	\$12,202.66
9 and 10 May 2018	The provision of drug rehabilitation services in regional, rural and remote NSW	Dubbo and Broken Hill	Two public hearings	Donnelly, Green, Faruqi, Houssos, MacDonald, Phelps, Taylor, Secretariat (4), Hansard (2)	\$29,081.70*
TOTAL					\$41,284.36

Portfolio Committee No. 4 – Legal Affairs

Date	Inquiry	Location	Activity	In attendance	Travel expenses
18 May 2018	Parklea Correctional Centre and other operational issues	Parklea Correctional Centre	One site visit	Borsak, Shoebridge, Clarke, Farlow, Khan, Moselmane, Voltz, Secretariat (3)	\$550.00
TOTAL					\$550.00

Portfolio Committee No. 5 – Industry and Transport

Date	Inquiry	Location	Activity	In attendance	Travel expenses
1 August 2017	Water augmentation	Lismore	Public hearing	Brown, Veitch, Green, Pearce, Sharpe, Secretariat (4), Hansard (2)	\$15,690.00*
8 February 2018	Windsor Bridge Replacement project	Windsor	One site visit	Brown, Clarke, Colless, Faruqi, Mookhey, Primrose, Secretariat (4)	\$952.00
TOTAL					\$16,642.00

Portfolio Committee No. 6 – Planning and Environment

Date	Inquiry	Location	Activity	In attendance	Travel expenses
22 August 2017	Energy from waste technology	Veolia Woodlawn waste management site	One site visit	Green, Mallard, Amato, Faruqi, Sharpe, Mason-Cox, Secretariat (2)	\$929.50
20 October 2017	Energy from waste technology	Dial A Dump Genesis facility, Eastern Creek	One site visit	Green, Amato, Faruqi, Secretariat (3)	\$565.00
10 May 2018	Music and arts economy in NSW	Sydney	One site visit	Green, Mallard, Sharpe, Cusack, Graham, Secretariat (3)	\$221.70
28 May 2018	Music and arts economy in NSW	Sydney	One site visit	Green, Mallard, Cusack, Graham, Walker, Secretariat (2)	\$233.00
TOTAL					\$1,949.20

Select Committee on Electricity Supply, Demand and Prices

Date	Inquiry	Location	Activity	In attendance	Travel expenses
20 February 2018	Electricity supply, demand and prices in NSW	Lucas Heights	One site visit	Green, Borsak, Buckingham, Graham, Martin, Searle, Mason-Cox, Secretariat (3)	\$550.00
	Energy from waste technology	Dial A Dump Genesis facility, Eastern Creek	One site visit	Green, Amato, Faruqi, Secretariat (3)	\$565.00
29 May 2018	Electricity supply, demand and prices in NSW	Dora Creek	One site visit	Green, Buckingham, Franklin, Graham, Martin, Searle, Secretariat (4)	\$880.00
30 and 31 May 2018	Electricity supply, demand and prices in NSW	Gullen and Tumut	Two site visits	Green, Buckingham, Franklin, Graham, Martin, Searle, Secretariat (4)	\$5141.10
4 June 2018	Electricity supply, demand and prices in NSW	Gold Coast	One site visit	Green, Franklin, Graham, Martin, Secretariat (2)	\$3112.94
12 and 13 June 2018	Electricity supply, demand and prices in NSW	Adelaide	One briefing and one site visit	Green, Franklin, Graham, Searle, Secretariat (3)	\$8020.34
TOTAL					\$17,704.38

* Includes charter flights

APPENDIX 5

SUBSTANTIVE MEMBERS OF LEGISLATIVE COUNCIL COMMITTEES AS AT 30 JUNE 2018

Subject Standing Committees

Member	Party	Law and Justice	Social Issues	State Development
Clarke, David	LIB	Member		
Colless, Rick	NAT			Member
Cusack, Catherine	LIB			
Donnelly, Greg	ALP		Deputy Chair	
Fang, Wes	NAT		Member ¹	
Graham, John	ALP			Member
Green, Paul	CDP			Member
Khan, Trevor	NAT	Member		
Maclaren-Jones, Natasha	LIB			Member
Mallard, Shayne	LIB		Chair ²	
Martin, Taylor	LIB			Chair ³
Mookhey, Daniel	ALP	Member		
Nile, Fred	CDP		Member	
Phelps, Peter	LIB		Member	
Sharpe, Penny	ALP		Member	
Shoebridge, David	GRNS	Member		
Veitch, Mick	ALP			Deputy Chair
Voltz, Lynda	ALP	Deputy Chair		
Ward, Natalie	LIB	Chair ⁴		

Portfolio Committees

Member	Party	PC1	PC2	PC3	PC4	PC5	PC6
Amato, Lou	LIB			Chair			
Borsak, Robert	SFF				Chair		
Brown, Robert	SFF					Chair	
Buckingham, Jeremy	GRNS						Member
Clarke, David	LIB				Member		
Colless, Rick	NAT					Member	
Cusack, Catherine	LIB				Member		
Donnelly, Greg	ALP		Chair				
Fang, Wes	NAT					Member ⁵	
Farlow, Scott	LIB	Member					
Faruqi, Mehreen	GRNS					Member	
Field, Justin	GRNS	Member		Member			

¹ Mr Fang replaced Mr Mallard as a member of Standing Committee on Social Issues on 30 November 2017.

² Mr Mallard replaced Ms Cusack as Chair of Standing Committee on Social Issues on 13 February 2018.

³ Mr Martin replaced Mr Pearce as Chair of Standing Committee on State Development on 13 February 2018.

⁴ Ms Ward replaced Mr Mallard as a member and Chair of Standing Committee on Law and Justice on 13 February 2018.

⁵ Mr Fang replaced Mr Pearce as a member of Portfolio Committee No. 5 – Industry and Transport on 15 November 2017.

Member	Party	PC1	PC2	PC3	PC4	PC5	PC6
Franklin, Ben	NAT	Deputy Chair					
Graham, John	ALP			Member ⁶			
Green, Paul	CDP		Deputy Chair				Chair
Houssos, Courtney	ALP		Member ⁷				
Khan, Trevor	NAT				Member		
MacDonald, Scot	LIB		Member			Member	
Maclaren-Jones, Natasha	LIB			Deputy Chair			
Mallard, Shayne	LIB						Deputy Chair
Martin, Taylor	LIB	Member					Member ⁸
Mason-Cox, Matthew	LIB						Member
Mookhey, Daniel	ALP					Member ⁹	
Moselmane, Shaoquett	ALP				Member		
Nile, Fred	CDP	Chair		Member			
Phelps, Peter	LIB		Member				
Primrose, Peter	ALP	Member					
Searle, Adam	ALP	Member					
Secord, Walt	ALP			Member			
Sharpe, Penny	ALP						Member ¹⁰
Shoebridge, David	GRNS				Deputy Chair		
Taylor, Bronnie	NAT		Member				
Veitch, Mick	ALP					Deputy Chair	
Voltz, Lynda	ALP				Member		
Walker, Dawn	GRNS		Member ¹¹				
Ward, Natalie	LIB			Member			
Wong, Ernest	ALP						Member

⁶ Mr Graham replaced Mrs Houssos as a member of Portfolio Committee No. 3 – Education on 20 July 2017.

⁷ Mrs Houssos replaced Mr Graham as a member of Portfolio Committee No. 2 – Health and Community Services on 20 July 2017.

⁸ Mr Martin replaced Mr Amato as a member of Portfolio Committee No. 6 – Planning and Environment on 30 November 2017.

⁹ Mr Mookhey replaced Ms Sharpe as a member of Portfolio Committee No. 5 – Industry and Transport on 20 July 2017.

¹⁰ Ms Sharpe replaced Mr Mookhey as a member of Portfolio Committee No. 6 – Planning and Environment on 20 July 2017.

¹¹ Mrs Ward replaced Mr Martin as a member of Portfolio Committee No. 3 – Education on 30 November 2017.

Select Committees

Member	Party	Human Trafficking in NSW	Electricity Supply, Demand and Prices in NSW	State Senate Bill 2015	Landowner Protection from Unauthorised Filming or Surveillance
Borsak, Robert	SFF		Deputy Chair		Chair
Buckingham, Jeremy	GRNS		Member		
Colless, Rick	NAT				Member
Donnelly, Greg	ALP	Member			
Fang, Wes	NAT			Member	
Farlow, Scott	LIB			Member	
Faruqi, Mehreen	GRNS	Member			
Field, Justin	GRNS			Member	
Franklin, Ben	NAT		Member		
Graham, John	ALP		Member		
Green, Paul	CDP	Chair	Chair	Chair	
Houssos, Courtney	ALP				Member
Khan, Trevor	NAT	Member			Member
MacDonald, Scot	LIB				Deputy Chair
Maclaren-Jones, Natasha	LIB	Deputy Chair			
Mason-Cox, Matthew	LIB	Member			
Martin, Taylor	LIB		Member		
Pearson, Mark	AJP				Member
Searle, Adam	ALP		Member	Member	
Secord, Walt	ALP			Member	
Veitch, Mick	ALP				Member
Ward, Natalie	LIB			Deputy Chair	
Wong, Ernest	ALP	Member			

Procedure Committee and Privileges Committee Membership

Member	Party	Procedure Committee	Privileges Committee
Ajaka, John	LIB	Chair	
Blair, Niall	NAT	Member	
Borsak, Robert	SFF	Member	
Donnelly, Greg	ALP		Member
Fang, Wes	NAT	Member ¹²	
Faruqi, Mehreen	GRNS	Member	Member
Franklin, Ben	NAT	Member ¹³	
Harwin, Don	LIB	Member	
Khan, Trevor	NAT	Member	Member
Maclaren-Jones, Natasha	LIB	Member	Chair
Mallard, Shayne	LIB		Member ¹⁴
Mason-Cox, Matthew	LIB		Member ¹⁵
Moselmane, Shaoquett	ALP	Member	
Nile, Fred	CDP	Member	Member
Phelps, Peter	LIB		Member
Primrose, Peter	ALP		Deputy Chair
Searle, Adam	ALP	Member	
Secord, Walt	ALP	Member	

¹² Mr Franklin was replaced on the Procedure Committee by Mr Fang on 6 March 2018.

¹³ Mr Franklin replaced Mr Franklin as a member on the Procedure Committee on 6 March 2018.

¹⁴ Mr Mason-Cox (Chair) was replaced on the Privileges Committee by Mr Mallard on 16 April 2018.

¹⁵ Mr Mallard replaced Mr Mason-Cox as a member of the Privileges Committee on 16 April, 2018.

New and trial committees

Member	Party	Regulation	Public Accountability	Public Works
Brown, Robert	SFF			Chair
Donnelly, Greg	ALP	Deputy Chair	Member	
Farlow, Scott	LIB	Chair		
Faruqi, Mehreen	GRNS			Deputy Chair
Field, Justin	GRNS		Member	
Graham, John	ALP			Member
Green, Paul	CDP	Member		
Houssos, Courtney	ALP		Member	
Khan, Trevor	NAT	Member	Member	Member
MacDonald, Scot	LIB			Member
Mallard, Shayne	LIB	Member		
Mason-Cox, Matthew	LIB		Deputy Chair	
Martin, Taylor	LIB			Member
Nile, Fred	CDP		Chair	
Pearson, Mark	AJP	Member		
Veitch, Michael	ALP	Member		
Voltz, Lynda	ALP			Member
Ward, Natalie	LIB	Member	Member	

AJP	Animal Justice Party
ALP	Australian Labor Party
CDP	Christian Democratic Party
GRNS	The Greens
LIB	Liberal Party
NAT	The Nationals
SFF	Shooters, Fishers and Farmers Party

APPENDIX 6

MEMBERSHIP OF JOINT COMMITTEES ADMINISTERED BY THE LEGISLATIVE ASSEMBLY AS AT 30 JUNE 2018

Member	Party	Children and Young People	Electoral Matters	Health Care Complaints	ICAC	Legislation Review	Office of the Ombudsman, LECC and Crime Commission	Road Safety (Staysafe)	Office of the Valuer-General
Amato, Lou	LIB			Member					
Borsak, Robert	SFF		Deputy Chair						
Donnelly, Greg	ALP	Member							
Fang, Wes	NAT	Member ¹⁶					Member ¹⁷		
Farlow, Scott	LIB							Deputy Chair	
Faruqi, Mehreen	GRNS							Member	
Franklin, Ben	NAT		Member						
Green, Paul	CDP	Member							
Houssos, Courtney	ALP		Member						
Khan, Trevor	NAT				Member		Member		
Maclaren-Jones, Natasha	LIB					Member ¹⁸			
Mookhey, Daniel	ALP							Member	
Moselmane, Shaoquett	ALP					Member			
Nile, Fred	CDP				Member				
Pearson, Mark	AJP			Member ¹⁹					
Phelps, Peter	LIB		Chair						
Primrose, Peter	ALP		Member						
Searle, Adam	ALP						Member		
Secord, Walt	ALP			Member					
Shoebridge, David	GRNS					Member			
Voltz, Lynda	ALP				Member				
Ward, Natalie	LIB								Member ²⁰
Wong, Ernest	ALP								Member

AJP	Animal Justice Party
ALP	Australian Labor Party
CDP	Christian Democratic Party
GRNS	The Greens
LIB	Liberal Party
NAT	The Nationals
SFF	Shooters, Fishers and Farmers Party

¹⁶ Mr Fang replaced Ms Cusack on the Committee on Children and Young People on 13 February 2018.

¹⁷ Mr Fang replaced Mr Martin on the Committee on the Ombudsman, the Law Enforcement Conduct Commission & the Crime Commission on 23 November 2017.

¹⁸ Mrs Maclaren-Jones replaced Mr Pearce on the Legislation Review Committee on 23 November 2017.

¹⁹ Mr Pearson replaced Ms Barham on the Committee on the Health Care Complaints Commission on 8 August 2017.

²⁰ Mrs Ward replaced Mr Pearce on the Joint Standing Committee on the Office of the Valuer-General on 23 November 2017.

APPENDIX 7

INQUIRY STATISTICS TO 30 JUNE 2018

Inquiry name	Submissions received	No. of hearings/forums	Witnesses	Report
Portfolio Committee No. 1 – Premier and Finance				
Budget Estimates 2017/18	0	5	25	1
Budget Estimates 2018/19*	0	0	0	0
Alcoholic Beverages Advertising Prohibition Bill 2015	42	3	31	1
Fresh food pricing	19	1	14	0
Portfolio Committee No. 2 – Health and Community Services				
Budget Estimates 2017/18	0	5	36	1
Budget Estimates 2018/19*	0	0	0	0
Road tolling	0	0	0	1
Drug rehabilitation services in regional, rural and remote NSW	40	7	65	0
Implementation of NDIS and provision of disability services in NSW	14	0	0	0
Portfolio Committee No. 3 – Education				
Budget Estimates 2017/18	0	4	15	1
Budget Estimates 2018/19*	0	0	0	0
Students with a disability or special needs in New South Wales	3	1	2	1
Portfolio Committee No. 4 – Legal Affairs				
Budget Estimates 2017/18	0	4	24	1
Budget Estimates 2018/19*	0	0	0	0
Museums and galleries in New South Wales	5	3	10	1
Emergency services agencies	163	6	33	0
Emergency services levy	24	0	0	0
Parklea Correctional Centre and other operational issues	38	1	9	0
Portfolio Committee No. 5 – Industry and Transport				
Budget Estimates 2017/18	0	6	36	1
Budget Estimates 2018/19*	0	0	0	0
Water augmentation	3	2	24	1
Review of the commercial fishing inquiry recommendations	0	0	0	0
Windsor bridge replacement project	340	2	32	0
Portfolio Committee No. 6 – Planning and Environment				
Budget Estimates 2017/18	0	3	38	1
Budget Estimates 2018/19*	0	0	0	0
Energy from waste technology	12	3	3	0
The music and arts economy in New South Wales	419	2	36	0
Circumstances of appearance of Mr Peterson during Crown land inquiry	0	0	0	0

* The 2018/19 Budget Estimates inquiries were referred to the Portfolio Committees from the Legislative Council on 20 June 2018.

Inquiry name	Submissions received	No. of hearings/forums	Witnesses	Report
Law and Justice				
First review of the Lifetime Care and Support scheme	0	0	0	1
First review of the Dust Diseases scheme	0	0	0	1
Statutory review of the State Insurance Care Governance Act	16	1	18	1
2018 review of the workers compensation scheme	19	0	0	0
2018 review of the CTP scheme	12	0	0	0
Adequacy and scope of special care offences	17	1	15	0
State Development				
Regional development and a global Sydney	38	6	46	1
Defence industry in New South Wales	40	7	54	1
Provisions of Forestry Legislation	52	1	6	1
Regulation Committee				
Environmental Planning and Assessment Amendment (Snowy 2.0 and Transmission Project)	5	1	6	1
Public Accountability Committee				
Impact of the WestConnex project	8	0	0	0
Impact of the CBD and South East Light Rail Project	15	0	0	0
Scrutiny of public accountability in NSW	2	0	0	0
Public Works Committee				
Sydney stadiums strategy	329	2	30	0
Scrutiny of public works	0	0	0	0
Select committees				
Human trafficking in New South Wales	0	1	6	1
State Senate Bill 2015	15	0	0	0
Electricity Supply, Demand and Prices in NSW	243	5	56	0
Landowner protection from unauthorized filming or surveillance	2	0	0	0
Procedure committee				
Procedural fairness for inquiry participants	10	0	0	1
Review of Members Code of Conduct	0	0	0	0
Privileges committee				
Inquiry into rules for questions and rules for notices of motions	10	0	0	1
Inquiry into e-petitions	17	0	0	1
TOTAL	1,972	84	677	22

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